

**CAUCUS MEETING**  
**January 15, 2020**

**A REGULAR SCHEDULED CAUCUS MEETING** of the Mayor and Council of the Borough of Carlstadt was held in the Caucus Room of the Borough Hall, 500 Madison Street, Carlstadt, New Jersey on Wednesday, January 15, 2020 at 7:01 P.M.

Mayor Robert Zimmermann asked Claire Foy, Borough Clerk to call the roll: Mayor Robert Zimmermann, Councilmen David Stoltz, James Lenoy and Councilwoman Suzanne Fonseca were present. Councilman William Roseman arrived at 7:08 P.M. and Councilman Joseph Emerson arrived at 8:23 P.M.

Mayor Zimmermann led all present in the Pledge of Allegiance to the Flag.

Mayor Zimmermann – This meeting has been called pursuant to the Open Public Meetings Law and in accordance with Section 5 of the Open Public Meetings Act, adequate notice of this meeting having been provided in the annual notice schedule which contained the time, date and location of the meeting, copies of which were sent and advertised in the following official newspapers of Carlstadt: The Record on January 6, 2020 and the Herald News on January 6, 2020 a copy of which is on the Bulletin Board in the Borough Hall and a copy on file in the office of the Borough Clerk.

Gregory Polyniak of Neglia Engineering read his report for the month regarding projects that are being done in the Borough of Carlstadt and is on file in the office of the Borough Clerk.

Assistant Fire Chief Dennis Kronyak, Jr. was in attendance and said that in 2019 they had put together a committee to start looking for specs for new fire gear for the Fire Department. Most of the gear is aging and is no longer made. This will take approximately four years for everyone to get new fire gear and any gear that is not out of date we will put in our storage room for spare pieces. Chief Kronyak said the other thing is communications. This has to do with the radios they have as it is all going digital. He said we need to upgrade this equipment.

**EXECUTIVE SESSION MEETING ACT**  
**RECESS INTO CLOSED SESSION**

**WHEREAS**, it is necessary for the Governing Body of the Borough of Carlstadt to conduct an executive session closed to the public in order to discuss one or more of the following subjects: personnel.

**NOW, THEREFORE BE IT RESOLVED** that the Mayor and Council of the Borough of Carlstadt hereby moves to go into executive session in accordance with the provisions of the Open Public Meetings Act, N.J.S.A. 10:4-6 et. Seq. for the purpose of discussing one or more of the following subjects: personnel.

**AND, BE IT FURTHER RESOLVED** that the public will be informed either later this evening after reconvening the public meeting or at a future public meeting said date is not predictable at the present time.

**AND, BE IT FURTHER RESOLVED** that the matters discussed in and minutes of the closed session shall be disclosed to the public when the reason for confidentiality no longer exists.

Mayor Zimmermann entertained a motion to go into closed session at 7:17 P.M. On motion by Stoltz, seconded by Roseman, unanimous on call of roll of those present.

The meeting went back into open session at 7:55 P.M. with the following members in attendance: Mayor Zimmermann, Councilmen Stoltz, Lenoy, Roseman and Councilwoman Fonseca.

RCM Ceberio, LLC Management Consultants had a report on Carlstadt Economic Development for December 2019. This report is on file in the Borough Clerk's office.

Councilman Stoltz would like to process Michael Popejoy, John Sanzari III and Julio Rodriguez as full time employees in the DPW. This is also subject to their physical and background check by the police. According to job assignments it will be John Sanzari III, Michael Popejoy and Julio Rodriguez, seconded by Roseman, unanimous on call of roll of those present.

Councilman Stoltz recommended to appoint Michael Sabia as a part-time Zoning Enforcement Officer not to exceed thirty hours a week according to the salary ordinance, seconded by Emerson, unanimous on call of roll.

Joseph Crifasi, Personnel Officer asked for a motion to get authorization to switch from ADP payroll system to Paycom payroll system and also give the Mayor authorization to sign the acceptance agreement. On motion by Stoltz, seconded by Emerson, unanimous on call of roll.

Joseph Crifasi asked for a motion for the resignation of Robert Healey from the payroll position and stipend effective February 29, 2020. On motion by Stoltz, seconded by Emerson, unanimous on call of roll.

#### **RESOLUTION NO. 2020-25-B**

**WHEREAS**, Thomas Cox, Sr. has notified the Borough of Carlstadt of his intent to retire from the position of Zoning Official in the Zoning Department on July 31, 2020; and

**WHEREAS**, pursuant to the terms and conditions set forth in the attached letter dated January 7, 2020, he has been granted terminal leave of six (6) months in recognition of his 16 years of dedicated service to the Borough of Carlstadt.

**NOW, THEREFORE BE IT RESOLVED** by the Mayor and Council of the Borough of Carlstadt, Bergen County, New Jersey that the retirement of Zoning Officer Thomas Cox, Sr. effective July 31, 2020, be and hereby is accepted;

**AND, BE IT FURTHER RESOLVED** that consistent with attached letter dated January 7, 2020, the Payroll Clerk and Chief Financial Officer are hereby directed and authorized to pay to Thomas Cox, Sr., an amount equal to six (6) months' salary, which includes all allotted time regardless of nature, together with any other amounts that may be due to him upon separation from service;

**AND, BE IT FURTHER RESOLVED** that in recognition of his dedicated service to the Borough in excess of 16 years, the Mayor and Council approve and authorize continuation of prescription, eyeglass and dental benefits, reimbursement for a Medicare Supplement Part B of his choice upon submission of the annual cost thereof and reimbursement for individual life insurance valued at \$10,000 upon submission of the annual cost thereof effective August 1, 2020.

On motion by Roseman, seconded by Emerson, unanimous on call of roll.

Mayor Zimmermann asked for Council approval of \$250.00 for the Fire Chief's gift. On motion by Emerson, seconded by Stoltz, unanimous on call of roll.

Mayor Zimmermann asked for Council approval for the purchase of three plaques for the Voice of Democracy winners. On motion by Lenoy, seconded by Emerson, unanimous on call of roll.

Mayor Zimmermann asked for Council approval to rescind Resolution No. 2019-289.

Mayor Zimmermann said we need to rescind this to give Jane Fontana four months salary and full medical coverage.

On motion by Stoltz, seconded by Emerson

Mayor Zimmermann said he received a proposal from Nick's Towing to increase the towing fees. He also included a copy of the Borough of East Rutherford's towing fees. This has been discussed with the Police Chief and the Chief Financial Officer.

On motion by Emerson, seconded by Stoltz, unanimous on call of roll.

#### **COUNCILWOMAN SUZANNE FONSECA**

She mentioned that at the Board of Health meeting yesterday the gentleman that was there had asked if Carlstadt is going to start the plastic bag ban because there are a towns that have adopted ordinances to stop using plastic bags. Joseph Crifasi replied we have already stopped the single use plastic bag from recycling. As a law we cannot recycle single use bags. We have two bins here in Borough Hall and the Carlstadt Public School and also the Civic Center. This went into a lengthy discussion concerning stores in town that are still using plastic bags.

#### **COUNCILMAN WILLIAM ROSEMAN**

He had nothing to discuss at this time.

#### **COUNCILMAN JOSEPH EMERSON**

He mentioned there was a recreation meeting and went over the topics that were discussed.

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**COUNCILMAN DAVID STOLTZ**

He gave a report on the Recycling Committee Meeting.

**COUNCILMAN JAMES LENOY**

He had nothing to discuss at this time.

Mayor Zimmermann asked for Council confirmation to name Diane DeBiase to fill the open seat on the Council. On motion by Fonseca, seconded by Lenoy, unanimous on call of roll.

Mayor Zimmermann swore Diane DeBiase in as a Councilwoman to fill the open seat on the Council.

Mayor Zimmermann brought up the Becton Project Graduation request for a donation for 2020 and said we will see what we donated in the past which was \$1,000.00. On motion by Stoltz, seconded by Emerson, unanimous on call of roll.

Joseph Crifasi asked for approval in the amount of \$400.00 for Larry Wood to attend his recertification for Sub-Code Fire Official and Inspector. On motion by Stoltz, seconded by Roseman, unanimous on call of roll.

Mayor Zimmermann entertained to motion to adjourn the meeting at 8:55 P.M. On motion by Emerson, seconded by Lenoy, unanimous on call of roll.

APPROVED: \_\_\_\_\_  
ROBERT J. ZIMMERMANN, MAYOR

ATTEST: \_\_\_\_\_  
CLAIRE FOY, BOROUGH CLERK