

CAUCUS MEETING
November 5, 2015

A REGULAR SCHEDULED CAUCUS MEETING of the Mayor and Council of the Borough of Carlstadt was held in the Caucus Room of the Borough Hall, 500 Madison Street, Carlstadt, New Jersey on Thursday, November 5, 2015 at 7:00 P.M.

Council President Craig Lahullier asked Claire Foy, Borough Clerk to call the roll: Councilmen Craig Lahullier, Robert Zimmermann, David Stoltz, Richard Bartlett, James Lenoy and Joseph Emerson were present. Mayor William Roseman was absent.

Council President Lahullier led all present in the Pledge of Allegiance to the Flag.

Council President Lahullier – This meeting has been called pursuant to the Open Public Meetings Law and in accordance with Section 5 of the Open Public Meetings Act, adequate notice of this meeting having been provided in the annual notice schedule which contained the time, date and location of the meeting, copies of which were sent and advertised in the following official newspapers of Carlstadt: The Record on January 7, 2015 and the Herald News on January 15, 2015 a copy of which is on the Bulletin Board in the Borough Hall and a copy on file in the office of the Borough Clerk.

Frank Covelli of Professional Insurance Associates, Inc. was in attendance and gave his annual report for the Borough of Carlstadt.

Gregory Polyniak of Neglia Engineering read his monthly report regarding projects that are being done in the Borough of Carlstadt.

RESOLUTION NO. 2015-271

WHEREAS, only resolutions approved by the Mayor, with full consent of the Governing Body, may be added to the Consent Agenda; and

WHEREAS, Carlstadt Tax Collector Christopher Assenheimer drafted and presented Resolution No. 2015-263 to the Carlstadt Borough Clerk to be included in the Consent Agenda without the knowledge and approval of the Mayor and the Governing Body; and

WHEREAS, Resolution 2015-263 does not represent the wishes, nor the intent, of the Carlstadt Governing Body's actions as was discussed in executive session of the October 15th Borough Council Finance Meeting.

NOW, THEREFORE BE IT RESOLVED by the Carlstadt Governing Body that Resolution No. 2015-263 is rescinded.

On motion by Lahullier, seconded by Zimmermann. Councilmen Lahullier, Zimmermann, Stoltz, and Bartlett voted yes by voice vote on October 22, 2015.

**CONSENT AGENDA
RESOLUTION NO. 2015-272**

**BOROUGH OF CARLSTADT
COUNTY OF BERGEN**

RESOLUTION TO ADVERTISE FOR BIDS

BE IT RESOLVED by the Mayor and Council of the Borough of Carlstadt, Bergen County, New Jersey upon the recommendation of the Borough Engineer, Gregory J. Polyniak, Neglia Engineering Associates that the plans & specifications for:

**MONROE STREET ROADWAY IMPROVEMENTS
BOROUGH OF CARLSTADT
BERGEN COUNTY, NEW JERSEY**

are hereby approved and the Borough Clerk is hereby authorized to advertise for bids. This Resolution to take effect immediately.

RESOLUTION NO. 2015-273

WHEREAS, TMCJ, LLC, 463 Barell Avenue, 2nd Floor, Carlstadt, NJ 07072 has made application to the Borough of Carlstadt to renew one (1) limousine license; and

WHEREAS, the application has been filed together with the requisite fee, and proof of insurance and Power of Attorney as required under N.J.S.A. 48:16-14 and 16 and vehicle and driver information as required by the ordinance to the satisfaction of the Borough Clerk.

NOW, THEREFORE BE IT RESOLVED by the Mayor and Council of the Borough of Carlstadt, County of Bergen, State of New Jersey that the application to renew one (1) limousine license for TMCJ, LLC, at 463 Barell Avenue, 2nd Floor, Carlstadt, NJ 07072 be and hereby is approved.

AND, BE IT FURTHER RESOLVED that the Borough Clerk is hereby authorized and directed to renew the license to operate the limousine with vin # 53165 at the above referenced location for the period of one year, commencing November 6, 2015 and ending on November 5, 2016 and a Certificate of Compliance with the requirements of N.J.S.A. 48:16-14 and 16, through the period indicated on the proof of insurance as submitted with the application.

RESOLUTION NO. 2015-274

WHEREAS, Title 40A:4-58 of the New Jersey Statutes provides that should it become necessary during the last two months of the fiscal year to expend for any of the purposes specified in the budget an amount in excess in any appropriation over and above the amount claimed to be necessary to fulfill the purpose of such appropriation, the Governing Body may by resolution setting forth the facts (adopted by not less than 2/3 vote of the full membership thereof), transfer the amount of such excess of those appropriations deemed to be insufficient.

NOW, THEREFORE BE IT RESOLVED by the Governing Body of the Borough of Carlstadt that the Borough Treasurer be and is hereby authorized to make the following transfers in the 2015 Budget appropriation:

<u>CURRENT FUND</u>	<u>IN</u>	<u>OUT</u>
Engineering Services		
Other Expenses	\$ 13,000.00	
Police Vehicles		
Other Expenses	16,993.03	
Police Department		
Other Expenses		\$ 16,993.03
First Aid Ambulance		
Salaries & Wages	4,000.00	
Building & Grounds		
Salaries and Wages		53,500.00
Other Expenses	20,000.00	
Borough Mechanic		
Other Expenses	40,000.00	
Recreation		
Salaries and Wages	15,000.00	
Other Expenses	15,000.00	
Streets/Roads		
Salaries & Wages		53,500.00
Total	\$ 123,993.03	\$ 123,993.03

On motion by Lenoy, seconded by Zimmermann, unanimous on call of roll.

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Council President Lahullier said we have to approve the expenses and Special Police Officer for the Holiday Tree Lighting on Thursday, December 3, 2015. On motion by Bartlett, seconded by Stoltz, unanimous on call of roll.

Council President Lahullier entertained a motion to carry over Ordinance No. 15-11 to December 3, 2015. On motion by Stoltz, seconded by Emerson, unanimous on call of roll.

Council President Lahullier said we received a letter from the Becton Regional Lady Wildcats Varsity Softball. Twelve players have been selected to train at the ESPN Wide World of Sports in Orlando, Florida. They are asking for a donation.

Council President entertained a motion to donate the amount of \$250.00. On motion by Emerson, seconded by Stoltz, unanimous on call of roll.

Council President Lahullier went over correspondence that was received.

Barbara O'Connor, 310 Broad Street commented that there were still three broken railings by the stairs between the 6th Street Firehouse and Zimmermann Park and would like the DPW to make the necessary repairs.

Council President Lahullier entertained a motion to go into closed session at 7:55 P.M. to discuss personnel and property. On motion by Zimmermann, seconded by Stoltz, the meeting unanimously went into closed session.

The meeting went back into open session at 9:40 P.M. with the following members in attendance: Councilmen Lahullier, Zimmermann, Stoltz, Bartlett, Lenoy and Emerson.

Joseph Crifasi, Operations Manager/DPW Director mentioned he has given permission to have our new street sweeper go to the convention in Atlantic City from November 16 to 19, 2015. Northeast Sweepers will supply us with a Certificate of Insurance. In exchange we will pay for the word painting on both sides and they will pay for the 100 hour engine power check with a value of \$1,972.00.

Councilman Bartlett made a motion to approve this, seconded by Emerson, unanimous on call of roll.

Council President Lahullier brought up the Christmas lights for this year. Joseph Crifasi, Operations Manager said our three year contract with Christmas Spectacular for the lights on Hackensack Street is up. Not to exceed \$7,000.00 they will provide us additional lights on Garden Street, Hoboken Road and Broad Street and also decorate the 911 Memorial Park.

On motion by Bartlett, seconded by Emerson, unanimous on call of roll.

Council President Lahullier entertained a motion to hire Scott Berry as a part time police dispatcher. On motion by Zimmermann, seconded by Emerson, unanimous on call of roll.

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Council President Lahullier made a motion to have Dennis Ritchie, Borough Attorney send a Rice Notice to the Tax Collector, seconded by Emerson, unanimous on call of roll.

Council President Lahullier entertained a motion to adjourn the meeting at 9:45 P.M. On motion by Bartlett, seconded by Emerson, the meeting was unanimously adjourned.

APPROVED: _____
CRAIG LAHULLIER, COUNCIL PRESIDENT

ATTEST: _____
CLAIRE FOY, BOROUGH CLERK