

CAUCUS/FINANCE MEETING
March 5, 2020

A RESCHEDULED CAUCUS/FINANCE MEETING of the Mayor and Council of the Borough of Carlstadt was held in the Caucus Room of the Borough Hall, 500 Madison Street, Carlstadt, New Jersey on Thursday, March 5, 2020 at 7:00 P.M.

Mayor Robert Zimmermann asked Claire Foy, Borough Clerk to call the roll: Mayor Robert Zimmermann, Council members David Stoltz, James Lenoy, Suzanne Fonseca and Diane DeBiase were present. Councilman Joseph Emerson arrived at 7:30 P.M. Councilman William Roseman was absent.

Mayor Zimmermann led all present in the Pledge of Allegiance to the Flag.

Mayor Zimmermann – This meeting has been called pursuant to the Open Public Meetings Law and in accordance with Section 5 of the Open Public Meetings Act, adequate notice of this meeting having been provided in the annual notice schedule which contained the time, date and location of the meeting, copies of which were sent and advertised in the following official newspapers of Carlstadt: The Record on January 6, 2020 and the Herald News on January 6, 2020 a copy of which is on the Bulletin Board in the Borough Hall and a copy on file in the office of the Borough Clerk.

The following notice was published in The Record and posted on the website on March, 4, 2020:

The March 4, 2020 Caucus/Finance Meeting of the Mayor and Council of the Borough of Carlstadt is rescheduled to Thursday, March 5, 2020 at 7:00 P.M. in the Borough Hall Caucus Room, 500 Madison Street, Carlstadt, NJ 07072.

Gregory Polyniak of Neglia Engineering read his report for the month regarding projects that are being done in the Borough of Carlstadt and is on file in the office of the Borough Clerk.

Robert Ceberio of RCM Ceberio, LLC read his Carlstadt Economic Development report for the month and is on file in the office of the Borough Clerk.

A report was read by Assistant Fire Chief Dennis Kronyak with regards to drills. Gear for the members is arriving and some of the members are wearing it. The generator is on the slab at Washington Avenue Firehouse. Progress is going on with the department.

Gunter Kuprat, 507 Washington Street had some questions regarding what flags are to be flown in the Borough. This went into a lengthy discussion. Joseph Crifasi, DPW Operations Manager answered that question as to what flags are to be flown at what buildings. Gunter was concerned because the VFW flag is not flying anywhere in the Borough.

The Mayor and Council said they will look into this matter to have the VFW flag flown with the other flags.

**EXECUTIVE SESSION MEETING ACT
RECESS INTO CLOSED SESSION**

WHEREAS, it is necessary for the Governing Body of the Borough of Carlstadt to conduct an executive session closed to the public in order to discuss one or more of the following subjects: budget and personnel.

NOW, THEREFORE BE IT RESOLVED that the Mayor and Council of the Borough of Carlstadt hereby moves to go into executive session in accordance with the provisions of the Open Public Meetings Act, N.J.S.A. 10:4-6 et Seq. for the purpose of discussing one or more of the following subjects: budget and personnel.

AND, BE IT FURTHER RESOLVED that the public will be informed either later this evening after reconvening the public meeting or at a future public meeting said date is not predictable at the present time.

AND, BE IT FURTHER RESOLVED that the matters discussed in and minutes of the closed session shall be disclosed to the public when the reason for confidentiality no longer exists.

Mayor Zimmerman entertained a motion to go into closed session at 7:50 P.M. On motion by Fonseca, seconded by Lenoy, unanimous on call of roll of those present.

The meeting went back into open session at 10:25 P.M. with the following members in attendance: Mayor Zimmermann and Council members Stoltz, Lenoy, Emerson, Fonseca and DeBiase.

**CONSENT AGENDA
RESOLUTION NO. 2020-66**

GRANTEE AUTHORIZING RESOLUTION

BE IT RESOLVED, that the Mayor and Council of the Borough of Carlstadt wish to enter into a Bergen County Trust Fund Project Contract (“Contract”) with the County of Bergen for the purpose of using a \$130,122.00 matching grant award from the 2019 Funding Round of the Bergen County Open Space, Recreation, Floodplain Protection, Farmland & Historic Preservation Trust Fund (“Trust Fund”) for the municipal park project entitled Garden/Orchard Street Park, located in Carlstadt, on the tax maps of the Borough of Carlstadt; and

BE IT FURTHER RESOLVED, that the Mayor and Council hereby authorize Mayor Robert J. Zimmermann to be a signatory to the aforesaid Contract; and

BE IT FURTHER RESOLVED that the Mayor and Council hereby acknowledge that, in general, the use of this Trust Fund grant towards this approved park project must be completed by or about December 23, 2021; and

BE IT FURTHER RESOLVED, that the Mayor and Council acknowledge that the grant will be disbursed to the municipality as a reimbursement upon submittal of certified Trust Fund payment and project completion documents and municipal vouchers, invoices, proofs of payment, and other such documents as may be required by the County in accordance with the Trust Fund's requirements; and

BE IT FURTHER RESOLVED, that the Mayor and Council acknowledge that the grant disbursement to the municipality will be equivalent to fifty (50) percent of the eligible construction costs incurred (not to exceed total grant award) applied towards only the approved park improvements identified in the aforesaid Contract in accordance with the Trust Fund's requirements. Professional Services Costs may be reimbursed from grant award's unexpended balance, should there be a balance.

RESOLUTION NO. 2020-75

Mutual Aid Plan & Rapid Deployment Force Interlocal Service Agreement

WHEREAS, the Police Departments in Bergen County have a day-to-day responsibility to provide for the security of lives and property, for the maintenance and preservation of the public peace and order; and

WHEREAS, Law enforcement officials also have a responsibility to provide for the preparedness against natural emergencies, such as floods, hurricanes, earthquakes, major storms, etc., manmade causes, civil unrest, and civil disobedience such as riots, strikes, jail or prison riots, train wrecks, aircraft crashes, major fires, ethnic disorder riots, terrorism incidents and bombings, State and National emergencies; and

WHEREAS, the Bergen County Police Chiefs Association has proposed a Mutual Aid Plan and Rapid Deployment Force to deal with these emergencies; and

WHEREAS, the Plan is adopted in accordance with the provisions of N.J.S.A.40A.:14-156, N.J.S.A.40A:14-156.1, N.J.S.A.40A:14-156.4, and N.J.S.A. App. A: 9-40.6; and

WHEREAS, this Plan will provide a uniform procedure for the coordination of the requesting, dispatching, and utilization of law enforcement personnel and equipment whenever a local law enforcement agency requires mutual aid assistance from any other jurisdiction, both contiguous and non-contiguous, in the event of an emergency, riot, or disorder in order to protect life and property; and

WHEREAS, it is also recognized that the Carlstadt Police Department Chief of Police, in accordance with the provisions of N.J.S.A 40A: 14-118 and under the authority of the Bergen County Prosecutor, has the authority to assign officers to a task force, Rapid Deployment Team or Regional SWAT Team operated in conjunction with the Bergen County Prosecutor's Office; and

WHEREAS, it is the desire of the Mayor and Council of the Borough of Carlstadt to participate in a Mutual Aid Plan and Rapid Deployment Force in accordance with the plan submitted by the Bergen County Police Chiefs Association.

NOW, THEREFORE BE IT RESOLVED by the Mayor and Council of the Borough of Carlstadt that the Carlstadt Police Department, under the direction of the Chief of Police, cooperate with the Bergen County Police Chiefs Association to create an Interlocal Services Agreement with all municipalities in the County of Bergen in order to put into place the Mutual Aid Plan and Rapid Deployment Force; and

BE IT FURTHER RESOLVED that a copy of this Resolution be forwarded to the County Executive, the Board of Chosen Freeholders, the County Prosecutor, the County Sheriff, the County Chief of Police, and all Bergen County Municipalities.

RESOLUTION NO. 2020-76

BE IT RESOLVED by the Mayor and Council of the Borough of Carlstadt that St. Ann's RC Church, 704 Jefferson Street, Hoboken, NJ 07030 be granted permission to have an off-premise 50/50 raffle at IL Villaggio, Route 17 North, Carlstadt, NJ 07072 on Sunday, September 27, 2020 for which the application, fee and findings and determination sheet shall be forwarded to the Legalized Games of Chance Control Commission.

RESOLUTION NO. 2020-77

RESOLUTION AUTHORIZING A SHARED SERVICES AGREEMENT WITH THE BOROUGH OF EAST RUTHERFORD TO PROVIDE FOR A CLASS THREE SPECIAL LAW ENFORCEMENT OFFICER AT BECTON REGIONAL HIGH SCHOOL FOR THE 2020 SCHOOL YEAR

WHEREAS, the Borough of East Rutherford has hired and utilized retired law enforcement officers specifically hired, in accordance with N.J.S.A. 40A:14-146.10 as Class Three Special Officers (SLEO's) to assist in providing security at Becton Regional High School ("BRHS") for after school events; and

WHEREAS, the Borough of East Rutherford ("East Rutherford") and the Borough of Carlstadt ("Carlstadt ") are partners in providing for security at BRHS, and acknowledge that these SLEO's have been a constructive and valuable presence in the schools; and

WHEREAS, the Uniform Shared Services and Consolidation Act, N.J.S.A. 40A:65-1, et seq., (the "Act") permits units of local government to share services for particular purposes and to effectuate agreements for any service or circumstance that will aid and encourage a reduction of local expenses; and

WHEREAS, the Borough of East Rutherford and the Borough of Carlstadt are public bodies corporate and politic of the State of New Jersey and are authorized under New Jersey Law to enter into a Shared Services Agreement pursuant to the Act; and

WHEREAS, the Mayor and Council of the Borough of Carlstadt supports the use of SLEO's at Becton and endorses this sharing of services between East Rutherford and Carlstadt;

NOW, THEREFORE BE IT RESOLVED by the Mayor and Council of the Borough of Carlstadt as follows:

1. The Mayor and Borough Clerk are hereby authorized to execute a Shared Services Agreement, in substantially the form attached hereto or as modified and approved by the Borough Attorney.

2. The Shared Services Agreement shall be available for public inspection in the Clerk's Office.

3. The Shared Service Agreement shall take effect upon the adoption of this resolution and execution of the Agreement by both parties.

4. A copy of the executed Shared Services Agreement shall be filed, for informational purposes, with the Division of Local Government Services in the Department of Community Affairs.

RESOLUTION NO. 2020-78

**RESOLUTION APPROVING ADDITIONAL BUDGET FOR THE
FIRM OF REMINGTON VERNICK IN CONNECTION WITH
PREPARATION OF COAH DOCUMENTS**

WHEREAS, the Governing Body previously retained the firm of Remington & Vernick, 232 Kings Highway East, Haddonfield, NJ 08083, to prepare the Borough's COAH Housing Element and Fair Share Plan with an original budget not to exceed \$22,800.00; and

WHEREAS, the original budget was expanded in May 2016 to include an additional \$4,960.00, in August 2017 to include an additional \$5,000.00, in November 2017 to include an additional \$5,200.00 and in July 2018 to include an additional \$5,400.00 for completion of documents related to the borough's on-going court proceedings; and

CAUCUS/FINANCE MEETING

March 5, 2020

Page 6

WHEREAS, the original and extended budgets as approved have been exhausted, but additional work is required by way finalizing and presenting the final documents and there also remains the potential for the need to participate in on-going court proceedings; and

WHEREAS, by letter dated February 4, 2019, Remington & Vernick outlined the work completed and reported work that remains to be completed together with a request for an additional amount of \$5,500.00 to be budgeted for the finalization and presentation of the documents; and

WHEREAS, by letter received February 18, 2020, Remington & Vernick outlined the work that needs to be done for an additional amount of \$8,000.00; and

WHEREAS, the Governing Body is desirous of Remington & Vernick fulfilling the original purpose of its retention with regard to preparation of the Borough's COAH Housing Element and Fair Share Plan; and

WHEREAS, the Chief Financial Officer has certified that funds are available to pay the anticipated amount of the compensation, fees and disbursement for these services.

NOW, THEREFORE BE IT RESOLVED that the Mayor and Council of the Borough of Carlstadt, Bergen County, New Jersey, hereby authorizes and approves the increased budget amount of \$8,000.00 to Remington & Vernick for such purposes;

Certification as to the availability of funds:

The Chief Financial Officer/Treasurer hereby certifies that sufficient funds are available to pay the anticipated amount of the fees and disbursement for these services.

RESOLUTION NO. 2020-79

BE IT RESOLVED by the Mayor and Council of the Borough of Carlstadt that Friends of the Library of Rutherford, 150 Park Avenue, Rutherford, NJ 07070 be granted permission to have a 50/50 raffle at IL Villaggio, Route 17 North, Carlstadt, NJ 07072 on Saturday, May 2, 2020 for which the application, fee and findings and determination sheet shall be forwarded to the Legalized Games of Chance Control Commission.

RESOLUTION NO. 2020-80

WHEREAS, Title 40A:4-59 of the New Jersey Statutes provides that should it be necessary, during the first three months of any fiscal year, the amount of any appropriation reserve for the immediately preceding fiscal year is insufficient to pay the claims authorized or incurred during said preceding year which were chargeable to said appropriation, and there shall be an excess in any

appropriation reserve over and above the amount deemed to be necessary to fulfill its purpose, the Governing Body may, by resolution adopt (by not less than 2/3 vote of the full membership thereof), transfer the amount of such excess of those appropriation reserves deemed to be insufficient.

NOW, THEREFORE BE IT RESOLVED, by the Governing Body of the Borough Carlstadt that the Borough Treasurer be and is hereby authorized to make the following transfer of the 2019 appropriation reserves:

	IN	OUT
Streets		
Other Expenses	\$ 6,500.00	
Fire Department		
Salaries & Wages		\$ 5,000.00
Other Expenses	5,000.00	
Police Department		
Other Expenses	2,000.00	
Finance		
Other Expenses		8,500.00
TOTAL	\$13,500.00	\$13,500.00

RESOLUTION NO. 2020-81

WHEREAS, it is the desire of the Mayor and Council to establish an Environmental Committee; and

WHEREAS, the committee shall be appointed by the Mayor with the advice and consent of the Council for a term of one year expiring annually on December 31st and to serve without compensation.

NOW, THEREFORE BE IT RESOLVED by the Mayor and Council of the Borough of Carlstadt that an Environmental Committee is hereby established and the following persons are hereby appointed:

1. Brianna Chandra
2. Eric Garcia
3. Mikaela DeLeasa
4. Joseph Crifasi
5. Joseph Orlando

6. Melissa Mackenzie
7. Keri Crescenzi
8. Abigail Verpeut

RESOLUTION NO. 2020-82

WHEREAS, Savior Limo, LLC operating from 463 Barell Avenue, Carlstadt, NJ 07072 has made application to the Borough of Carlstadt for one (1) new limousine license; and

WHEREAS, the application has been filed together with the requisite fee and proof of insurance and Power of Attorney as required under N.J.S.A. 48:16-14 and 16 and vehicle and driver information as required by the ordinance to the satisfaction of the Borough Clerk.

NOW, THEREFORE BE IT RESOLVED by the Mayor and Council of the Borough of Carlstadt, County of Bergen, State of New Jersey that the application of Savior Limo, LLC to operate one (1) limousine at 463 Barell Avenue, Carlstadt, NJ 07072 be and hereby is approved for VIN # 17578 nunc pro tunc.

AND, BE IT FURTHER RESOLVED that the Borough Clerk is hereby authorized and directed to issue the license to operate one (1) limousine at the above referenced location for the period of one year, commencing February 28, 2020 and ending on February 28, 2021 and a Certificate of Compliance with the requirements of N.J.S.A. 48:16-14 and 16, through the period indicated on the proof of insurance as submitted with the application.

RESOLUTION NO. 2020-83

**BOROUGH OF CARLSTADT
MUNICIPAL BUDGET 2020**

BE IT RESOLVED, that the following statements of revenue and appropriations shall constitute the approved Municipal Budget for the year 2020;

General Appropriations

Appropriations within "CAPS" - Municipal Purposes	\$18,288,373.00
Appropriations excluded from "CAPS" - Municipal Purposes	4,568,670.63
Reserve for Uncollected Taxes	316,500.00

Total General Appropriations	23,173,543.63
Less: Anticipated Revenues	3,155,271.02
Amount to be Raised by Taxes for Support of Municipal Budget	
Local Tax Municipal Purposes	\$19,224,189.55
Minimum Library Tax	<u>\$794,083.06</u>
Total to be Raised by Taxes	\$20,018,272.61

The Governing Body of the Borough of Carlstadt does hereby approve the above as the Budget for the year 2020.

Mayor Zimmermann entertained a motion to approve the Consent Agenda. On motion by Emerson, seconded by Lenoy, unanimous on call of roll of those present.

**CONSIDERATION OF ORDINANCES
FIRST READING**

ORDINANCE NO. 20-3

AN ORDINANCE TO FIX AND DETERMINE THE SALARIES AND COMPENSATION OF THE SEVERAL OFFICERS AND EMPLOYEES OF THE BOROUGH OF CARLSTADT, AND TO PROVIDE THE MANNER AND PAYMENT THEREOF, REVISED TO 2020	
BE IT ORDAINED , by the Mayor and Council of the Borough of Carlstadt, County of Bergen and State of New Jersey as follows:	
SECTION 1 <u>Bi-Weekly</u>	
The rate of compensation of each officer and employee of the Borough of Carlstadt, whose salary shall be on an annual basis and shall be paid Bi-Weekly is:	
2020	
Borough Clerk	121,283.00
Deputy Borough Clerk	3,000.00
Chief Financial Officer / Treasurer	118,046.00
Certified Qualified Purchasing Agent	15,690.00
Clerk for C.F.O.	2,000.00

CAUCUS/FINANCE MEETING

March 5, 2020

Page 10

Clerk for Construction Code Official	68,000-70,298.00
Part-Time clerk for Construction Dept.	15,000.00
Clerk Typist - Full Time/Part Time \$17.75 HR \$32,305.00	17.75-23.26
Full Time Clerical \$26.16 HR \$47,620.00 \$24.29 \$50,524.00	26.10-30.60
Court Administrator	56,981.00
Wallington Court Administrator	10,000.00
Housing Code Official/EMT 40hrs.	58,046.00
Legislative Research Officer	100,970.80
Borough Mechanic	109,792.00
Senior Payroll Clerk / Insurance Officer	86,919.00
Director of Public Works Operations, Maintenance and Equipment	54,789.00
DPW Operations Manager / Project Coordinator	85,874.00
Deputy Project Coordinator / IT Coordinator/Event Coordinator	81,376.00
Master Carpenter	75,242.00
Front Desk Reception	43,202.00
Record Manager Part-Time	23.89
Public Works Administrative Assistant	59,221.00
Senior Transport Driver	41,407.00
Tax Collector	72,575.00
Assistant Tax Collector	3,500.00
Zoning Code Enforcement Official	53,395.00
Zoning Code Enforcement Official W/Certification	5,000.00
Deputy Zoning Code Enforcement Official	6,000.00
Zoning Code Officer - PT	33,007.00
Code Enforcement Officer	12.00-20.00
Police Matron (minimum 2 hrs. - per hr.)	18.00
Special Police (per hour)	18.00
School Marshals (per shift)	37.64
Police Dispatchers (Full time) Class B	26,000.00
Police Dispatchers (Full time) Class A	66,806.00
Part-time Police Dispatchers (Max.16 Hrs. per week)	16.00
EMT Drivers part-time or temporary (per hr.)	18.00
SECTION 2 Monthly	
2A The rate of compensation of each officer and employee of the Borough of Carlstadt, whose salary shall be on an annual basis, and shall be paid Monthly is as follows:	
Assessment Searcher	1,500.00
Assistant to the Assessor	1,500.00
Assistant to the Registrar	500.00

CAUCUS/FINANCE MEETING
 March 5, 2020
 Page 11

Assistant to Payroll Clerk	5,000.00
Assistant Records Management	5,000.00
Assistant to the Mayor	3,500-5,150.00
Assistant to Safety Delegate	2,000.00
Clerk Planning Board	2,000.00
Custodian Washington Ave. Firehouse	1,100.00
Election Clerk	1,500.00
Emergency Mgt. Service Director	6,000.00
Land Use Administrator	1.00
Assistant Land Use Administrator	1.00
LOSAP Administrator	3,000.00
Communication Officer	10,000 - 20,000
Municipal Housing Liaison	1.00
Parks Inspector	3,000.00
Public Defender/Alternate Public Defender \$200 per session	200.00
Personnel Officer	1.00
Tax Assessor	25,505.00
Part-Time Tax Assessor	20,000-25,000.
Tax Searcher	1,500.00
Attorney to Zoning, Construction Board & Zoning Board of Adjustment	6,400.00
Secretary to Zoning Board of Adjustment	2,000.00
2 B Secretary of the Recycling Committee \$100.00 per meeting to be paid out of Recycling money.	100.00 per meeting
Chairperson of Recycling Committee	1,000.00
2C The salary of the Social Services Coordinator of the Borough of Carlstadt shall be the sum of \$8,000.00 payable in equal monthly installments. In addition to the yearly salary, the Social Services Coordinator shall receive a telephone with an answering machine to be located in her home and paid for by the Borough.	8,000.00
Social Services Assistant Coordinator	1,500.00
2D	
Mayor	7,960.00
Each Council Member	6,260.00
Magistrate	30,596.00
Prosecutor	10,354.00
Sub-Code Building Inspector/Building	12,985.00
Sub-Code Electrical Inspector	21,642.00
Sub-Code Fire Official	26,752.00

CAUCUS/FINANCE MEETING

March 5, 2020

Page 12

SECTION 3 SEMI-ANNUALLY	
The rate of compensation of each Officer and Employee of the Borough of Carlstadt, whose salary shall be on an Annual basis and shall be paid Semi-Annual is as follows - May & September:	
3 A Telephone allowance of \$600.00 per year for the Mayor and Council. \$600.00 per year (4) Fire Chiefs, DPW Operations Manager and (2) DPW Foremen.	
3 B Travel allowance of \$600.00 per year for the CFO, Zoning Code Official and Deputy Zoning Code Official to be paid semi-annually.	
SECTION 4 ANNUALLY	
The rate of compensation of each Officer and Employee of the Borough of Carlstadt, whose salary shall be on an Annual basis and shall be paid Annual is as follows:	
OEM - Assistant Director	600.00
Off-Duty Gun Allowance	1.00
Borough Mechanic (Tool Allowance per year) (1)	500.00
Borough Mechanic (Shoe Allowance per year) (1)	300.00
SECTION 5 BOARD OF HEALTH	
The salary schedule for the Board of Health is hereby established as follows:	
5 A The Registrar of Vital Statistics shall receive the sum of \$4,635.00 payable in equal monthly installments.	2000.-4635.00
5 B The Doctor of the Board of Health Baby Keep Well shall be paid \$125.00 per hour upon presentation of proper voucher.	
5 C Board of Health - CHAPTER 329 The Attorney for the Board of Health shall receive \$150.00 for every regular meeting attended and fees for all legal services rendered as determined by the Mayor and Council upon presentation of proper voucher.	
In addition to the hourly rate, the Secretary shall receive for duties designated by the Board of Health, in equal monthly installments	1,000.-2575.00
SECTION 6 FIRE SAFETY BUREAU	
The Fire Safety Bureau Compensation is hereby established as follows:	
Fire Official (Full Time)	99,170.00
Inspectors (per hour)	26.78
Secretary	50,591.00
Fire Official (yearly clothing allowance) (2)	500.00

CAUCUS/FINANCE MEETING
 March 5, 2020
 Page 13

Fire Training Inspector	1590.00
6A FIRE DEPARTMENT	
All members of the Volunteer Fire Department Clothing Allowance and reimbursement for losses, is hereby established as follows:	
Answering 50% or more calls (per man)	2,060.00
(Less than 50% \$41.20 per % point of fires attended)	
Chief	6,651.00
1st. Assistant Chief	5,985.00
Deputy Chief	5,321.000
Battalion Chief	4,645.00
Chiefs' Secretary	371.00
President	618.00
Board of Officers Secretary	618.00
Board of Officers Treasurer	309.00
Each Captain (5) (per man)	630.00
Each 1st. Lieutenant (5) (per man)	525.00
Each 2nd Lieutenant (5) (per man)	420.00
Each Mechanic (11) (per man)	386.00
Battery Man	386.00
Department Mechanic (per Hour) (\$15,000.00 - 20,000.00 maximum)	27.00
Probationary Member answering 50% or more calls (per man)	948.00
Probationary Members Less than 50% (\$18.96 per % point \$920.00 maximum)	
Retired Members	946.00
Members (with 25 years answering 25% or more calls)	2,060.00
(Less than 25% \$41.20 less for each percentage point below 25%)	
Board of Officers Committees (20)	201.00
Training Officer (2)	371.00
Quartermaster	371.00
Equipment Sourcing	371.00
Safety/Insurance	371.00
Losap Coordinator	371.00
Drill Coordinator	371.00
Historian	371.00
Chaplain	371.00
Public Information	371.00
Computer	371.00
Driver Instructor	371.00
FD Committees (30)	201.00

CAUCUS/FINANCE MEETING

March 5, 2020

Page 14

Department Safety Officer		381.00
FD Webmaster		371.00
Record Clerk	800.00	
SECTION 7 POLICE		
	<u>2020</u>	<u>2021</u>
Chief of Police		207,619.-225,758.00
Each Captain		191,204.-200,000.00
Each Lieutenant – (Per Contract Effective	167,397.00	172,838.00
Each Sergeant – (Per Contract Effective	154,459.00	159,479.00
Each Patrolman – (Per Contract Effective		Below
Each Patrolman - (Per Contract Effective		Below
The salary schedule for the Patrolman of the Carlstadt Police Department hired prior to July 1, 2011 is hereby established as follows: (Hired on or after January 1, 2000)		
	<u>2020</u>	<u>2021</u>
0 – 1 Year	56,856.00	58,703.00
1 - 2 Years	65,297.00	67,420.00
2 - 3 Years	75,852.00	78,317.00
3 - 4 Years	86,559.00	89,372.00
4 - 5 Years	94,084.00	97,142.00
5 - 6 Years	99,250.00	102,476.00
6 - 7 Years	111,940.00	115,578.00
Maximum (over 7 years)	143,595.00	148,262.00
The salary schedule for Patrolman of the Carlstadt Police Department hired on or after July 1, 2011 is hereby established as follows: (Hired on or after July 1, 2011)		
	<u>2020</u>	<u>2021</u>
Academy	27,940.00	28,849.00
Remainder of 1st Year	33,528.00	34,618.00
1 - 2 Years	42,450.00	43,830.00
2 - 3 Years	51,372.00	53,042.00
3 - 4 Years	60,294.00	62,253.00
4 - 5 Years	69,216.00	71,465.00
5 - 6 Years	78,138.00	80,677.00
6 - 7 Years	87,059.00	89,889.00
7 - 8 Years	95,981.00	99,101.00

CAUCUS/FINANCE MEETING

March 5, 2020

Page 15

8 - 9 Years	104,903.00	108,312.00
9 - 10 Years	113,824.00	117,523.00
MAXIMUM	143,595.00	148,262.00
7 A The members of the Detective Bureau shall receive an additional \$1,150.00 per year.		
7 B Unless otherwise provided for by individual Contract, Police Personnel shall receive College incentive pay at the rate of \$800.00 per year for A.A. Degree, \$1,100.00 per year for B.A. Degree and \$1,350.00 for and M.A. Degree. as per contract.		
7 C " Juvenile Officers shall receive the sum of six hundred (\$600.00) dollars per year which shall be included in the applicable officer's annual salary, per contract."		
7 D Police Dispatcher's non-accountable clothing allowance per year		500.00
Special Police non-accountable clothing allowance per year		100.00
7 E Upon completion of twenty-five (25) years of service (as defined by the Police and Fire Pension Statutes) each employee of the Carlstadt Police Department shall receive compensation for six of the holidays in paid compensation.		
7 F Over time rate is based on 1936 hours beginning January 1, 2001		
7G Crossing Guards Clothing Allowance (as per Police Chief Approval) as 1per Crossing Guard Policy Manual		
SECTION 8 D.P.W. /BUILDINGS & GROUNDS		
Crewmen (per hour) new hires after January 1, 1997:		
		<u>2020</u>
Building & Grounds		44.14
Foreman (per hour)		45.80
Laborers (per hour) new hires after January 1, 1997		42.05
Driver (per hour) new hires after January 1, 1997:		43.01
Max (over 4 full years and 1 day) Hired after 1/1/08 and prior to 1/1/17		45.80
Max (over 14 full years and 1 day) Hired after 1/1/17		
New steps as of January 1, 2017:		
		<u>2019</u>
1 year		17.00
2 years		20.00
3 years		23.00
4 years		25.00
5 years		26.00
6 years		28.00
7 years		29.00
8 years		31.00
9 years		32.00
10 years		35.00

CAUCUS/FINANCE MEETING

March 5, 2020

Page 16

11 years			37.00
12 years			39.00
13 years			41.00
14 years	Current Laborer Rate		
8 A All members of the Building and Grounds Crew, Foremen, Drivers and Laborers of the Department of Public Works shall be paid time and one half for work periods after forty (40) hours.			
8 B All members of the Buildings and Grounds Department and Department of Public Works shall receive, in addition to the compensation herein set for them the sum of \$1,250.00 each for the purpose of defraying the cost of their clothing to be paid in Jan			
8 C In addition, each employee covered by the D.P.W. Contract shall be entitled to receive compensation at their regular current rate for any unused sick time remain from the current year, to be paid at the last pay period for the calendar year.			
8 D Drivers and/or laborers and/or helpers shall receive an additional fifty (.50) cents per hour when working on tree truck only when performing a task which requires the use of the elevated bucket, chipper, chain saw, stump grinder or other hazardous equipment			
8 E Year Round Part-Time Employees (25 hours per week max)			12.00
8 F Summer employees for the Building and Grounds Department and D.P.W. shall be paid \$11.00 per hour. Summer Employees are not eligible to be paid for overtime, sick days, holidays, or vacation days.			11.00
8 G Summer employees for Recreation shall be paid as follows:			
Director	(Maximum 8 weeks) (per week)		475.00
Assistant Director	(Maximum 6 weeks) (per week)		350.00
Counselors	(Maximum 6 weeks) (per hour)		11.00 per hr.
Recreation Advisor	Annual		2,500.00
8 H Summer Employees are not eligible to be paid for overtime, sick days, holidays, or vacation days.			
8 I			
Audio/Visual Tech	per hour		15.00
Mini Bus Driver	per hour		22.00
Substitute Driver	per hour		18.00
Substitute Driver Sr. Transport	per hour		11.50

SECTION 9 LONGEVITY	
9 A In addition to the salaries and compensations to be paid to the foregoing Officers and Employees of the Borough of Carlstadt there shall be added to the base salary, for non-contractual employees hired prior to May 1, 1997, a longevity supplement of 1% upon completion of each 5 years of employment for full time employees.	
9 B If the employee's anniversary date falls prior to June 30 longevity will be given in that year. However, employee's anniversary dates which fall after the June 30 cut off will receive longevity in the following calendar year.	
9 C PBA - Pursuant to the current PBA Contract, the longevity supplement shall be 1% for every 4 years of employment for employees with nine (9) or less years of completed service. After 10 complete years of service, longevity shall be 1% for every 3 years of service. Maximum longevity for employees hired on or after January 1, 1996 shall not exceed eight (8%) percent. Employees hired on or after January 1, 2017 shall not be entitled to receive longevity.	
9 D SOA - Pursuant to the current Superior Officers Association Contract, the longevity supplement shall be 1% for every 4 years of employment with nine (9) years or less of completed services. After 10 years of service, longevity shall be (1%) for every three (3) years. The maximum longevity for employees hired on or after January 1996 shall not exceed eight (8%) percent. Employees hired on or after January 1, 2017 shall not be entitled to receive longevity.	
9 E DPW - Pursuant to the current DPW contract, the longevity supplement shall be: 1% after 3 years; 2% after six years; 3% after nine years; 4% after twelve years; 6% after eighteen years; 7% after twenty-one years; 8% after twenty-four years; 9% after twenty-seven years and 10% after thirty years. Employees hired on or after January 1, 2017 shall not be entitled to receive longevity.	
SECTION 10	
In the event that any provision of this ordinance shall be declared invalid by any court of competent jurisdiction, such declaration of invalidity shall not affect the remaining provisions of this ordinance except insofar as such provision of this ordinance as is declared invalid shall be inseparable from the reminder of any provisions thereof.	
SECTION 11	
Any ordinances or amendments thereto which are in conflict with or inconsistent with the terms of this ordinance are hereby repealed to the extent that they are in conflict with or inconsistent with the terms of this ordinance.	
SECTION 12	
This ordinance established shall take effect after publication pursuant to law as of January 1, 2020.	

RESOLUTION NO. 2020-84

BE IT RESOLVED that the ordinance entitled:

AN ORDINANCE TO FIX AND DETERMINE THE SALARIES AND COMPENSATION OF THE SEVERAL OFFICERS AND EMPLOYEES OF THE BOROUGH OF CARLSTADT, AND TO PROVIDE THE MANNER AND PAYMENT THEREOF, REVISED TO 2020

heretofore introduced, does now pass on first reading, and that said ordinance be further considered for final passage at a meeting to be held on the 18th day of March, 2020 at 7:00 o'clock P.M. or as soon thereafter as the matter can be reached, at the regular meeting place of the Carlstadt Borough Council, and that at such time and place all persons interested be given an opportunity to be heard concerning said ordinance, and that the Borough Clerk be, and she hereby is, authorized and directed to publish said ordinance according to law with a notice of its introduction and passage on first

CAUCUS/FINANCE MEETING

March 5, 2020

Page 18

reading and of the time and place when and where said ordinance will be further considered for final passage.

Mayor Zimmermann entertained a motion to introduce the salary ordinance. On motion by Emerson, seconded by Lenoy, unanimous on call of roll of those present.

RESOLUTION NO. 2020-84-A (Rescinded April 1, 2020)

BE IT RESOLVED by the Mayor and Council of the Borough of Carlstadt, Bergen County, New Jersey, that Mayor Robert J. Zimmermann has appointed William Yirce as the part-time Tax Assessor for the Borough of Carlstadt for a period of one year. Appointment to be effective March 5, 2020.

On motion by Emerson, seconded by Lenoy, unanimous on call of roll of those present.

Mayor Zimmermann entertained a motion to approve a \$500.00 deductible and a \$126.00 car rental for the car owner Bradford Bahr. On motion by Fonseca, seconded by DeBiase, unanimous on call of roll of those present.

Mayor Zimmermann entertained a motion to appoint Councilwoman DeBiase to the second position on recycling and projects. On motion by Lenoy, seconded by Emerson, Council members Stoltz, Lenoy, Emerson and Fonseca voted yes. Councilwoman DeBiase abstained and Councilman Roseman was absent.

Joseph Crifasi, DPW Operations Manager, requested a motion to authorize Neglia Engineering to apply for a grant for the Bergen County Open Space for this year's funding. The money would be for the building of the recreation project on Garden Street. On motion by Fonseca, seconded by Lenoy, unanimous on call of roll of those present.

Mayor Zimmermann entertained a motion to have Councilman Stoltz look into the shared services for the Tax Collector and the CFO. On motion by Stoltz, seconded by DeBiase, unanimous on call of roll of those present.

Mayor Zimmermann went over the correspondence that was received.

A letter was received from the Disabled American Veterans stating they are hosting their 98th Annual State Convention in June 2020 and asked the Mayor and Council to take out an ad in their booklet. Mayor Zimmermann requested a motion to take out a full-page ad in the amount of \$100.00. On motion by Lenoy, seconded by Emerson, unanimous on call of roll of those present.

COUNCILWOMAN SUZANNE FONSECA

She had nothing to discuss at this time.

COUNCILMAN JAMES LENOY

He asked about the situation with the lighting at the parks. Joseph Crifasi went into detail on this matter.

He had been talking to Mr. Crifasi about the many requests we have been getting from other organizations about using Lindbergh Field as it is a great field. He was asking if there is any other permit that has to be filled out for the use of the field. Mayor Zimmermann said no permit is needed.

COUNCILWOMAN DIANE DEBIASE

Mayor Zimmermann entertained a motion to nominate Councilwoman DeBiase to the Stigma Free Committee. On motion by Fonseca, seconded by Stoltz, Council member Stoltz, Lenoy, Emerson and Fonseca voted yes. Councilwoman DeBiase abstained and Councilman Roseman was absent.

COUNCILMAN JOSEPH EMERSON

He had nothing to discuss at this time.

COUNCILMAN DAVID STOLTZ

He had nothing to discuss at this time.

Joseph Crifasi said he would like to bring up a vote for the concert series for this year. Mayor Zimmermann asked for a motion to approve the amount of \$35,000.00 for Cliff Hanger. On motion by Emerson, seconded by Lenoy, unanimous on call of roll of those present.

Mayor Zimmermann entertained a motion to donate the bikes and scooter that were advertised for a bid. On motion by DeBiase, seconded by Fonseca, unanimous on call of roll of those present.

Mayor Zimmermann entertained a motion to adjourn the meeting at 11:15 P.M. On motion by Emerson, seconded by Fonseca, unanimous on call of roll of those present.

APPROVED: _____
ROBERT J. ZIMMERMANN, MAYOR

ATTEST: _____
CLAIRE FOY, BOROUGH CLERK