

REORGANIZATION MEETING
January 1, 2019

A **REORGANIZATION MEETING** of the Mayor and Council of the Borough of Carlstadt was held in the Council Chambers of the Borough Hall, 500 Madison Street, Carlstadt, New Jersey on Tuesday, January 1, 2019 at 1:12 P.M.

Councilman David Stoltz asked the Borough Clerk to call the roll: Councilmen David Stoltz, Richard Bartlett, James Lenoy and Joseph Emerson were present. Mayor Craig Lahullier was absent.

Councilman Stoltz led all present in the Pledge of Allegiance to the Flag.

Councilman Stoltz called for a moment of silence for Diane Lahullier, a former Board of Education member.

Invocation was delivered by Rev. Donald Pitches of the First Presbyterian Church in Carlstadt.

Councilman Stoltz – This meeting has been called pursuant to the Open Public Meetings Law and in accordance with Section 5 of the Open Public Meetings Act, adequate notice of this meeting having been provided in the annual notice schedule which contained the time, date and location of the meeting, copies of which were sent and advertised in the following official newspapers of Carlstadt: The Record on January 6, 2018 and the Herald News on January 6, 2018 a copy of which is on the Bulletin Board in the Borough Hall and a copy on file in the office of the Borough Clerk.

Borough Clerk, Claire Foy announced the results of the last General Election. The results of the last General Election held in the Borough of Carlstadt on November 6, 2018 were: Robert Zimmermann and William Roseman elected Councilmen for three year terms.

Borough Attorney, Joseph Donahue administered the oath of office to Robert Zimmermann and son and grandson held the Bible and his wife, Ellen presented him with his badge.

Borough Clerk, Claire Foy administered the oath of office to William Roseman and his son, Charles held the Bible and presented him with his badge.

RESOLUTION NO. 2019-1

BE IT RESOLVED, by the Mayor and Council of the Borough of Carlstadt, that the following shall be the order of roll call for the Council for the year 2019:

1. Robert Zimmermann
2. David Stoltz
3. Richard Bartlett
4. James Lenoy
5. Joseph Emerson
6. William Roseman

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On motion by Emerson, seconded by Roseman, unanimous on call of roll.

RESOLUTION NO. 2019-2

BE IT RESOLVED, by the Mayor and Council of the Borough of Carlstadt, that Richard Bartlett be and he is hereby appointed President of the Council for the year 2019.

On motion by Stoltz, seconded by Emerson, Councilmen Zimmermann, Stoltz, Lenoy, Emerson and Roseman voted yes. Councilman Bartlett abstained.

Borough Clerk, Claire Foy administered the oath of office to Richard Bartlett and his wife Susan held the Bible.

REPORT OF THE MAYOR:

None.

CONSENT AGENDA RESOLUTIONS

RESOLUTION NO. 2019-3

BE IT RESOLVED that the following named tower be issued a license to tow in the Borough of Carlstadt for the year 2019 based upon the recommendation of the Chief of Police who has indicated his compliance with Chapter 06-12 and that the Borough Clerk be authorized and directed to issue said license to:

1. Nick's Towing Service, Inc.
158 East Passaic Avenue
Rutherford, NJ 07070

BE IT FURTHER RESOLVED that this license is being issued upon condition that the tower shall retain said license during the period of appointment so long as he continues to comply with all of the terms and conditions of Chapter 06-12.

RESOLUTION NO. 2019-4

BE IT RESOLVED, by the Mayor and Council of the Borough of Carlstadt, that the following newspapers are hereby designated as the official newspapers for the year 2019:

1. The Record
2. The Herald News
3. The Gazette

RESOLUTION NO. 2019-5

BE IT RESOLVED, by the Mayor and Council of the Borough of Carlstadt, that in compliance with the provisions of the Open Public Meetings Act and in order to provide the public with adequate notice of the Regular, Caucus and Finance Meetings of the Mayor and Council, for the year, 2019 that the public be notified.

That the Regular Meetings shall be held in the Council Chambers of the Municipal Building, 500 Madison Street, Carlstadt, New Jersey, at 7:00 P.M. on the following dates: January 22, 2019; February 19, 2019; March 18, 2019; April 15, 2019; May 20, 2019; June 17, 2019; July 15, 2019; August 19, 2019; September 16, 2019, October 21, 2019; November 18, 2019; December 16, 2019 carried over to January 1, 2020 at 12:30 P.M.; Reorganization Meeting - January 1, 2020 at 1:00 P.M.

THAT THE CAUCUS AND FINANCE MEETINGS shall be held in the Caucus Room of the Municipal Building, 500 Madison Street, Carlstadt, New Jersey at 7:00 P.M. on the following dates:

January 4 and 17, 2019; February 7 and 14, 2019; March 7 and 14, 2019; April 4 and 11, 2019; May 2 and 16, 2019; June 6 and 13, 2019; July 11 and 11, 2019; August 1 and 15, 2019; September 5 and 12, 2019; October 3 and 17, 2019; November 7 and 14, 2019; December 5 and 12, 2019.

ALL MATTERS CONCERNING the operation of the Borough of Carlstadt including but not limited to the adoption of Ordinances, Budgets, and expenditures of funds, appointments of Officials and every other matter concerning the operation of the Borough may be taken up at any or all of the above enumerated meetings.

BE IT FURTHER RESOLVED that the following three (3) newspapers be designated as the newspapers in which all notice of changes and Special Meetings shall be placed for the year 2019 are:

1. The Record
2. The Herald News
3. The Gazette

BE IT FURTHER RESOLVED, that the Borough Clerk be directed to place a copy of this resolution on the bulletin board reserved for all other public notices in the Municipal Building and that she be further directed to publish this notice in The Record and the Herald News forthwith.

RESOLUTION NO. 2019-8

BE IT RESOLVED, by the Mayor and Council of the Borough of Carlstadt, that the various Borough Officials be bonded as follows:

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Tax Collector	\$	1,000,000.00
Treasurer		1,000,000.00
Blanket Crime Bond		1,000,000.00
Social Services Director		2,000.00

RESOLUTION NO. 2019-9

BE IT RESOLVED, by the Mayor and Council of the Borough of Carlstadt, that the official depositories for the year 2019 are as follows:

- | | | |
|----|----------------------|------------|
| 1. | T D Bank | Lyndhurst |
| 2. | Lakeland Bank | Carlstadt |
| 3. | Valley National Bank | Wood-Ridge |

RESOLUTION NO. 2019-10

BE IT RESOLVED, by the Mayor and Council of the Borough of Carlstadt, that the rate of interest to be charged for the non-payment of assessments when delinquent is hereby fixed at eight (8%) percent per annum on the first One Thousand Five Hundred (\$1,500.00) Dollars of the delinquency and eighteen (18%) percent per annum on any amount in excess of One Thousand Five Hundred (\$1,500.00) Dollars pursuant to R.S. 54:4-67, chapter 46, P.L. 40.

BE IT FURTHER RESOLVED, a 6% penalty may be charged on any delinquency in excess of \$10,000 if not paid by the end of the fiscal year.

RESOLUTION NO. 2019-11

**BOROUGH OF CARLSTADT
RESOLUTION
TEMPORARY BUDGET APPROPRIATIONS**

WHEREAS, the conduct of Borough business will require the making of commitments and payments for the year 2019 prior to adoption of the annual budget; and

WHEREAS, N.J.S. 40A:4-19 provides for the making of temporary appropriations in such case.

NOW, THEREFORE, BE IT RESOLVED by the Mayor and Council, that there be and are hereby appropriated for the purpose stated the sums hereinafter set forth as temporary appropriations for the year 2019; and

BE IT FURTHER RESOLVED that the dedicated revenue stated in N.J.S. 40A:4-39 for the period between January 1, 2019 and the date of adoption of the budget for 2019 are hereby appropriated for the purpose to which said revenues are dedicated by statute or other legal requirements.

GENERAL APPROPRIATIONS:

Administrator/Assistant to Attorney	
Salaries and Wages	\$31,750.00
Mayor and Council	
Salaries and Wages	11,825.00
Borough Clerk Office	
Salaries and Wages	62,500.00
Other Expenses	20,000.00
Elections	
Salaries and Wages	375.00
Other Expenses	1,500.00
Financial Administration	
Salaries and Wages	26,650.00
Other Expenses	18,750.00
Annual Audit	12,000.00
Assessment of Taxes	
Salaries and Wages	5,200.00
Other Expenses	500.00
Collection of Taxes	
Salaries and Wages	15,100.00
Other Expenses	2,200.00
Professional Fees/Tax Appeals	
Other Expenses	20,000.00
Legal Services & Costs	
Salaries and Wages	15,000.00
Other Expenses	20,000.00
Prosecutor	
Salaries and Wages	2,400.00

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Engineering Services and Costs

Other Expenses 10,000.00

Public Buildings & Grounds

Salaries and Wages 125,000.00

Other Expenses 27,500.00

Planning Board

Salaries and Wages 500.00

Other Expenses 750.00

Board of Adjustment

Salaries and Wages 2,100.00

Other Expenses 250.00

Insurance

Group Insurance Plan for Employees 1,000,000.00

Surety Bond Premiums 100.00

General Liabilities 253,840.00

Workman's Compensation 20,000.00

Unemployment Compensation Insurance 10,000.00

Fire

Clothing Allowance 47,000.00

Other Expenses 30,000.00

Police

Salaries and Wages 900,000.00

Other Expenses 30,000.00

Special Police

Salaries and Wages 2,500.00

First Aid Organization

Salaries and Wages 10,000.00

Other Expenses 6,000.00

Zoning Official

Salaries and Wages 32,000.00

Other Expenses 750.00

Fire Official	
Salaries and Wages	35,000.00
Other Expenses	3,000.00
Emergency Management Services	
Salaries and Wages	1,720.00
Other Expenses	625.00
LOSAP	95,000.00
Road Repairs and Maintenance	
Salaries and Wages	125,000.00
Other Expenses	12,500.00
Animal Control	
Other Expenses	4,000.00
Board of Health	
Salaries and Wages	17,000.00
Other Expenses	1,000.00
Social Service Director	
Salaries and Wages	2,000.00
Recreation	
Salaries and Wages	16,000.00
Other Expenses	25,000.00
Senior Citizen Program	
Other Expenses	8,000.00
Borough Mechanic	
Salaries and Wages	24,000.00
Other Expenses	40,000.00
Garbage and Trash Removal	
Salaries and Wages	49,000.00
Other Expenses	50,000.00
Recycling	
Salaries and Wages	28,000.00

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Construction Code Officials

Salaries and Wages 42,000.00

Other Expenses 500.00

Street Lighting 40,000.00

Fire Hydrant Service 42,000.00

Gasoline 40,000.00

Gas 10,000.00

Electric 28,000.00

Telephone 25,000.00

Water 4,000.00

Social Security System (O.A.S.I.) 87,000.00

P.E.R.S. 400,000.00

P.F.R.S. 641,000.00

Municipal Court

Salaries and Wages 31,000.00

Other Expenses 2,500.00

Public Defender 1,200.00

Sewer – Contractual – BCUA 180,000.00

Joint Meeting 10,000.00

Maintenance of Free Public Library
(P.L. 1985, Chap. 82 & 541) 193,000.00

Capital Improvement Fund 25,000.00

TOTAL CURRENT FUND APPROPRIATIONS \$ 4,913,085.00

MUNICIPAL DEBT SERVICE

Bond Anticipation Notes \$ 1,000,000.00

Interest on Notes 200,000.00

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WHEREAS, many Bergen County communities have established Access for All Committees composed of town residents with disabilities and local officials, who work collaboratively with the Mayor and Council to address issues of access within their boundaries; and

NOW, THEREFORE, BE IT RESOLVED that the Mayor and Council of the Borough of Carlstadt, State of New Jersey, does hereby establish an Ad Hoc Advisory Committee to be known as the Carlstadt Access for All Committee in and for the Borough of Carlstadt for the purpose of providing oversight, discovering and identifying, and making recommendations to resolve issues of barriers to access within the Borough boundaries; and

AND BE IT FURTHER RESOLVED that the Access for All Committee shall consist of seven (7) members to be appointed by the Mayor, with the advice and consent of the Council, for a term of one year expiring annually on December 31st. Vacancies shall be filled by appointment of the Mayor.

AND BE IT FURTHER RESOLVED that the seven individuals to be appointed to the Access for All Committee shall be the Borough's ADA Compliance Officer, the DPW Manager, not more than four members of the public at large, and a Councilmember Liaison selected by the Mayor. All members shall serve without compensation.

AND BE IT FURTHER RESOLVED that the Committee is authorized to adopt bylaws governing its procedural operations and shall be required to adopt a plan to fulfill the objectives of the Committee. All members of the Committee shall be of equal status and have one vote. The Committee shall meet no less than twice per year.

RESOLUTION NO. 2019-17

BE IT RESOLVED by the Mayor and Council of the Borough of Carlstadt that permission is granted to the following for use of the Community Center on the specified dates:

1. Schmidt-Hoeger Post #3149 VFW - second and fourth Thursday of each month for the next 6 months at 8:00 P.M.
2. Senior Friendship Club, Inc. – dates and times as per letter dated December, 2018.

3. Vic's Hoofers Auxiliary – first Thursday of the month from 7:00 P.M. to 10:00 P.M.
4. Carlstadt Historical Society – third Wednesday of the month from 7:00 P.M. to 10:00 P.M. to hold their meetings.
5. Meadowlands YMCA – Tuesdays and Thursdays from 10:00 A.M. to 11:00 A.M. to conduct a Senior Exercise Program for the year 2019.

RESOLUTION NO. 2019-19

BE IT RESOLVED, that the Fire Official of the Borough of Carlstadt be directed to designate all public areas and offices within the Municipal Building as non-smoking areas where provided by law.

BE IT FURTHER RESOLVED that the Fire Official provides the Governing Body with a list of all of the designated non-smoking areas and to further provide the Governing Body with a list of those areas where smoking will be permitted.

BE IT FURTHER RESOLVED, that the DPW foreman of the Department of Public Works be directed to post signs in those areas as designated by the Fire Official.

RESOLUTION NO. 2019-24

BE IT RESOLVED, by the Mayor and Council of the Borough of Carlstadt, that the appointments to office this day made and hereafter made and confirmed shall be subject to the salaries and compensations to be fixed by an Ordinance to be hereafter adopted and entitled "AN ORDINANCE TO FIX AND DETERMINE THE SALARIES AND COMPENSATIONS OF THE SEVERAL OFFICERS AND EMPLOYEES OF THE BOROUGH OF CARLSTADT AND TO PROVIDE THE PAYMENT THEREOF, REVISED TO 2018, and amendments and supplements to said Ordinance subsequently adopted, except as specifically provided in the appointing resolution.

Council President Bartlett entertained a motion to approve the Consent Agenda. On motion by Stoltz, seconded by Emerson, unanimous on call of roll.

Council President Bartlett entertained a motion to open the floor to a hearing of citizens. On motion by Stoltz, seconded by Zimmermann, unanimous on call of roll.

Council President Bartlett asked if any citizen wished to be heard.

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HEARING OF CITIZENS:

Henry Riveros, 507 2nd Street – thanked the Mayor and Council on behalf of the Carlstadt Fire Department for all their support throughout the years.

Dennis Kronyak, 611 Monroe Street, he repeated what Mr. Riveros said and also thanked all the volunteers for their commitment to this town.

Bruce Young, 720 Washington Street – thanked the Mayor and Council for all the help and support they give to the Senior Friendship Club and congratulated the newly elected Councilmen and wished everyone a Happy and Healthy New Year.

Linda Kuprat, 742 8th Street - thanked the Mayor and Council for their great job managing the town of Carlstadt.

Barbara O'Connor, President of the Historical Society – thanked the Mayor and Council for their support and dedication year after year for the museum.

Council President Bartlett entertained a motion to close the floor to a hearing of citizens. On motion by Zimmermann, seconded by Stoltz, unanimous on call of roll.

The Councilmen wished everyone a Happy and Healthy New Year.

Rev. Donald Pitches gave the Benediction.

Council President Bartlett entertained a motion to adjourn the meeting at 1:42 P.M and invited everyone downstairs for refreshments. On motion by Zimmermann, seconded by Lenoy, the meeting was unanimously adjourned.

APPROVED: _____
RICHARD BARTLETT, COUNCIL PRESIDENT

ATTEST: _____
CLAIRE FOY, BOROUGH CLERK