

**Carman Golf and Curling Club Board of Directors Meeting
August 31, 2017
Clubhouse Meeting Room**

In Attendance: Cliff Holliston, Phil Unruh, Richard Vanderveen, Chris Swaenepoel, Kyle MacNair, Dustin Last, Kathy Adams, Dean North and Richard Dyck. Ian Bergsma came for the in-camera meeting.

Regrets: Bev Bishop

1. Meeting called to order at 7:00 pm by Cliff Holliston
2. Agenda
Motion to approve agenda: P Unruh C Swaenepoel. Carried.
3. Minutes of Last Meeting
Motion: K Adams / D Last "That the minutes from June 29, 2017 meeting of Board of Directors be adopted as circulated." – Carried
4. Correspondence
Certificate of Registration arrived by mail.
Invoice for Interclub fees totals \$897.00 consisting of our three entries.
Motion: C Swaenepoel / D Last that we pay this invoice on behalf of our team entries. Carried.
5. Unfinished Business
Harv Kehler was presented with a gift certificate and a bottle for his role in picking up the quarter down for our parking lot. The board agreed we should send a thank you note to the RM for their work to level the parking lot. Also discussed the idea of taking an ad in the local paper to thank those that helped improve our club over the last year.
Motion: K MacNair / P Unruh to place an ad in the paper to thank those who helped in the roof fundraiser, parking lot and the ice plant. Carried
The final report for the Raise the Roof Fundraiser was presented to the Board.
The driving range concept was presented to John Goff as president of DAS, who owns adjacent land that could be used for a potential driving range. The DAS is aware and will keep us in mind as they plan to move ball diamonds closer to soccer pitches.
Grant applications for the provincial funding agencies are open for a short period of time. We will work at something for the chiller in the ice plant. Due date is Sep 11.
6. Committee Reports – sent out in advance. Discussions followed on these items:
 - a) General Manager/Professional Services/Clubhouse: as presented
 - b) Greens & Fairways / Ice making:
 - Water being restricted from the river by not filling up ponds
 - Discussed tree trimming of branches hanging over several cart paths on the back nine. **Motion: C Swaenepoel / D Last to proceed with trimming as presented.**
 - c) Long Range Committee - none
 - d) Finance – sent in advance. Richard provided highlights on financials. Bank account for card draw requires an amendment which will be sent out via email.
7. New Business

- a) **Motion: K Adams / P Unruh “that the Committee reports presented to the Board of Directors are adopted as circulated.” Carried**
- b) **Motion: K Adams / R Vanderveen to approve new share request for Russ McLeod. Carried**
- c) Workplace Health and Safety inspected the course today, with two work orders to be filed
 - 1) Harassment Policy change in wording
 - 2) appoint a health and safety officer from a non-management staff position.

8. In-camera session held after the meeting to discuss Pro contract details.

9. Meeting adjourned at 7:39 p.m. by Cliff Holliston.

10. **Next Board Meeting:** October 17, Tuesday – 7:00 pm
Finance Committee to meet Oct 10th to go over 2018 Budget.

Minutes recorded by: Richard Dyck