

**FINANCE MEETING  
November 10, 2016**

**A REGULAR SCHEDULED FINANCE MEETING** of the Mayor and Council of the Borough of Carlstadt was held in the Caucus Room of the Borough Hall, 500 Madison Street, Carlstadt, New Jersey on Thursday, November 10, 2016 at 7:00 P.M.

Mayor Craig Lahullier asked Claire Foy, Borough Clerk to call the roll: Mayor Craig Lahullier, Councilmen Robert Zimmermann, David Stoltz, Joseph Emerson and William Shockley were present. Councilman Richard Bartlett and James Lenoy were absent.

Mayor Lahullier led all present in the Pledge of Allegiance to the Flag.

Mayor Lahullier – This meeting has been called pursuant to the Open Public Meetings Law and in accordance with Section 5 of the Open Public Meetings Act, adequate notice of this meeting having been provided in the annual notice schedule which contained the time, date and location of the meeting, copies of which were sent and advertised in the following official newspapers of Carlstadt: The Record on January 6, 2016 and the Herald News on January 6, 2016 a copy of which is on the Bulletin Board in the Borough Hall and a copy on file in the office of the Borough Clerk.

Mayor Lahullier mentioned that we tabled Ordinance No. 16-20 at our last meeting that was entitled Police Department Promotions. The reason that we had tabled that is we received a letter from the PBA saying they were concerned about the written part of the test. They thought it was an essay portion of the test. We found out it was one hundred multiple choice questions. They asked if we would consider on shaving any of the percentage points off of the written and moving them to the seniority.

Mayor Lahullier said if the Council were to consider that, tops would be 5%. He asked the Council if they wanted to talk about this. This went into a lengthy discussion. They decided to leave it as is without amending it.

**CONSIDERATION OF ORDINANCES  
FINAL READING**

**ORDINANCE NO. 16-20**

**AN ORDINANCE TO AMEND CHAPTER II “ADMINISTRATION,” SECTION 2-22 ENTITLED “POLICE DEPARTMENT,” SUBSECTION 2-22.13 ENTITLED “PROMOTIONS” OF THE REVISED GENERAL ORDINANCES OF THE BOROUGH OF CARLSTADT, 2002**

Mayor Lahullier entertained a motion to open this ordinance to a hearing of citizens.

On motion by Zimmermann, seconded by Emerson, unanimous on call of roll of those present.

Mayor Lahullier asked if any citizen wished to be heard on this ordinance.

Mayor Lahullier said to let the record note there are no citizens to speak on this ordinance.

Mayor Lahullier entertained a motion to close this ordinance to a hearing of citizens.

On motion by Zimmermann, seconded by Emerson, unanimous on call of roll of those present.

**RESOLUTION NO. 2016-360-A**

**BE IT RESOLVED** that the ordinance entitled:

AN ORDINANCE TO AMEND CHAPTER II "ADMINISTRATION," SECTION 2-22 ENTITLED "POLICE DEPARTMENT," SUBSECTION 2-22.13 ENTITLED "PROMOTIONS" OF THE REVISED GENERAL ORDINANCES OF THE BOROUGH OF CARLSTADT, 2002

heretofore introduced, does now pass on final reading and the Borough Clerk is hereby authorized and directed to publish said ordinance according to law.

On motion by Emerson, seconded by Stoltz, unanimous on call of roll of those present.

**FINAL READING**

**ORDINANCE NO. 16-21**

BOND ORDINANCE TO AUTHORIZE THE UNDERTAKING OF THE INDUSTRIAL AREA ROAD RECONSTRUCTION AND STORMWATER DRAINAGE IMPROVEMENTS PROJECT, IN, BY AND FOR THE BOROUGH OF CARLSTADT, IN THE COUNTY OF BERGEN, STATE OF NEW JERSEY, TO APPROPRIATE THE SUM OF \$3,453,418.87 TO PAY THE COST THEREOF, TO AUTHORIZE THE ISSUANCE OF BONDS TO FINANCE SUCH APPROPRIATION AND TO PROVIDE FOR THE ISSUANCE OF BOND ANTICIPATION NOTES IN ANTICIPATION OF THE ISSUANCE OF SUCH BONDS.

Mayor Lahullier entertained a motion to open this ordinance to a hearing of citizens.

On motion by Zimmermann, seconded by Emerson, unanimous on call of roll of those present.

Mayor Lahullier asked if any citizen wished to be heard on this ordinance.

Mayor Lahullier said to let the record note there are no citizens to speak on this ordinance.

Mayor Lahullier entertained a motion to close this ordinance to a hearing of citizens.

On motion by Zimmermann, seconded by Emerson, unanimous on call of roll of those present.

**RESOLUTION NO. 2016-360-B**

**BE IT RESOLVED** that the ordinance entitled:

BOND ORDINANCE TO AUTHORIZE THE UNDERTAKING OF THE INDUSTRIAL AREA ROAD RECONSTRUCTION AND STORMWATER DRAINAGE IMPROVEMENTS PROJECT, IN, BY AND FOR THE BOROUGH OF CARLSTADT, IN THE COUNTY OF BERGEN, STATE OF NEW JERSEY, TO APPROPRIATE THE SUM OF \$3,453,415.87 TO PAY THE COST THEREOF, TO AUTHORIZE THE ISSUANCE OF BONDS TO FINANCE SUCH APPROPRIATION AND TO PROVIDE FOR THE ISSUANCE OF BOND ANTICIPATION NOTES IN ANTICIPATION OF THE ISSUANCE OF SUCH BONDS.

heretofore introduced, does now pass on final reading and the Borough Clerk is hereby authorized and directed to publish said ordinance according to law.

On motion by Zimmermann, seconded by Emerson, unanimous on call of roll of those present.

Mayor Lahullier said we need to approve the expenses and Special Police Officer for the Holiday Tree Lighting on Thursday, December 1, 2016 at 6:30 P.M.

On motion by Zimmermann, seconded by Emerson, unanimous on call of roll of those present.

Mayor Lahullier said we also have to ratify the bus and driver for Sunday, November 6, 2016 for the Jr. Wildcats.

On motion by Emerson, seconded by Stoltz, unanimous on call of roll of those present.

**CONSENT AGENDA  
RESOLUTION NO. 2016-353**

**WHEREAS**, the Borough of Carlstadt has solicited quotes for the Patricia Court Parking Lot Expansion located in the residential area in the Borough of Carlstadt; and

**WHEREAS**, the money for said project has been appropriated; and

**WHEREAS**, of the four (4) received solicitations, the quote of Berta Paving of Carlstadt, New Jersey 07072, in the amount of \$6,500.00 was the lowest responsible quote for the Base Bid and complete in all respects.

**NOW, THEREFORE BE IT RESOLVED** by the Mayor and Council of the Borough of Carlstadt that:

1. An award of contract for the Patricia Court Parking Lot Expansion shall be made to Berta Paving, Carlstadt, New Jersey 07072 in the quote amount of \$6,500.00.
2. This resolution to take effect upon certification of this resolution by the Chief Financial Officer that sufficient funds are available.

**RESOLUTION NO. 2016-355**

**RESOLUTION TO ADVERTISE FOR BIDS**

**BE IT RESOLVED** by the Mayor and Council of the Borough of Carlstadt, Bergen County, New Jersey upon the recommendation of the Borough Engineer, Gregory J. Polyniak, Neglia Engineering Associates that the plans & specifications for:

**2016 ROADWAY PROJECTS (NJEDA FUNDED)**  
**BOROUGH OF CARLSTADT**  
**BERGEN COUNTY, NEW JERSEY**

are hereby approved and the Borough Clerk is hereby authorized to advertise for bids. This Resolution to take effect immediately.

**RESOLUTION NO. 2016-356**

**BE IT RESOLVED**, that the Mayor and Council of the Borough of Carlstadt wishes to enter into a grant agreement with the County of Bergen for the purpose of using \$102,500.00 in 2016 Community Development Block Grant funds for Broad Street Drainage and Roadway Improvement in the Borough of Carlstadt.

**BE IT FURTHER RESOLVED**, that the Mayor and Council hereby authorizes Mayor Craig Lahullier to be a signatory for the aforesaid grant agreement; and

**BE IT FURTHER RESOLVED**, that the Mayor and Council hereby authorizes Domenick Giancaspro, CFO to sign all County vouchers submitted in connection with the aforesaid project; and

**BE IT FURTHER RESOLVED**, that the Mayor and Council recognizes that the Borough of Carlstadt is liable for any funds not spent in accordance with the Grant Agreement; and that liability of the Mayor and Council is in accordance with HUD requirements.

On motion by Emerson, seconded by Zimmermann, unanimous on call of roll of those present.

Mayor Lahullier said we received a letter from Rev. Donald Pitches regarding the Community Trust Fund and requesting approval to disperse \$1,000.00 to assist two community residents in their time of need. He will supply the CFO with the necessary names and addresses for payment after your approval.

On motion by Zimmermann, seconded by Emerson, unanimous on call of roll of those present.

Mayor Lahullier said we received correspondence from Stephanie Biamonte, Director of the Dance Theatre Workshop who is requesting the annual \$5,000.00 donation. She will be ordering costumes and the backdrop for the stage in the next few weeks.

On motion by Emerson, seconded by Zimmermann, unanimous on call of roll of those present.

**COUNCILMAN JOSEPH EMERSON**

He had matters to discuss in closed session.

**COUNCILMAN WILLIAM SHOCKLEY**

Last week he talked about the Soccer Tournament on November 19 and 20, 2016. We need Special Police and EMS there. Mayor Lahullier said we need to approve the Special Police Officer. Councilman Shockley made a motion to have a Special Police Officer at the Soccer Tournament on November 19 and 20, 2016 from 9:00 A.M. to 4:00 P.M., seconded by Emerson, unanimous on call of roll of those present.

He mentioned he got the rabies shots for his animals last night and he thinks it would be easier to do the 2017 rabies shots differently. This was discussed.

He asked about the Novus Chemical property and the Lincoln School property. He also asked about lightning protection at the ball fields. Mayor Lahullier said perhaps we should think about that for next year and consider it for the 2017 budget.

**COUNCILMAN ROBERT ZIMMERMANN**

He had nothing to discuss at this time.

**COUNCILMAN DAVID STOLTZ**

He had nothing to discuss at this time.

**EXECUTIVE SESSION MEETING ACT  
RECESS INTO CLOSED SESSION**

**WHEREAS**, it is necessary for the Governing Body of the Borough of Carlstadt to conduct an executive session closed to the public in order to discuss one or more of the following subjects: personnel and property.

**NOW, THEREFORE BE IT RESOLVED** that the Mayor and Council of the Borough of Carlstadt hereby moves to go into executive session in accordance with the provisions of the Open Public Meetings Act, N.J.S.A. 10:4-6 et. Seq. for the purpose of discussing one or more of the following subjects: personnel and property.

**AND, BE IT FURTHER RESOLVED** that the public will be informed either later this evening after reconvening the public meeting or at a future public meeting, said date is not predictable at the present time.

**AND, BE IT FURTHER RESOLVED** that the matters discussed in and minutes of the closed session shall be disclosed to the public when the reason for confidentiality no longer exists.

Mayor Lahullier entertained a motion to go into closed session at 7:30 P.M. On motion by Zimmermann, seconded by Emerson, unanimous on call of roll of those present.

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The meeting went back into open session at 9:00 P.M. with the following members in attendance: Mayor Lahullier, Councilmen Zimmermann, Stoltz, Emerson and Shockley.

Mayor Lahullier entertained a motion to adjourn the meeting at 9:00 P.M. On motion by Zimmerman, seconded by Stoltz, unanimous on call of roll of those present.

APPROVED: \_\_\_\_\_  
CRAIG LAHULLIER, MAYOR

ATTEST: \_\_\_\_\_  
CLAIRE FOY, BOROUGH CLERK