

**CAUCUS MEETING**  
**February 19, 2020**

**A REGULAR SCHEDULED CAUCUS MEETING** of the Mayor and Council of the Borough of Carlstadt was held in the Caucus Room of the Borough Hall, 500 Madison Street, Carlstadt, New Jersey on Wednesday, February 19, 2020 at 7:00 P.M.

Mayor Robert Zimmermann asked Claire Foy, Borough Clerk to call the roll: Mayor Robert Zimmermann, Councilmen David Stoltz, James Lenoy, Joseph Emerson, William Roseman and Councilwomen Suzanne Fonseca and Diane DeBiase were present.

Mayor Zimmermann led all present in the Pledge of Allegiance to the Flag.

Mayor Zimmermann – This meeting has been called pursuant to the Open Public Meetings Law and in accordance with Section 5 of the Open Public Meetings Act, adequate notice of this meeting having been provided in the annual notice schedule which contained the time, date and location of the meeting, copies of which were sent and advertised in the following official newspapers of Carlstadt: The Record on January 6, 2020 and the Herald News on January 6, 2020 a copy of which is on the Bulletin Board in the Borough Hall and a copy on file in the office of the Borough Clerk.

Gregory Polyniak of Neglia Engineering read his report for the month regarding projects that are being done in the Borough of Carlstadt and is on file in the office of the Borough Clerk.

Ashley Brown, Summer Recreation Director was in attendance. She mentioned that last year we had eighty-two counselors both part-time and full-time. We had approximately two hundred eighteen children sign up. Each day there was approximately one hundred sixty children. They were divided into eight groups from kindergarten to the upper grades. There were about eight counselors a day for each group. The part-time counselors were good but it was hard managing them coming in and out. It is good to have all those eyes but, in a way, it is a safety issue to manage everyone. She did speak to Wood-Ridge and a couple of other towns about how they handled their children and they had a head count clerk for each group. She talked to Danielle, a head counselor as well as Lisa, regarding this and having a head count clerk for each group. Ashley would also like to have the first year to be volunteer and we would do an evaluation at the end of the summer as to where they stand. Did they show up on time or were they on their phone the whole time. Mayor Zimmermann said that would be an apprenticeship or internship.

Ashley said we do get training for the counselors from the insurance fund but she feels we need some more. She would like to see them have CPR and first aid, have one person for each group to have that position. She also brought up the expenses for equipment as well as bringing in groups for the children. Councilwoman Fonseca asked if there is a handbook they follow. Mayor Zimmermann replied no they don't. We have to set up something if the counselors are late or don't show up. They will be sent home and not be able to work that day.

Ashley would also like to see a pay scale for the counselors; the head counselors should be looked at as to how long they have been there.

Mayor Zimmermann asked what she feels is a good number of counselors to have. Ashley said she feels sixty is a good amount.

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Stefan Kindberg, the new president of the Turnverein, offered the Turn Hall to be used for summer recreation activities.

**CONSIDERATION OF ORDINANCES**

**FINAL READING**

**ORDINANCE NO. 20-2**

**BOROUGH OF CARLSTADT**

**CALENDAR YEAR 2020**

**ORDINANCE TO EXCEED THE MUNICIPAL BUDGET APPROPRIATION LIMITS**

**AND TO ESTABLISH A CAP BANK**

**(N.J.S.A. 40A:4-45.14)**

Mayor Zimmermann entertained a motion to open this ordinance to a hearing of citizens.

On motion by Stoltz, seconded by Emerson, unanimous on call of roll.

Mayor Zimmermann asked if any citizen wished to be heard on this ordinance.

Mayor Zimmermann said to let the record note there are no citizens to speak on this ordinance.

Mayor Zimmermann entertained a motion to close this ordinance to a hearing of citizens.

On motion by Emerson, seconded by DeBiase, unanimous on call of roll.

**RESOLUTION NO. 2020-57-A**

**BE IT RESOLVED** that the ordinance entitled:

**BOROUGH OF CARLSTADT**

**CALENDAR YEAR 2020**

**ORDINANCE TO EXCEED THE MUNICIPAL BUDGET APPROPRIATION LIMITS**

**AND TO ESTABLISH A CAP BANK**

**(N.J.S.A. 40A:4-45.14)**

heretofore introduced, does now pass on final reading and the Borough Clerk is hereby authorized and directed to publish said ordinance according to law.

On motion by Emerson, seconded by Stoltz, unanimous on call of roll.

Mayor Zimmermann said we need to appoint the following individuals for the 154<sup>th</sup> School Picnic Committee:

Chris Assenheimer

Doreen and Brian Curreri

Joseph Crifasi

Dominick Bracco

Marlene and Joe Biggy

Jean Kimak

Mirna Lopez

Mike and Elaine Stevens

Debbie Foy  
Councilwoman Fonseca  
Councilman Lenoy  
Councilman Emerson  
Kathy Sylvester  
Michele Marafelias  
Lynn Biamonte  
Lucia and David Suarez  
OEM Coordinator  
Fire Chief  
CPS Superintendent  
CPS Teachers Union President

Councilman Stoltz  
Councilman Roseman  
Councilwoman DeBiase  
Carolyn Pennino  
Eileen Milligan  
Bobbie O'Connor  
Police Chief  
Ambulance Corps President  
CPS Principal  
CPS Board of Education President  
Beth Penna  
Joseph Orlando

Mayor Zimmermann entertained a motion to appoint the School Picnic Committee. On motion by Emerson, seconded by Roseman, unanimous on call of roll.

Mayor Zimmermann entertained a motion to ratify flowers for the families of Joseph Emerson and Wayne Veal.

On motion by Stoltz, seconded by Lenoy, Council members Stoltz, Lenoy, Roseman, Fonseca and DeBiase voted yes. Councilman Emerson abstained.

Mayor Zimmermann entertained a motion to approve the bus for the Seniors for March 11, 2020 from 11:30 A.M. to 3:00 P.M. to go to Graycliff in Moonachie for their party.

On motion by Stoltz, seconded by Emerson, unanimous on call of roll.

Mayor Zimmermann entertained a motion to advertise for bids for unclaimed bikes.

On motion by Stoltz, seconded by Roseman, unanimous on call of roll.

### **CORRESPONDENCE**

Mayor Zimmermann said the Recreation Soccer League is having their year end celebration on Sunday, March 28, 2020 from 10:00 A.M. to 1:00 P.M. at the SO FIVE Soccer Center in Carlstadt.

Mayor Zimmermann is inviting himself as well as all the Council members to attend.

### **EXECUTIVE SESSION MEETING ACT RECESS INTO CLOSED SESSION**

**WHEREAS**, it is necessary for the Governing Body of the Borough of Carlstadt to conduct an executive session closed to the public in order to discuss one or more of the following subjects: the budget and personnel.

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**NOW, THEREFORE BE IT RESOLVED** that the Mayor and Council of the Borough of Carlstadt hereby moves to go into executive session in accordance with the provisions of the Open Public Meetings Act, N.J.S.A. 10:4-6 et. Seq. for the purpose of discussing one or more of the following subjects: budget and personnel.

**AND, BE IT FURTHER RESOLVED** that the public will be informed either later this evening after reconvening the public meeting or at a future public meeting said date is not predictable at the present time.

**AND, BE IT FURTHER RESOLVED** that the matters discussed in and minutes of the closed session shall be disclosed to the public when the reason for confidentiality no longer exists.

Mayor Zimmermann entertained a motion to go into closed session at 7:55 P.M.  
On motion by Lenoy, seconded by Emerson, unanimous on call of roll.

The meeting went back into open session at 8:12 P.M. with the following members in attendance: Mayor Zimmermann, Councilmen Stoltz, Lenoy, Emerson, Roseman and Councilwomen Fonseca and DeBiase.

Mayor Zimmermann entertained a motion to adjourn the meeting at 8:12 P.M. On motion by Lenoy, seconded by Emerson, the meeting was unanimously adjourned.

APPROVED: \_\_\_\_\_  
ROBERT J. ZIMMERMANN, MAYOR

ATTEST: \_\_\_\_\_  
CLAIRE FOY, BOROUGH CLERK