

CAUCUS MEETING
February 2, 2017

A REGULAR SCHEDULED CAUCUS MEETING of the Mayor and Council of the Borough of Carlstadt was held in the Caucus Room of the Borough Hall, 500 Madison Street, Carlstadt, New Jersey on Thursday, February 2, 2017 at 7:10 P.M.

Mayor Craig Lahullier asked Claire Foy, Borough Clerk to call the roll: Mayor Craig Lahullier, Councilmen Richard Bartlett, James Lenoy and William Shockley were present. Councilman Joseph Emerson arrived at 7:20 P.M. and Councilman David Stoltz arrived at 8:25 P.M. Councilman Robert Zimmermann was absent.

Mayor Lahullier led all present in the Pledge of Allegiance to the Flag.

Mayor Lahullier – This meeting has been called pursuant to the Open Public Meetings Law and in accordance with Section 5 of the Open Public Meetings Act, adequate notice of this meeting having been provided in the annual notice schedule which contained the time, date and location of the meeting, copies of which were sent and advertised in the following official newspapers of Carlstadt: The Record on January 6, 2017 and the Herald News on January 6, 2017 a copy of which is on the Bulletin Board in the Borough Hall and a copy on file in the office of the Borough Clerk.

Joseph Orlando, Deputy Project Coordinator addressed the Council with regards to possibly having a Spring Street Festival on June 3, 2017 from 10:00 A.M. to 5:00 P.M. to be provided by Cliffhanger Productions, Inc. located at 161 Park Ave. Rutherford, NJ. They would produce, promote and manage the street festival from inception to event end. Their services would include vendors, sponsorships, entertainment with live music, amusements and variety entertainment. He went into detail on this. The price for this festival would be from \$15,000 to \$25,000. The location would be Third Street /Broad Street.

Cliffhanger Productions would also assist in raising sponsorship monies to offset the costs of concerts. Summer Concerts in the park would be Wednesday nights which are June 21, June 18, July 12, July 19, and July 26, 2017 from 7:30 P.M. to 9:30 P.M. Pricing for all the summer concerts would be \$20,000.

Mayor Lahullier said we will talk about finance and what the CFO, Domenick Giancaspro can afford. We can't sign a contract unless we have all the money.

Mr. Orlando also spoke about doing a monthly calendar because the yearly calendar seems to get lost in everyone's household. It would also include all the meetings that take place each month and events in our Borough. A sample was shown from the town of Secaucus.

He feels doing this would reach more people as many of the seniors do not have computers and at least it will keep people informed on what is going on in the Borough. They can be given out at the senior meetings, the library, in the Borough Hall and at Stop and Shop.

Gregory Polyniak of Neglia Engineering read his report for the month regarding projects that are being done in the Borough which is on file in the office of the Borough Clerk.

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Robert Ceberio of RCM Ceberio, LLC read his report for the month which is on file in the office of the Borough Clerk.

Matthew Kronyak, President of the Carlstadt Volunteer Ambulance Corps, mentioned Captain Henry Collette was approached by Heather Christiansen of East Rutherford EMS on January 29, 2017 about a misunderstanding that East Rutherford EMS would not be doing mutual aid for us. She did not know anything about this as well as other officers. She believes it originated from a fellow member of the East Rutherford EMS that they are in the process of trying to remove from their squad due to bad standings.

Mayor Lahullier said he will look into this matter with the Borough of East Rutherford.

**CONSENT AGENDA
RESOLUTION NO. 2017-54**

**RESOLUTION APPOINTING
OEM COORDINATOR AND SOCIAL SERVICES
DIRECTOR AND ASSISTANT SOCIAL SERVICES DIRECTOR**

NOW, THEREFORE, BE IT RESOLVED that the Mayor and Council of the Borough of Carlstadt, Bergen County, New Jersey, hereby appoints:

1. Hernan Lopez as Emergency Management Coordinator for a 3-year term expiring December 31, 2019.
2. Patricia Lane as Social Services Director for a one year term to December 31, 2017.
3. Hernan Lopez as Assistant Social Services Director for a one year term to December 31, 2017.

RESOLUTION NO. 2017-55

**RESOLUTION AUTHORIZING THE AWARD OF CONTRACT
FOR PROFESSIONAL LEGAL SERVICES TO
RICHARD J. ALLEN, JR., ESQ.**

WHEREAS, the Borough of Carlstadt has a need for professional legal services pursuant to N.J.S.A. 19:44A-20.5 and desires to retain special legal counsel in connection with a pending COAH litigation matter in the Superior Court of New Jersey, Bergen County, Law Division, Docket No. BER-L-006392-15; and

WHEREAS, Richard J. Allen, Jr., Esq. of the firm of Kipp & Allen, L.L.P., 52 Chestnut Street, Rutherford, New Jersey 07070, has provided a proposed Agreement to provide the necessary legal advice on said matter; and

WHEREAS, Richard J. Allen, Jr., Esq. of the firm of Kipp & Allen, L.L.P. will provide professional legal services on an hourly basis at the rate of \$125.00 per hour, plus costs and expenses, during the term of this contract, said amount may potentially be in excess of \$17,500 during the term of the appointment; and

WHEREAS, the anticipated term of this appointment and retention is for one (1) year; and

WHEREAS, Richard J. Allen, Jr., Esq., has completed and submitted a Business Entity Disclosure Certification which certifies that Richard J. Allen, Jr., Esq. and the firm of Kipp & Allen, L.L.P. have not made any reportable contributions to a political or candidate committee in the Borough of Carlstadt in the previous one year (January 1, 2016 – December 31, 2016) and that this appointment and retention will prohibit Richard J. Allen, Jr., Esq. and the firm of Kipp & Allen, L.L.P. from making any reportable contributions through the term of the appointment; and

WHEREAS, the Chief Financial Officer has determined and certified in writing that the value of the legal services to be rendered may exceed \$17,500; and

WHEREAS, the Chief Financial Officer has certified that funds are available to pay the anticipated amount of the compensation, fees and disbursement for these services.

NOW, THEREFORE BE IT RESOLVED that the Mayor and Council of the Borough of Carlstadt, Bergen County, New Jersey, hereby authorizes and approves the appointment and retention of Richard J. Allen, Jr., Esq. and the firm of Kipp & Allen, L.L.P. as Special Counsel for purposes of providing legal advice with regard to the COAH litigation matter pending in the Superior Court of New Jersey, Bergen County, Law Division, Docket No. BER-L-006392-15 pursuant to the attached Agreement for Legal Services; and

BE IT FURTHER RESOLVED that the Business Disclosure Entity Certification and the Determination of Value to be placed on file with this resolution; and

BE IT FURTHER RESOLVED that his contract is awarded without competitive bidding as an “Professional Service” in accordance with N.J.S.A. 40A:11-5(1)(a) of the Local Public Contracts Law because the contract is for professional legal services; and

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BE IT FURTHER RESOLVED that the Mayor and Clerk be and hereby are authorized to execute the Agreement for Legal Services in the form attached hereto subject to the approval of the Borough Attorney; and

BE IT FURTHER RESOLVED that notice of this action shall be printed once in the official newspaper of the Borough of Carlstadt.

Certification as to the availability of funds:

The Chief Financial Officer/Treasurer hereby certifies that sufficient funds are available to pay the anticipated amount of the fees and disbursement for these services.

RESOLUTION NO. 2017-56

**RESOLUTION AUTHORIZING CHANGE ORDER N^o 1 FOR THE
Addition of Broad St. Drainage Improvements - 10th St. to 8th St. CDBG Funds**

BE IT RESOLVED by the Mayor and Council of the Borough of Carlstadt, Bergen County, New Jersey upon the recommendation of the Borough Capital Improvements Engineer that the Change Order for the Contract listed below be and is hereby approved.

TITLE OF JOB: Broad St. Drainage Improvement-10th St to 8th St CDBG Funds

CONTRACTOR: Rock Solid Construction, 83 Clifford Street, Newark, NJ 07105

CHANGE ORDER No.: 1

AMOUNT OF CHANGE THIS RESOLUTION: (-\$40,431.50) Decrease: -17.60%

This Resolution to take effect upon certification of this Resolution by the Borough Treasurer that sufficient funds are available.

RESOLUTION NO. 2017-57

WHEREAS, Danaro Limousines, Inc. 321 Tenth Street, Carlstadt, NJ 07072 has made application to the Borough of Carlstadt for the renewal of eight (8) limousine licenses; and

WHEREAS, the application has been filed together with the requisite fee, and proof of insurance and Power of Attorney as required under N.J.S.A. 48:16-14 and 16 and vehicle and driver information as required by the ordinance to the satisfaction of the Borough Clerk.

NOW, THEREFORE BE IT RESOLVED by the Mayor and Council of the Borough of Carlstadt, County of Bergen, State of New Jersey that the application of Danaro Limousines, Inc., 321 Tenth Street, Carlstadt, NJ 07072 for the renewal of eight (8) limousine licenses be and hereby is approved.

AND, BE IT FURTHER RESOLVED that the Borough Clerk is hereby authorized and directed to renew said licenses at the above referenced location for the period of one year, commencing February 3, 2017 and ending February 3, 2018 and a Certificate of Compliance with the requirements of N.J.S.A. 48:16-14 and 16, through the period indicated on the proof of insurance as submitted with the application.

RESOLUTION NO. 2017-58

WHEREAS, Pegasus Transport Service, Inc. has made application to the Borough of Carlstadt for one additional limousine license; and

WHEREAS, the application has been filed together with the requisite fee, and proof of insurance and Power of Attorney as required under N.J.S.A. 48:16-14 and 16 and vehicle and driver information as required by the ordinance to the satisfaction of the Borough Clerk.

NOW, THEREFORE BE IT RESOLVED by the Mayor and Council of the Borough of Carlstadt, County of Bergen, State of New Jersey that the application of Pegasus Transport Service, Inc. to operate one additional limousine license at 463 Barell Avenue, Carlstadt, NJ 07072 be and hereby is approved for VIN#07086.

AND, BE IT FURTHER RESOLVED that the Borough Clerk is hereby authorized and directed to issue the license to operate one additional limousine at the above referenced location for the period of one year, commencing February 3, 2017 and ending on February 3, 2018 and a Certificate of Compliance with the requirements of N.J.S.A. 48:16-14 and 16, through the period indicated on the proof of insurance as submitted with the application.

RESOLUTION NO. 2017-59

WHEREAS, notification was received that the following handicapped parking space is no longer needed and should be removed from this location:

1. 337 10th Street

NOW, THEREFORE BE IT RESOLVED by the Mayor and Council of the Borough of Carlstadt that the Borough Clerk notify the DPW to remove the above mentioned handicapped parking space and that the Police Chief remove same from the certified list of handicapped parking spaces.

RESOLUTION NO. 2017-60

BE IT RESOLVED by the Mayor and Council of the Borough of Carlstadt that approval is given for a donation of \$100.00 to be made to the Carlstadt-East Rutherford Lions Club for their annual Pancake Breakfast to be held on Sunday, March 5, 2017.

RESOLUTION NO. 2017-61

BE IT RESOLVED by the Mayor and Council of the Borough of Carlstadt that permission is granted to the following for the use of facilities on the specified date:

Community Center

1. Carlstadt Volunteer Ambulance Corps – Sundays, March 26, April 23 and May 21, 2017 from 9:00 A.M. to 5:00 P.M. to provide recertification classes for their EMT's.

On motion by Bartlett, seconded by Shockley, unanimous on call of roll of those present.

**CONSIDERATION OF ORDINANCES
FINAL READING**

ORDINANCE NO. 17-1

**AN ORDINANCE TO AMEND CHAPTER II
“ADMINISTRATION,” SECTION 2-27A ENTITLED
“DEPARTMENT OF LAND USE,”
OF THE REVISED GENERAL ORDINANCES OF THE
BOROUGH OF CARLSTADT, 2002**

Mayor Lahullier entertained a motion to open this ordinance to a hearing of citizens.
On motion by Bartlett, seconded by Lenoy, unanimous on call of roll of those present.
Mayor Lahullier asked if any citizen wished to be heard on this ordinance.
Mayor Lahullier said to let the record note there is no citizen to speak on this ordinance.
Mayor Lahullier entertained a motion to close this ordinance to a hearing of citizens.
On motion by Bartlett, seconded by Emerson, unanimous on call of roll of those present.

RESOLUTION NO. 2017-61-A

BE IT RESOLVED that the ordinance entitled:

**AN ORDINANCE TO AMEND CHAPTER II
“ADMINISTRATION,” SECTION 2-27A ENTITLED
“DEPARTMENT OF LAND USE,”
OF THE REVISED GENERAL ORDINANCES OF THE
BOROUGH OF CARLSTADT, 2002**

heretofore introduced, does now pass on final reading and the Borough Clerk is hereby authorized and directed to publish said ordinance according to law.

On motion by Emerson, seconded by Lenoy, unanimous on call of roll of those present.

FIRST READING

**ORDINANCE NO. 17-2
BOROUGH OF CARLSTADT CALENDAR YEAR
ORDINANCE TO EXCEED THE MUNICIPAL BUDGET APPROPRIATION
LIMITS AND TO ESTABLISH A CAP BANK
(N.J.S.A. 40A: 4-45.14)**

WHEREAS, the Local Government Cap Law, N.J.S. 40A: 4-45.1 et seq., provides that in the preparation of its annual budget, a municipality shall limit any increase in said budget up to .5% unless authorized by ordinance to increase it to 3.5% over the previous year's final appropriations, subject to certain exceptions; and

WHEREAS, N.J.S.A. 40A: 4-45.15a provides that a municipality may, when authorized by ordinance, appropriate the difference between the amount of its actual final appropriation and the 3.5% percentage rate as an exception to its final appropriations in either of the next two succeeding years; and

WHEREAS, the Mayor and Council of the Borough of Carlstadt in the County of Bergen finds it advisable and necessary to increase its CY 2017 budget by up to 3.5% over the previous year's final appropriations, in the interest of promoting the health, safety and welfare of the citizens; and

WHEREAS, the Mayor and Council hereby determines that a 3% increase in the budget for said year, amounting to \$465,985 in excess of the increase in final appropriations otherwise permitted by the Local Government Cap Law, is advisable and necessary; and

WHEREAS the Mayor and Council hereby determines that any amount authorized hereinabove that is not appropriated as part of the final budget shall be retained as an exception to final appropriation in either of the next two succeeding years.

NOW, THEREFORE BE IT ORDAINED by the Mayor and Council of the Borough of Carlstadt, in the County of Bergen, a majority of the full authorized membership of this governing body affirmatively concurring, that, in the CY 2017 budget year, the final appropriations of the Borough of Carlstadt shall, in accordance with this ordinance and N.J.S.A. 40A: 4-45.14, be increased by 3.5%, amounting to \$543,650 and that the CY 2017 municipal budget for the Borough of Carlstadt be approved and adopted in accordance with this ordinance; and

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BE IT FURTHER ORDAINED that any that any amount authorized hereinabove that is not appropriated as part of the final budget shall be retained as an exception to final appropriation in either of the next two succeeding years; and

BE IT FURTHER ORDAINED that a certified copy of this ordinance as introduced be filed with the Director of the Division of Local Government Services within 5 days of introduction; and

BE IT FURTHER ORDAINED that a certified copy of this ordinance upon adoption, with the recorded vote included thereon, be filed with said Director within 5 days after such adoption.

RESOLUTION NO. 2017-61-B

BE IT RESOLVED that the ordinance entitled:

**BOROUGH OF CARLSTADT
CALENDAR YEAR 2017**

**ORDINANCE TO EXCEED THE MUNICIPAL BUDGET APPROPRIATION
LIMITS AND TO ESTABLISH A CAP BANK
(N.J.S.A. 40A: 4-45.14)**

heretofore introduced, does now pass on first reading, and that said ordinance be further considered for final passage at a meeting to be held on the 16th day of February, 2017 at 7:00 o'clock P.M. or as soon thereafter as the matter can be reached, at the regular meeting place of the Carlstadt Borough Council, and that at such time and place all persons interested be given an opportunity to be heard concerning said ordinance, and that the Borough Clerk be, and she hereby is, authorized and directed to publish said ordinance according to law with a notice of its introduction and passage on first reading and of the time and place when and where said ordinance will be further considered for final passage.

On motion by Emerson, seconded by Lenoy, unanimous on call of roll of those present.

Mayor Lahullier said we have to approve the code update for our code book. We have correspondence from General Code of an estimate price of the Code in PDF, will be between \$3,215 and \$3,330 and will include the shipping and handling. This will also include to codify Ord. Nos. 16-3, 16-4, 16-6, 16-10, 16-11, 16-12, 16-13, 16-14, 16-15, 16-20, 16-22 and 16-23 and including revisions to the Table of Contents, Table of Source Sections and Index.

On motion by Lenoy, seconded by Emerson, unanimous on all of roll of those present.

Mayor Lahullier mentioned we have 2018 Fire Department Testimonial Dinner quotes. We had prices from the Fiesta, Graycliff and the Venetian. The Graycliff was the lowest quote.

Councilman Bartlett made a motion to go with the lowest quote, Graycliff in Moonachie for next year's Fire Department Testimonial Dinner, seconded by Emerson, unanimous on call of roll of those present.

Mayor Lahullier said the next thing is the appointment of Thomas Davis to the Carlstadt Sewerage Authority. This will be for a five year term.

RESOLUTION NO. 2017-61-C

BE IT RESOLVED by the Mayor and Council of the Borough of Carlstadt that Thomas Davis be appointed a Commissioner on the Carlstadt Sewerage Authority for a five year term; said appointment to be effective starting February 1, 2017.

On motion by Bartlett, seconded by Emerson, unanimous on call of roll of those present.

Mayor Lahullier entertained a motion to ratify the amount of \$200.00 from the Community Trust Fund for a needy family. On motion by Emerson, seconded by Shockley unanimous on call of roll of those present.

Mayor Lahullier mentioned we have an agreement for professional services from Neglia Engineering. This will be for the Lincoln School Demolition Services. Phase 1 will be \$14,335.00 and Phase II will be \$13,925.00. Mayor Lahullier said what we are approving here is to have Neglia oversee and draw up the documents.

After the Council read the agreement, Councilman Stoltz made a motion to approve this agreement, seconded by Bartlett, unanimous on call of roll of those present.

Mayor Lahullier went over the correspondence that was received.

COUNCILMAN RICHARD BARTLETT

He mentioned we can have training on the compressor we have to fill our air bottles. Ken Schwarz talked to the company that services it for us. It is at a cost of \$300.00 plus \$30 for the person that attends the training. We don't know how many people will be attending but they are thinking two people from every company. That would be at least eight guys at \$30 per person. They can also become trainers and train other people in the department.

He would like permission to have the Nam Knights bring their garbage after their May 7, 2017 car show to the DPW garbage trucks, seconded by Stoltz, unanimous on call of roll of those present.

Councilman Bartlett would also like to have a plaque purchased for Louis Ramm for his thirty-five years in the Fire Department and would like to present it the same night of the poster contest awards on March 20, 2017.

On motion by Stoltz, seconded by Bartlett, unanimous on call of roll of those present.

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Councilman Bartlett said he signed a requisition tonight for a company in Hackensack. He doesn't remember the name of the company. Engine One's generator that powers up the electric outlets and flood lights needs a new hydraulic pump. It is \$1,200 for the part plus labor. It will be approximately \$2,000 as long as there is nothing else wrong.

Councilman Bartlett is asking for approval to have this done, seconded by Emerson, unanimous on call of roll of those present.

COUNCILMAN JOSEPH EMERSON

Another memo was sent around about the vehicles to be put up for auction. The PTA is hosting a Colorthon on Sunday, May 7, 2017 from 8:00 A.M. to 2:00 P.M. and is requesting the use of Lindbergh Field and the bathrooms and parking near the cafeteria and the use of Washington Street Park as well as a Special Police Officer to be present during the events.

He also gave a report on recreation projects that will be taking place during the year. Joseph Crifasi, Ginny Bello and he are in the process of finalizing the application for summer recreation as well as DPW applications for the summer.

COUNCILMAN JAMES LENOY

He had nothing to discuss at this time.

COUNCILMAN WILLIAM SHOCKLEY

He had something to discuss in closed session.

COUNCILMAN DAVID STOLTZ

He had something to discuss in closed session.

CLAIRE FOY, BOROUGH CLERK

She asked the Council if they wanted to approve a fruit basket or a plant for Doug Faist. The Council decided on a fruit basket. On motion by Bartlett, seconded by Stoltz, unanimous on call of roll of those present.

JANE FONTANA, LEGISLATIVE RESEARCH OFFICER

She discussed things involving LOSAP for the firemen.

CONSIDERATION OF ORDINANCES

FIRST READING

ORDINANCE NO. 17-3

**AN ORDINANCE TO AMEND CHAPTER II
"ADMINISTRATION," SECTION 2-34 ENTITLED
"ADVISORY COMMITTEE ON RECREATION,"
OF THE REVISED GENERAL ORDINANCES OF THE
BOROUGH OF CARLSTADT, 2002**

NOW, THEREFORE BE IT ORDAINED by the Governing Body of the Borough of Carlstadt, County of Bergen and State of New Jersey, that Chapter II, entitled “**ADMINISTRATION,**” Section 2-34 entitled “**ADVISORY COMMITTEE ON RECREATION,**” be and hereby is amended and supplemented to provide for the position of **RECREATION ADVISOR** in and for the Borough of Carlstadt as follows:

2-34 Advisory Committee on Recreation.

2-34.5 Recreation Advisor.

1-34.5-1 Establishment; Appointment; Term; Compensation; Duties

A. **Establishment.** There is hereby established the position of Recreation Advisor, who shall be selected from the members appointed to and serving on the Advisory Committee on Recreation.

B. **Appointment.** The Recreation Advisor shall be appointed by the Mayor, with the advice and consent of the Council.

C. **Term of office.** The Recreation Advisor shall be appointed for a term of one year expiring on December 31 of each year.

D. **Compensation.** The Recreation Advisor shall receive a stipend as set forth in the annual Salary Ordinance of the Borough of Carlstadt.

E. Duties.

(i) Under general supervision of the Mayor and Council and in concert with the Council Recreation Committee performs administrative work in the planning, development and operation the Borough’s recreation sport program and recreation events for the community.

(ii) Assists the Council Recreation Chairperson in planning and managing the Borough recreation programs including athletic leagues, instruction programs and special events. Coordinates with recreation volunteers and provides clerical support to the Advisory Committee on Recreation and various sports organizations.

(iii) Assists the Council Recreation Chairperson with general oversight of the annual recreation program functions, including monitoring the purchasing of supplies and operation inventory for recreation programs in accordance with the Borough’s purchasing policies. Maintains an inventory of supplies and inventory of property and/or equipment utilized in sports and special recreation event activities.

(iv) Reports to the Mayor and Council through Council Recreation Chairperson by filing a written report of all activities of the Advisory Committee on Recreation and the various individual sport organizations with regard to recreation sports programs and special event recreation programs on a monthly basis.

(v) Assists in coordination of recreation activities by providing informational bulletins or other publicity on recreation activities, including meeting notices, sign-up opportunities, schedules, and sport activity outcomes.

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(vi) Attends Advisory Committee on Recreation meetings, special meetings and any other meetings as directed by the Council Recreation Committee and/or Mayor and Council.

(vii) Tracks and insures all adult volunteers are in compliance with the requirements of Borough Code Section 5-23 requiring background checks prior to participation and insures all safety rules, regulations and procedures are followed by the respective sports organizations. Reports any deviations of those requirements to the Chairperson of the Council Recreation Committee on a timely basis.

(viii) Keeps and maintains a variety of records of participation in Borough recreation sports programs, including applications, liability waivers, background check approvals, any fees collected, and expenditure of any collected fees.

(ix) Performs any and all other duties which may be required as the directed by the Mayor and Council.

(x) On the expiration of his/her term for any reason whatsoever, shall deliver all books and records to the Chairperson of the Council Recreation Committee, said books and records being the property of the Borough of Carlstadt.

Savings Clause. All other sections of Chapter II, Section 2-35 shall remain unchanged and in full force and effect.

Repeal of Prior or Inconsistent Ordinances. All ordinances or parts thereof inconsistent herewith are hereby repealed as to such inconsistency only.

Severability. If any section, clause, sentence or other part of this Ordinance or the application thereof to any person or circumstance shall for any reason be adjudged by a Court of competent jurisdiction to be invalid, such judgment shall not affect, impair or invalidate the remainder of this Ordinance.

Effective Date. This Ordinance shall take effect immediately upon passage and publication as required by law.

RESOLUTION NO. 2017-61-D

BE IT RESOLVED that the ordinance entitled:

AN ORDINANCE TO AMEND CHAPATER II "ADMINISTRATION," SECTION 2-34 ENTITLED "ADVISORY COMMITTEE ON RECREATION," OF THE REVISED GENERAL ORDINANCES OF THE BOROUGH OF CARLSTADT, 2002

heretofore introduced, does now pass on first reading, and that said ordinance be further considered for final passage at a meeting to be held on the 16th day of February, 2017 at 7:00 o'clock P.M. or as soon thereafter as the matter can be reached, at the regular meeting place of the Carlstadt Borough Council, and that at such time and place all persons interested be given an opportunity to be heard concerning said ordinance, and that the Borough Clerk be, and she hereby is, authorized and directed to publish said ordinance according to law with a notice of its introduction and passage on first reading and of the time and place when and where said ordinance will be further considered for final passage.

On motion by Emerson, seconded by Stoltz, unanimous on call of roll of those present.

Mayor Lahullier said he would like to have a Special Meeting next Thursday, February 9, 2017 at 7:00 P.M. to go over the residential and industrial reval that was just done.

JOSEPH CRIFASI, DPW OPERATIONS MANAGER

Last year we had a request at a house on First Street to have a light pole put in. PSE&G sent a solar request for a light on a pole and it comes out to \$9.57. The address for this pole is at 411 First Street. On motion by Lenoy, seconded by Emerson, unanimous on call of roll of those present.

Mr. Crifasi also mentioned he asked Premier Productions to give us their annual proposal for Movies Under the Stars. She gave us a proposal the same as last year for \$1,125.00 Mr. Crifasi asked for Council approval for this.

On motion by Emerson, seconded by Shockley, unanimous on call of roll of those present.

**EXECUTIVE SESSION MEETING ACT
RECESS INTO CLOSED SESSION**

WHEREAS, it is necessary for the Governing Body of the Borough of Carlstadt to conduct an executive session closed to the public in order to discuss one or more of the following subjects:
Personnel

NOW, THEREFORE BE IT RESOLVED that the Mayor and Council of the Borough of Carlstadt hereby moves to go into executive session in accordance with the provisions of the Open Public Meetings Act, N.J.S.A. 10:4-6 et. Seq. for the purpose of discussing one or more of the following subjects: Personnel

AND, BE IT FURTHER RESOLVED that the public will be informed either later this evening after reconvening the public meeting or at a future public meeting said date is not predictable at the present time.

AND, BE IT FURTHER RESOLVED that the matters discussed in and minutes of the closed session shall be disclosed to the public when the reason for confidentially no longer exists.

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Mayor Lahullier entertained a motion to go into closed session at 9:10 P.M. On motion by Lenoy, seconded by Bartlett, the meeting unanimously went into closed session.

The meeting went back into open session at 11:15 P.M. with the following members in attendance: Mayor Lahullier, Councilmen Stoltz, Bartlett, Lenoy, Emerson and Shockley.

Mayor Lahullier said we need a motion to approve eighteen hours per week for the part-time enforcement officer at \$12.00 an hour. On motion by Shockley, seconded by Stoltz, unanimous on call of roll of those present.

Mayor Lahullier mentioned we need to approve Joseph Crifasi to take Land Use classes. On motion by Bartlett, seconded by Shockley, unanimous on call of roll of those present.

Councilman Bartlett brought up the vehicle and equipment auction list that was presented by the Borough Mechanic to go out and advertise with adjustments. On motion by Bartlett, seconded by Emerson, unanimous on call of roll of those present.

Mayor Lahullier entertained a motion to adjourn the meeting at 11:20 P.M. On motion by Bartlett, seconded by Shockley, the meeting was unanimously adjourned.

APPROVED: _____
CRAIG LAHULLIER, MAYOR

ATTEST: _____
CLAIRE FOY, BOROUGH CLERK