

**Carman Golf Club & Curling Club Annual Shareholder's Meeting**  
**April 25, 2019**  
**Active Living Centre**

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In Attendance for Executive: Kyle MacNair, Cliff Holliston, Chris Swaenepoel, Ian Bergsma, Richard Vanderveen, Dustin Last, Kathy Adams, Parker McGillivray, Kyle Weir. Dean North and Richard Dyck.

In addition, there were an additional 12 shareholder members who signed the attendance register.

1. Meeting was called to order by President, Kyle MacNair at 7:00 p.m.

2. **President's opening remarks**

Kyle MacNair welcomed everyone to the meeting and thanked them for their support. Highlights from the prior year include hosting the Men's and Women's Senior MB Championships, continued focus on infrastructure and equipment replacement, and fundraising activities. The Board was thanked for their dedication last year with special mention to the two retiring directors, Cliff Holliston and Chris Swaenepoel. The golf course and curling ice were in very good shape last year, and thanks were extended to the staff. In 2019 the board will focus on key priorities, that being brine pump for ice plant, junior programs, and member participation in club activities.

3. **Minutes of the 2018 Annual Shareholder's Meeting**

The minutes were made available at the meeting and circulated in advance by email. No errors or omissions.

**MOTION:** David Wynne / Dale Brown

"That the minutes of the April 19, 2018 annual shareholder's meeting be adopted as circulated." Carried.

4. **Reports and Updates**

- a. Presidents Report – Kyle MacNair as per written report and reported in the opening remarks
- b. Professional Services – Kathy Adams as per written report.
  - Golf Pro and General manager contracts renewed for three years
  - Organized golf & curling junior programs, Golf MB Championships and Club Championships. Members Fun Night was added to the club championships.
- c. Greens & Fairways and Ice Making - Ian Bergsma as per written report
  - Thank you to Rob, Wayne, and the rest of the staff on keeping the golf course and the rink in great shape. With a water shortage last summer, the staff still managed to water key areas with good success.
  - This year we plan to continue trimming back the tree branches that are hanging over fairways in the back nine. Members who helped are greatly appreciated.
  - Chiller was replaced in October 2018.

- d. Long Range Planning – Cliff Holliston as per verbal report
  - We continued to focus on two areas. Machinery replacement and debt restructuring. We asked for three proposals to purchase or to lease new mower equipment. We decided to purchase mowers one year earlier than anticipated and consolidated loans to be repaid over six years. With the recent successes in fundraising for our roof and applying for grants ice plant equipment, the committee and Board will continue with these endeavors for future large purchases.
  
- e. Finance Report – Richard Dyck
  - This is a review engagement which means the accountants, Talbot & Associates look closely at our records but do not offer an audit disclosure.
  - Asset values increased with equipment purchase, less depreciation and deficits.
  - Projects show improvements in total; restaurant surplus of \$32,414, golf surplus of \$24,731, and curling deficit of \$6,484. The main difference in curling is a reduction of Card Draw revenue from the prior year.
  - With amortization and projects our net deficit is \$72,950 which is very close to the prior year.
  
- f. General Manager Report – Dean North as per written report
  - Last year one of our goals was to increase marketing efforts. Phone app is very successful with 3500 users registered. Social Media increased, and we used Google Analytics to increase our search engine presence on the internet. We had really good results with good engagement in our media efforts.
  - In 2019 we will continue this marketing effort and we will increase focus on membership experiences.

**5. Motion to Approve Financial Statements**

**MOTION:** Al Donald / Dave Bishop  
“That the 2018 Financial Statements prepared by Talbot & Associates be approved”  
Carried.

**6. Appointment of bankers**

**MOTION:** Jack Pethybridge / Bev Bishop  
“That the Access Credit Union be appointed as bankers for Carman Golf & Curling Club for 2019.” Carried.

**7. Appointment of accountants.**

**MOTION:** Brian Riach / Neil MacNair  
“That Talbot and Associates is appointed as accountants for Carman Golf & Curling Club in 2019.” Carried.

**8. Motion to ratify the actions of the Board.**

**MOTION:** Dale McGillivray / Dave Bishop

“That the shareholders ratify the actions of the Board of directors of Carman Golf & Curling Club during the past year.” Carried.

**9. Elections** – led by Kyle MacNair on behalf of the nomination committee

- a. Three terms have expired, and three names were presented to the shareholders. After a call for nominations from the floor and receiving none, Kyle declared Kathy Adams, Bobby McNair and Kevin Minty by acclamation.

**Questions from the floor:**

- How old was the trade in equipment? 10 years and older.
- How many members do we have? As per report, around 500 shares.

Seven draw prizes for golf balls and hats were awarded to shareholders.

**10. Meeting adjourned @ 7:45 p.m.**

Minutes Recorded by Richard Dyck, Office Manager.