

CAUCUS MEETING
January 6, 2017

A REGULAR SCHEDULED CAUCUS MEETING of the Mayor and Council of the Borough of Carlstadt was held in the Caucus Room of the Borough Hall, 500 Madison Street, Carlstadt, New Jersey on Friday, January 6, 2017 at 7:00 P.M.

Mayor Craig Lahullier asked Claire Foy, Borough Clerk to call the roll: Mayor Craig Lahullier, Councilmen Robert Zimmermann, David Stoltz, Richard Bartlett and Joseph Emerson were present. Councilman William Shockley arrived at 7:10 P.M. and Councilman James Lenoy was absent.

Mayor Lahullier led all present in the Pledge of Allegiance to the Flag.

Mayor Lahullier – This meeting has been called pursuant to the Open Public Meetings Law and in accordance with Section 5 of the Open Public Meetings Act, adequate notice of this meeting having been provided in the annual notice schedule which contained the time, date and location of the meeting, copies of which were sent and advertised in the following official newspapers of Carlstadt: The Record on January 6, 2017 and the Herald News on January 6, 2017 a copy of which is on the Bulletin Board in the Borough Hall and a copy on file in the office of the Borough Clerk.

Mayor Lahullier went over the correspondence that was received.

Mayor Lahullier said we received a letter from Rebecca Spero, Adult Services Coordinator, 420 Hackensack St., Carlstadt, NJ. She thanked the Mayor and Council for our support for the Public Library's Summer Reading Program and for letting them use the Village Green Park on June 22, 2016 for a concert. She is asking permission to use the park on June 26, 2017 from 6:00 P.M. to -8:00 P.M. to host another concert.

On motion by Emerson, seconded by Zimmermann, unanimous on call of roll of those present.

Mayor Lahullier mentioned a memo was received from Hernan Lopez, Board of Health Secretary stating HARP is looking to start a program for the seniors at the Civic Center commencing January 27, 2017 and ending on March 10, 2017 from 12:00 P.M. to 2:30 P.M. Claire Foy, Borough Clerk said it is available for them to use the Civic Center at that time.

On motion by Emerson, seconded by Zimmermann, unanimous on call of roll of those present.

Mayor Lahullier said we received correspondence from Chris Assenheimer, Tax Collector requesting the balance of nine vacation days be carried forward to 2017. He understands the days should be used no later than March 31, 2017.

On motion by Emerson, seconded by Zimmermann, unanimous on call of roll of those present.

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**CONSENT AGENDA
RESOLUTION NO. 2017-28**

WHEREAS, the Tax Court of New Jersey, County of Bergen issued a Civil Action Judgment in the tax appeal of Meadowlands Ptns/One Source DPT 207 for property located at 350 Starke Road, Carlstadt, New Jersey for Block 123 Lot 14 as per Docket No. 001913-2013 dated 7/22/2016 reducing the 2013 property tax assessment from \$38,837,200.00 to \$30,250,000.00 and as per Docket No. 004796-2014 dated 7/22/2016 reducing the 2014 property tax assessment from \$38,837,200.00 to \$31,250,000.00 and as per Docket No. 0002082-2015 dated 7/22/2016 reducing the 2015 property tax assessment from \$38,837,200.00 to \$32,250,000.00; and

WHEREAS, the reduction in the 2013 property tax assessment is \$8,587,200.00 or \$170,198.30 in 2013 property tax and the reduction in the 2014 property tax assessment is \$7,587,200.00 or \$151,061.15 in 2014 property tax and the reduction in the 2015 property tax assessment is \$6,587,200.00 or \$136,355.04 in 2015 property tax; and

WHEREAS, the Carlstadt Governing Body approved Resolution Number 2016-181 authorizing the Carlstadt Tax Appeal Attorney to execute any and all documents necessary in order to settle this matter.

NOW, THEREFORE BE IT RESOLVED that the Mayor and Council of the Borough of Carlstadt authorize the refund of \$457,614.49 and the Tax Collector shall adjust his books accordingly. (2013:\$170,198.30; 2014: \$151,061.15; 2015: \$136,355.04).

It is noted that the Borough's Finance Officer has reviewed this Tax Appeal Settlement and certifies that the Appeal is genuine and that funds are available for payment. It is also noted that the Borough's Tax Appeal Attorney John Bang, Esq. has negotiated this Tax Appeal and has approved the settlement on behalf of the Borough of Carlstadt. In addition the Borough Auditor has reviewed said calculations and finds them to be satisfactory and true with the Judgments.

The refund shall be made payable to Raymond A. Koski & Associates, P.C. and shall be mailed to Raymond A. Koski & Associates, P.C., 1275 15th Street, P.O. Box 3365, Fort Lee, NJ 07024.

RESOLUTION NO. 2017-29
BOROUGH OF CARLSTADT
COUNTY OF BERGEN
RESOLUTION TO ADVERTISE FOR BIDS

BE IT RESOLVED by the Mayor and Council of the Borough of Carlstadt, Bergen County, New Jersey upon the recommendation of the Borough Engineer, Gregory J. Polyniak, Neglia Engineering Associates that the plans & specifications for:

**Lindbergh Field Sports Lighting Project
(Bergen County Open Space Trust Fund)
BOROUGH OF CARLSTADT
BERGEN COUNTY, NEW JERSEY**

are hereby approved and the Borough Clerk is hereby authorized to advertise for bids. This Resolution to take effect immediately.

RESOLUTION NO. 2017-30

WHEREAS, City Access, Inc. operating from 463 Barell Avenue, Carlstadt, NJ 07072 has made application to the Borough of Carlstadt for one (1) limousine license; and

WHEREAS, the application has been filed together with the requisite fee, and proof of insurance and Power of Attorney as required under N.J.S.A. 48:16-14 and 16 and vehicle and driver information as required by the ordinance to the satisfaction of the Borough Clerk.

NOW, THEREFORE BE IT RESOLVED by the Mayor and Council of the Borough of Carlstadt, County of Bergen, State of New Jersey that the application of City Access, Inc. to operate one (1) limousine at 463 Barell Avenue, Carlstadt, NJ 07072 be and hereby is approved.

AND, BE IT FURTHER RESOLVED that the Borough Clerk is hereby authorized and directed to issue the license to operate one (1) limousine at the above referenced location for the period of one year, commencing January 9, 2017 and ending on January 9, 2018 and a Certificate of Compliance with the requirements of N.J.S.A. 48:16-14 and 16, through the period indicated on the proof of insurance as submitted with the application.

RESOLUTION NO. 2017-31

WHEREAS, an application for a Massage Therapy Technician/Practitioner License has been submitted by Oliver Antoine of 3614 Avenue K Apt. C1, Brooklyn, NY 11210; and

WHEREAS, all of the requirements have been met pursuant to Code Section 6-15.

NOW, THEREFORE BE IT RESOLVED by the Mayor and Council of the Borough of Carlstadt, Bergen County, New Jersey, that the issuance of a Technician/Practitioner License to practice Massage Therapy from the Borough of Carlstadt be granted to Oliver Antoine and the Borough Clerk is hereby authorized to issue same.

On motion by Bartlett, seconded by Zimmermann, unanimous on call of roll of those present.

Mayor Lahullier said we need to approve Narita Maraj's three proposals for Record Management Services. These are for three different departments.

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On motion by Zimmermann, seconded by Stoltz, unanimous on call of roll of those present.

RESOLUTION NO. 2017-33

**RESOLUTION APPOINTING MEMBERS OF THE
AD HOC ADVISORY COMMITTEE KNOWN AS THE
CARLSTADT COMMITTEE FOR A STIGMA-FREE ZONE
FOR THE ONE-YEAR TERM JANUARY 1 – DECEMBER 31, 2017**

BE IT RESOLVED by the Mayor and Council of the Borough of Carlstadt that the following persons are hereby appointed to the Carlstadt Committee for a Stigma-Free Zone for a one year term ending December 31, 2017:

Police Chief, or designee
Fire Chief, or designee
CVAC President, or designee
OEM Coordinator, or designee
DPW Director, or designee
Board of Health President, or designee
Social Services Director, or designee
CPS Superintendent, or designee
Clergy Member, or designee
Resident Karen Germann
Resident Cathy Dunn Cromelin

On motion by Stoltz, seconded by Emerson, unanimous on call of roll of those present.

Gregory Polyniak of Neglia Engineering read his report for the month regarding projects that are being done in the Borough of Carlstadt which is on file in the office of the Borough Clerk.

Robert Ceberio of RCM Ceberio, LLC gave his report for the month of December which is on file in the office of the Borough Clerk.

Mayor Lahullier said he sees feels we should have some type of a liaison for the Turnverein and would like to see Gunther Kuprat be the liaison between the Turnverein and the Mayor and Council.

On motion by Emerson, seconded by Shockley, unanimous on call of roll of those present.

COUNCILMAN RICHARD BARTLETT

He mentioned that last year we had an ordinance for communications and asked Joseph Crifasi, DPW Operations Manager to check with the CFO, Domenick Giancaspro to see if there is any money available for purchasing pagers for the Fire Department. The ones we have are okay but if they break, they cannot be repaired.

COUNCILMAN WILLIAM SHOCKLEY

He had nothing to discuss at this time.

COUNCILMAN ROBERT ZIMMERMANN

He had something to discuss in closed session.

COUNCILMAN JOSEPH EMERSON

He set up a recreation meeting for January 18, 2017. He mentioned that the Carlstadt/East Rutherford Wildcats Competition Cheering Team is hosting their 3rd Annual Comedy Night/Tricky Tray on January 20, 2017. They are asking for any type of contribution. Mayor Lahullier asked what he would recommend. Councilman Emerson said a \$100.00 gift certificate.

On motion by Zimmermann, seconded by Stoltz, unanimous on call of roll of those present.

Councilman Emerson would like to have a Sunday budget meeting in January and asked what Sunday is good. Mayor Lahullier said this Sunday, January 8, 2017 would be good for him. The rest of the Finance Committee agreed and Mayor Lahullier said to make sure the Finance Officer, Domenick Giancaspro will be available. The meeting will be at 9:00 A.M.

COUNCILMAN DAVID STOLTZ

He had nothing to discuss at this time.

**EXECUTIVE SESSION MEETING ACT
RECESS INTO CLOSED SESSION**

WHEREAS, it is necessary for the Governing Body of the Borough of Carlstadt to conduct an executive session closed to the public in order to discuss one or more of the following subjects:
Personnel

NOW, THEREFORE BE IT RESOLVED that the Mayor and Council of the Borough of Carlstadt hereby moves to go into executive session in accordance with the provisions of the Open Public Meetings Act, N.J.S.A. 10:4-6 et Seq. for the purpose of discussing one or more of the following subjects: Personnel

AND, BE IT FURTHER RESOLVED that the public will be informed either later this evening after reconvening the public meeting or at a future public meeting, said date is not predictable at the present time.

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AND, BE IT FURTHER RESOLVED that the matters discussed in and minutes of the closed session shall be disclosed to the public when the reason for confidentiality no longer exists.

Mayor Lahullier entertained a motion to go into closed session at 7:45 P.M. to discuss personnel. On motion by Zimmermann, seconded by Bartlett, unanimous on call of roll of those present.

The meeting went back into open session at 8:00 P.M. with the following members in attendance: Mayor Lahullier, Councilmen Zimmermann, Stoltz, Bartlett, Emerson and Shockley.

RESOLUTION NO. 2017-32

WHEREAS, Lieutenant David M. Smith has notified the Borough of Carlstadt of his intent to retire from the Carlstadt Police Department effective August 1, 2017; and

WHEREAS, the pension laws of the Police and Firemen Retirement System states that a party is eligible for retirement after serving twenty-five years in the system; and

WHEREAS, Lieutenant David M. Smith has requested and been granted a period of terminal leave, inclusive of all accumulated time owed for the year 2017, to commence January 14, 2017 through July 31, 2017 and thereafter has been granted terminal leave of six (6) months lump sum in recognition of his dedicated service to the Borough of Carlstadt payable 50% on August 1, 2017 and 50% on January 1, 2018.

NOW, THEREFORE BE IT RESOLVED by the Mayor and Council of the Borough of Carlstadt, Bergen County, New Jersey that the retirement of Lieutenant David M. Smith effective August 1, 2017, be and hereby is accepted.

AND, BE IT FURTHER RESOLVED that the Payroll Clerk and Chief Financial Officer are hereby directed and authorized to pay to Lieutenant David M. Smith terminal leave for the period January 14, 2017 to July 31, 2017 and a lump sum amount equal to six (6) month's salary, together with any other amounts that may be due to him upon separation from service.

AND, BE IT FURTHER RESOLVED that in recognition of the past service of Lieutenant David M. Smith that upon retirement he will be permitted to retain his service weapons, a Glock Model 23 serial # XCS697 and Glock Model 27 serial #VHE172.

On motion by Bartlett, seconded Zimmermann, Councilmen Zimmermann, Stoltz, Bartlett and Emerson voted yes. Councilman Shockley voted no and Councilman Lenoy was absent.

Mayor Lahullier entertained a motion to adjourn the meeting at 8:10 P.M. On motion by Bartlett, seconded by Zimmermann, the meeting was unanimously adjourned.

APPROVED: _____
CRAIG LAHULLIER, MAYOR

ATTEST: _____
CLAIRE FOY, BOROUGH CLERK