

**Carman Golf and Curling Club Board of Directors Meeting
March 31, 2016
Clubhouse**

In Attendance: Phil Unruh, Cliff Holliston, Dale George, Richard Vanderveen, Kyle MacNair, Dean North and Richard Dyck.

Regrets: Chris Swaenepoel, Bev Bishop, Ian Bergsma,

1. Meeting called to order at 6:05 PM by Kyle MacNair

In the interest of time and to maintain a quorum, several key items were moved up in the agenda.

Restaurant Lease discussion – committee appointed at the last meeting met several times. After hearing presentations from two potential parties, the committee could not agree to their proposed lease amounts. After more negotiation, an agreement in principle was reached with McGee’s (Robyn Salter). Term will be 5.5 years. Base rent of \$5000 per month plus 10% of sales over 800,000. CGCC will pay utilities, insurance, and property taxes. Some other cost items will be shared. The lease was reviewed by Scott Johnston. The finishing details are still being discussed. Pepsi contract is with the property so McGee’s will be asked to continue with them. Robyn wants a sign at the entrance paid by CGCC. After discussing the board is willing to bring power to the sign and fix our panels. McGee’s to look after her sign panel. There was some discussion on moving our highway sign to our entrance. It was decided to ask Robyn for her preference on the location. Robyn wanted insurance from CGCC for business interruption. Dean will check with our insurance provider. Otherwise we will not agree to that request. The completed lease agreement will need final ratification from the board.

2. **Agenda**

Motion to approve: Phil Unruh / Richard Vanderveen. Carried

3. **Minutes of Last Meeting**

Motion: Dale George / Phil Unruh

**“That the minutes from March 3, 2016 meeting of Board of Directors be adopted as circulated.”
Carried**

4. **Correspondence** – none

6c)iii Review of Accountant fees. Talbot is offering review service for next year at \$3300 plus expenses. **Motion: Phil Unruh / Cliff Holliston to recommend Talbot & Associates to our members at the Annual General Meeting. Carried** It was noted that we should put the accounting services up for tender before the next annual meeting.

5. **Unfinished Business**

a) Phil Unruh recapped the work he and Chris S. had done on the Vision and Mission statement preparation. Round Table discussions helped create the following new statements. Value statements to be determined later.

Mission Statement

To meet the expectations of the community by providing an exceptional golf and curling experience, utilizing our unique facilities for the enjoyment and benefit of members and guests.

Vision Statement

To be recognized as the premier golf and curling destination in Southern Manitoba, well respected for its quality and consistency in providing excellent value for members, guests, and shareholders.

Motion: Phil Unruh / Dale George to adopt the Vision and Mission Statements - Carried

6. Committee Reports

- a) General Manager/Professional Services/Curling – lease discussed earlier.
- b) Curling Report – distributed by Kyle MacNair. Highlights include rock handle fundraiser this summer, card draw very successful in March and will continue into the summer, Berth Bonspiel very successful as was the Windup Banquet on Mar24. There may be an Entertainment committee created soon to plan for more fun social events.
- c) Finance – see reports
 - Reports reviewed. Poor results so far with a net deficit of \$121,313.28
 - Final year end financials from our accountant was reviewed
- d) Clubhouse – none
- e) Greens & Fairways – none
- f) Long Range Planning – none
- g) Nominating Committee – none. Dean to check with Bev to see if the committee has any names. Otherwise we will need to take action to fill the 4 vacancies.

7. New Business

MOTION: Phil Unruh / Kyle MacNair “that the Committee reports as presented to the Board of Directors be adopted as circulated.” Carried

Discussions:

- Shareholder drive concepts
- Other ideas to attract players with lower rates for restricted tee times.
- Remind members on the incentive for bringing in new members

8. **MOTION to adjourn at 8:00 p.m. by Kyle MacNair. Carried**

In Camera Session – none

Next Meetings:

- April 21, 2016 AGM – 7 pm at the clubhouse.
- April 28, 2016 @ - 7:00 pm at the Clubhouse

Minutes recorded by: Richard Dyck