

## **CAUCUS MEETING**

**July 6, 2017**

**A REGULAR SCHEDULED CAUCUS MEETING** of the Mayor and Council of the Borough of Carlstadt was held in the Caucus Room of the Borough Hall, 500 Madison Street, Carlstadt, New Jersey on Thursday, July 6, 2017 at 7:15 P.M.

Mayor Craig Lahullier called the roll: Mayor Craig Lahullier, Councilmen David Stoltz, Richard Bartlett and William Shockley were present. Councilman Joseph Emerson arrived at 7:47 P.M. Councilmen Robert Zimmermann and James Lenoy were absent.

Mayor Lahullier led all present in the Pledge of Allegiance to the Flag.

Mayor Lahullier – This meeting has been called pursuant to the Open Public Meetings Law and in accordance with Section 5 of the Open Public Meetings Act, adequate notice of this meeting having been provided in the annual notice schedule which contained the time, date and location of the meeting, copies of which were sent and advertised in the following official newspapers of Carlstadt: The Record on January 6, 2017 and the Herald News on January 6, 2017 a copy of which is on the Bulletin Board in the Borough Hall and a copy on file in the office of the Borough Clerk.

Robert Ceberio of RCM Ceberio, LLC read his report for the month of June. He mentioned Carlstadt would be an excellent area to create more modern warehouse distribution. He went into detail regarding this. He is recommending that the Mayor and Council submit Zone II to the NJSEA to do a study. Regarding the Arsynco property, he mentioned they are ready to go the Planning Board with the proposed Redevelopment Plan.. He will arrange a meeting with the Board Attorney to draft the plan for submission. Mr. Ceberio also reported that the KDC Solar Agreement had been signed.

### **CONSENT AGENDA RESOLUTION NO. 2017-205**

**WHEREAS**, an application for a Massage Therapy Technician/Practitioner License together with an application for a Massage Therapy Establishment License has been submitted by Jingyu Jin for 711 Route 17, Carlstadt, NJ 07072; and

**WHEREAS**, all the requirements have been met pursuant to Code Section 6-15.

**NOW, THEREFORE BE IT RESOLVED** by the Mayor and Council of the Borough of Carlstadt that the application for a Massage Therapy Technician/Practitioner License together with an application for a Massage Therapy Establishment License for Jingyu Jin for 711 Route 17, Carlstadt, NJ 07072 is hereby approved.

**RESOLUTION NO. 2017-206**

**WHEREAS**, pursuant to N.J.S.A. 40A:65-1 et seq, the Borough of Carlstadt may contract with another municipality or municipalities to share services that any party to the agreement is empowered to provide within its own jurisdiction; and

**WHEREAS**, in accordance with N.J.S.A. 2B:12-1(c) the Borough of Carlstadt and the Borough of Wallington consent and agree to share the professional services of the Municipal Court Administrator on a professional basis to undertake the duties of the absent Municipal Court Administrator during scheduled and/or unscheduled leaves, within the two respective Boroughs consistent with the attached Consent and Agreement dated April 27, 2017.

**NOW, THEREFORE BE IT RESOLVED** by the Mayor and Council of the Borough Carlstadt, Bergen County, NJ, that:

1. The Mayor and Borough Clerk are hereby authorized to execute the attached Consent and Agreement dated April 27, 2017 to share the services of the Municipal Court Administrator with the Borough of Wallington under the terms set forth therein.

2. Copies of the Consent and Agreement shall be forwarded to the Borough Clerk of Wallington, the Municipal Court Administrators of Carlstadt and Wallington, Brendis Montijo-Wrigley, MDM and Hon. Bonnie J. Mizdol, AJSC.

**RESOLUTION NO. 2017-207**

**RESOLUTION TO ADVERTISE FOR BIDS**

**BE IT RESOLVED** by the Mayor and Council of the Borough of Carlstadt, Bergen County, New Jersey upon the recommendation of the Borough Engineer, Gregory J. Polyniak, Neglia Engineering Associates that the plans & specifications for:

**7<sup>th</sup> Street Roadway Improvements (NJDOT Funded)**  
**BOROUGH OF CARLSTADT**  
**BERGEN COUNTY, NEW JERSEY**

are hereby approved and the Borough Clerk is hereby authorized to advertise for bids. This Resolution to take effect immediately.

**RESOLUTION NO. 2017-208**

**WHEREAS**, notification was received that the following handicapped parking space is no longer needed and should be removed from this location:

1. 502 Ninth Street

**NOW, THEREFORE BE IT RESOLVED** by the Mayor and Council of the Borough of Carlstadt that the Borough Clerk notify the DPW to remove the above mentioned handicapped parking space and that the Police Chief remove same from the certified list of handicapped parking spaces.

On motion by Stoltz, seconded by Shockley, unanimous on call of roll of those present.

Mayor Lahullier mentioned a letter from McCarter and English, Attorneys regarding picking up the remaining pallets of the Alexander mural for the Bergen Museum was discussed. The Borough Attorney advised to reply and coordinate with Joseph Crifasi, DPW Operations Manager to provide access to their hauler.

**COUNCILMAN RICHARD BARTLETT**

He mentioned the members of Engine 3 are asking about the shipping container. Joseph Crifasi, DPW Operations Manager said he did not do anything because it was not in the budget.

**COUNCILMAN DAVID STOLTZ**

He asked about the Sewerage Authority and cleaning the lines. Joseph Crifasi, DPW Operations Manager said this involves going into the wetlands to locate sewer manholes. We would have to go through the Meadowlands Commission to do this. There was a lengthy discussion on this matter. Nick from the Sewerage Authority said he has a metal detector and he would have to walk out there to find them. Mayor Lahullier asked Robert Ceberio about this. Mr. Ceberio said he thinks there is a way to get around it. He will make a call to the Army Corp of Engineers and coordinate with Joseph Crifasi, DPW Operations Manager if anything can be done to assist.

**EXECUTIVE SESSION MEETING ACT  
RECESS INTO CLOSED SESSION**

**WHEREAS**, it is necessary for the Governing Body of the Borough of Carlstadt to conduct an executive session closed to the public in order to discuss one of more of the following subjects:  
Personnel

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**NOW, THEREFORE BE IT RESOLVED** that the Mayor and Council of the Borough of Carlstadt hereby moves to go into executive session in accordance with the provisions of the Open Public Meetings Act, N.J.S.A. 10:4-6 et. Seq. for the purpose of discussing one or more of the following subjects: Personnel

**AND, BE IT FURTHER RESOLVED** that the public will be informed either later this evening after reconvening the public meeting or at a future public meeting said date is not predictable at the present time.

**AND, BE IT FURTHER RESOLVED** that the matters discussed in and minutes of the closed session shall be disclosed to the public when the reason for confidentiality no longer exists.

Mayor Lahullier entertained a motion to go into closed session. On motion by Bartlett, seconded by Shockley, unanimous on call of roll of those present.

The meeting went back into open session with the following members in attendance: Mayor Lahullier, Councilmen Stoltz, Bartlett, Emerson and Shockley.

Mayor Lahullier mentioned we received a letter from the Wildcat Mat Club. They are sponsoring the 3<sup>rd</sup> Annual Golf Outing Fundraiser on Friday, July 21, 2017 and are asking us to support the program. Mayor Lahullier entertained a motion to approve a Hole Sponsor and full page ad in the amount of \$150.00. On motion by Emerson, seconded by Stoltz, unanimous on call of roll of those present.

Mayor Lahullier mentioned we received correspondence from the Wildcats Football Sideline Club. They are asking us to purchase one of the sign sponsorships.

Mayor Lahullier entertained a motion to approve the amount of \$250.00. On motion by Bartlett, seconded by Shockley, unanimous on call of roll of those present.

Mayor Lahullier mentioned the adjustment of the new police officer's step. He'll finish this year at \$35,000.00, then it goes to step two, then after the police officer's anniversary date it will go to step three.

On motion by Emerson, seconded by Bartlett, unanimous on call of roll of those present.

### **COUNCILMAN WILLILAM SHOCKLEY**

He requested two school buses for September 17, 2017 for a trip to the Red Bull Arena for a Red Bull's soccer game subject to protocol for our of town events being established and implemented. On motion by Shockley, seconded by Emerson, unanimous on call of roll of those present.

He also made a motion that we follow the State statute (Local, County and State) for police hiring. That will give us preference and priority into hiring, seconded by Emerson, unanimous on call of roll of those present.

Mayor Lahullier entertained a motion to authorize the Police Chief to offer conditional employment to the applicant who is ranked #1 on the list. On motion by Shockley, seconded by Emerson, unanimous on call of roll of those present.

Councilman Bartlett made a motion to allow Ken Schwarz to make arrangements to take the fire apparatus to AND for service and for Engine Two and the Ladder Truck to go to Pierce for annual service, seconded by Emerson, unanimous on call of roll of those present.

Councilman Stoltz made a motion to get the two vehicles that are needed for the Fire Department and SUV for the senior transportation vehicle, seconded by Emerson, unanimous on call of roll of those present.

Mayor Lahullier entertained a motion to adjourn the meeting at 9:08 P.M. On motion by Bartlett, seconded by Shockley, the meeting was unanimously adjourned.

APPROVED: \_\_\_\_\_  
CRAIG LAHULLIER, MAYOR

ATTEST: \_\_\_\_\_  
CLAIRE FOY, BOROUGH CLERK