



June 30, 2021

NOTICE TO AIRPORT CONSULTANTS

The Hebron Airport Authority is hereby soliciting Statements of Qualifications from consultants for airfield development projects that are anticipated to occur within the next 5 years at the Hebron Municipal Airport (HJH), located near Hebron, Nebraska. Subject to receipt of Federal funding and/or State funding, these projects may include the following:

1. FY2022 Lighting (MIRL) improvements. Estimated Construction Cost \$350,000.
2. FY2023 Install additional Jet A tank. Estimated Construction Cost \$100,000
3. FY2026 Design parallel taxiway. Estimated Construction Cost \$114,645
4. FY2026 Construct parallel taxiway (Includes MITL). Estimated Construction Cost \$1,135,741
5. FY2027 Rehab access road & parking lot. Estimated Construction Cost \$285,650
6. FY2027 T-Hangar replacement. Estimated Construction Cost \$335,733

These projects have been developed from the Sponsor's Airport Capital Improvement Plan (CIP), prepared with assistance from the NDOT Division of Aeronautics. A copy of each project CIP Data Sheet will be made available upon request.

The services to be provided may include, but are not limited to, preliminary design, final design, bidding, construction observation, and incidental special services such as geotechnical/subsurface investigations and topographic surveying.

A qualification-based selection process conforming to FAA Advisory Circular 150/5100-14E Architectural, Engineering, and Planning Consultant Services for Airport Grant Projects will be utilized to select a consultant. Fee information will not be considered in the selection process and shall not be submitted with the Statement. Fees will be negotiated for projects as federal funds become available. The agreement(s) between the Sponsor and the selected consultant will be subject to all applicable Federal Rules and Regulations as identified in AC 150/5100-14E.

Consultants will be rated by a selection committee according to the following selection criteria and the weight given to each:

1. Capability to perform all aspects of the project – qualifications of prime firm (and sub-consultants, if any) (15%);
2. Relevant experience of key personnel from prime firm (and sub-consultants, if any) (15%);
3. Knowledge of FAA standards, policies, and procedures (15%);
4. Recent experience with comparable projects at similarly sized airports (20%);
5. History of meeting schedules and staying within budget (15%); and
6. Understanding of the project's potential challenges and Sponsor's concerns (20%).

The Sponsor intends to short list up to three (3) of the highest rated firms based on the submittals and conduct telephone, informal, and/or formal interviews.

Statements must be concise and contain no more than twenty-eight (28) pages of material (14 sheets of paper, double sided). This excludes the front and back covers, the two-page cover letter (1 sheet of paper, double sided), table of

Hebron Airport Authority
Phone 402-768-1379

6150 Hwy 136 PO Box 256

Hebron, NE 68370
Fax 402-768-2250

E-mail: hebronairport@gmail.com

contents, section dividers, and resumes. Consultants must submit five (5) hard copies of their Statement to the Airport Authority at:

Hebron Airport Authority
P.O. Box 256
Hebron, NE 68370-0256

and submit a PDF of their Statement via email to the following person:

William Linton, Chairperson, Hebron Airport Authority – hebronairport@gmail.com

All statements must be received by 12:00 noon on August 5, 2021. Statements received after this deadline will not be considered. The Sponsor reserves the right to reject any and/or all Statements. Submittals will become property of the Sponsor.

Statements are to be provided in a sealed package marked “Airport Statement of Qualifications” in the lower left-hand corner with the sender’s name and address in the upper left-hand corner. Please make the email subject line: “Airport Statement of Qualifications” and request delivery/read receipts to confirm it was received on time.

Inquiries

All questions must be submitted via email to the above contact by 5:00 p.m. on July 23, 2021. Answers will be sent via reply email no later than 5:00 p.m. on July 30, 2021. For more information, please contact William Linton, telephone (402)768-6597 or email hebronairport@gmail.com.

Sincerely,

Deborah Craig
Administrative Assistant - Hebron Airport Authority
Cell: 402-768-1379