

BUSINESS & CAREER SERVICES INTERNSHIP

I am reaching out hoping to network and provide information about a program that we are conducting. My name is Karina Garcia I am the Youth Program Coordinator for Business and Career Services (a non-profit organization) and I work with youth ages 18-24, providing them with employment and training opportunities. We are seeking for individuals who live in suburban Cook County and are currently facing some type of barrier to employment/training opportunities such as homelessness, low income; SNAP/TANF/CASH/Housing Assistance recipients, disability, ex-offenders or have been subject to the criminal justice, parenting youth, high school dropouts or unemployed.

We are having a 1-week virtual work readiness workshop where participants will have to join virtual meetings to complete leadership development, work readiness skills and career exploration. Participants are also able to earn money for completing a FREE Forklift training and OSHA-10 Training. During the 1-week boot camp they will learn how to write a resume, create a cover letter, learn how to interview and many other soft skills which are necessary to succeed in any workplace. After the virtual training, they will be placed at a local Manufacturer/Company to complete a PAID INTERNSHIP where they will be working Monday through Thursday and the goal is to acquire additional job skills to secure full-time employment. This is a paid internship where they will earn \$13.00/hr. for up to 6 weeks.

During this program they will also be eligible to receive transportation assistance and clothing/uniform assistance. In addition to the job readiness portion, if customers are interested in further training or getting into a different industry after the internship, we can also assist with covering costs for the program, i.e., CDL training, HVAC, Electrician, Construction Trade, Medical Assistant, etc.

Below is a link to a video about MCIP internship program which is the most popular internship program that we hold, however this program is not strictly intended for Manufacturing Careers, it's focus will be career exploration.

<https://youtu.be/MDTW4nbVric>

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