

CAUCUS MEETING
May 2, 2019

A REGULAR SCHEDULED CAUCUS MEETING of the Mayor and Council of the Borough of Carlstadt was held in the Caucus Room of the Borough Hall, 500 Madison Street, Carlstadt, New Jersey on Thursday, May 2, 2019 at 7:05 P.M.

Mayor Craig Lahullier asked Claire Foy, Borough Clerk to call the roll: Mayor Craig Lahullier, Councilmen Robert Zimmerman, David Stoltz, Richard Bartlett and James Lenoy were present. Councilman Joseph Emerson arrived at 7:20 P.M. and Councilman William Roseman arrived at 7:25 P.M.

Mayor Lahullier led all present in the Pledge of Allegiance to the Flag.

Mayor Lahullier – This meeting has been called pursuant to the Open Public Meetings Law and in accordance with Section 5 of the Open Public Meetings Act, adequate notice of this meeting having been provided in the annual notice schedule which contained the time, date and location of the meeting, copies of which were sent and advertised in the following official newspapers of Carlstadt: The Record on January 5, 2019 and the Herald News on January 5, 2019 a copy of which is on the Bulletin Board in the Borough Hall and a copy on file in the office of the Borough Clerk.

Mayor Lahullier said the first order of business is to hold a hearing for the Garden/Orchard Street Project and read the notice which was published in The Record on April 17, 2019.

BOROUGH OF CARLSTADT
PUBLIC ANNOUNCEMENT

PUBLIC HEARING ON THE SUBMISSION OF A 2019 BERGEN COUNTY TRUST FUND GRANT APPLICATION.

Application of the Borough of Carlstadt for Bergen County Trust Fund Municipal Program for Park Development grant funding for 2019.

TAKE NOTICE: that the Borough of Carlstadt will hold a Public Hearing on submitting the following application to the 2019 funding round of the Bergen County Trust Fund Municipal Program for Park Development:

Garden / Orchard Street Park – BLOCK 18/LOTS 6-10 &
BLOCK 19/LOTS 9 – 10

Carlstadt NJ 07072

The Borough proposes to use the property in question for the development of a community park and sports field. This development includes the construction of the following:

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Soccer Field
Fencing
Parking Lot
Grading Improvements
Drainage Improvement
Lighting Improvements

Date of Public Hearing: May 2, 2019

Time: 7:00 P.M.

Location: Council Chambers of the Municipal Building, 500 Madison Street, Carlstadt, NJ 07072
Formal action may be taken.

In accordance with the regulations governing the submission of Bergen County Trust Fund Municipal Program for Park Development applications, the Borough Council of Carlstadt will conduct a public hearing to obtain citizen input concerning this grant application.

Mayor Lahullier entertained a motion to open this to a hearing of citizens.

On motion by Bartlett, seconded by Zimmermann, unanimous on call of roll of those present.

Mayor Lahullier asked if there is any citizen that wished to be heard on this.

Mayor Lahullier said to let the record note there is no citizen here that wishes to be heard.

Mayor Lahullier entertained a motion to close the hearing of citizens.

On motion by Zimmermann, seconded by Bartlett, unanimous on call of roll of those present.

Mayor Lahullier said that this will help to get this project moving further along and that it will probably be more than a one year project. Just keep this in mind when we go through our motions month by month and year by year that this is a project that we would like to see get finished as soon as we can do it reasonably affordable and see what we can get in grant money.

RESOLUTION NO. 2019-119-A

**TRUST FUND APPLICATION
MUNICIPAL ENDORSING RESOLUTION
Borough of Carlstadt**

WHEREAS, the Bergen County Open Space, Recreation, Floodplain Protection, Farmland & Historic Preservation Trust Fund (“County Trust Fund”), provides matching grants to municipal governments and to nonprofit organizations for assistance in the development or redevelopment of outdoor municipal recreation facilities; and,

WHEREAS, the Borough of Carlstadt desires to further the public interest by obtaining a matching grant of \$3,627,882.00 (\$1,813,941.00 to be provided by the County and \$1,813,941.00 to be matched by the Borough of Carlstadt) from the County Trust Fund to fund the following project: Garden / Orchard Street Park Improvements Project; and,

WHEREAS, the governing body/board has reviewed the County Trust Fund Program Statement, and the Trust Fund Municipal Program Park Improvement application and instructions, and desires to make an application for such a matching grant and provide application information and furnish such documents as may be required; and,

WHEREAS, as part of the application process, the governing body/board received held the required Public Hearing to receive public comments on the proposed park improvements in the application on May 2nd, 2019; and,

WHEREAS, the County of Bergen shall determine whether the application is complete and in conformance with the scope and intent of the County Trust Fund; and,

WHEREAS, the applicant is willing to use the County Trust Fund in accordance with such rules, regulations and applicable statutes, and is willing to enter into an agreement with the County of Bergen for the above named project and ensure its completion on or about the project contract expiration date.

NOW, THEREFORE BE IT RESOLVED by the Borough of Carlstadt Mayor and Council:

1. That it is hereby authorized to submit the above completed project application to the County by the deadline of May 20th, 2019, as established by the County; and,
2. That, in the event of a County Trust Fund award that may be less than the grant amount requested above, the Borough of Carlstadt Mayor and Council has, or will secure, the balance of funding necessary to complete the project, or modify the project as necessary; and,
3. That the Borough of Carlstadt Mayor and Council is committed to providing a dollar for dollar cash match for the project; and
4. That only those park improvements identified and approved in the project application, its Trust Fund contract, or other documentation will be considered eligible for reimbursement.
5. That the Borough of Carlstadt Mayor and Council agrees to comply with all applicable federal, state, and local laws, rules, and regulations in its performance of the project; and,
6. That this resolution shall take effect immediately.

My signature and the Clerk's seal serve to acknowledge the above resolution and constitute acceptance of the terms and conditions of the grant agreement and approve the execution of the grant agreement as authorized by the resolution above.

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Mayor Lahullier said we need to vote on this so that we can submit this application and asked someone to make a motion. On motion by Zimmermann, seconded by Stoltz, unanimous on call of roll of those present.

Gregory Polyniak of Neglia Engineering read his report for the month regarding the projects that are being done in the Borough of Carlstadt, a copy of which is on file in the office of the Borough Clerk.

Robert Ceberio of RCM Ceberio LLC read his report for the month and is on file in the office of the Borough Clerk.

**CONSIDERATION OF ORDINANCES
FINAL READING**

ORDINANCE NO. 19-7

BOND ORDINANCE TO AUTHORIZE THE ACQUISITION OF REAL PROPERTY AND THE CONSTRUCTION OF A SOCCER FIELD THEREON IN, BY AND FOR THE BOROUGH OF CARLSTADT, IN THE COUNTY OF BERGEN, STATE OF NEW JERSEY, TO APPROPRIATE THE SUM OF \$6,000,000 TO PAY THE COST THEREOF, TO MAKE A DOWN PAYMENT, TO AUTHORIZE THE ISSUANCE OF BONDS TO FINANCE SUCH APPROPRIATION AND TO PROVIDE FOR THE ISSUANCE OF BOND ANTICIPATION NOTES IN ANTICIPATION OF THE ISSUANCE OF SUCH BONDS.

Mayor Lahullier entertained a motion to open this ordinance to a hearing of citizens.
On motion by Emerson, seconded by Zimmermann, unanimous on call of roll
Mayor Lahullier asked is there any citizen here that wished to be heard on this ordinance.
Mayor Lahullier said to let the record note there is no citizen here that wished to be heard.
Mayor Lahullier entertained a motion to close this ordinance to a hearing of citizens.
On motion by Zimmermann, seconded by Bartlett, unanimous on call of roll.

RESOLUTION NO. 2019-119-B

BE IT RESOLVED that the ordinance entitled:

BOND ORDINANCE TO AUTHORIZE THE ACQUISITION OF REAL PROPERTY AND THE CONSTRUCTION OF A SOCCER FIELD THEREON IN, BY AND FOR THE BOROUGH OF CARLSTADT, IN THE COUNTY OF BERGEN, STATE OF NEW JERSEY, TO APPROPRIATE THE SUM OF \$6,000,000 TO PAY THE COST THEREOF, TO MAKE A DOWN PAYMENT, TO AUTHORIZE THE ISSUANCE OF BONDS TO FINANCE SUCH APPROPRIATION AND TO PROVIDE FOR THE ISSUANCE OF BOND ANTICIPATION NOTES IN ANTICIPATION OF THE ISSUANCE OF SUCH BONDS.

heretofore introduced, does now pass on final reading and the Borough Clerk is hereby authorized and directed to publish said ordinance according to law.

On motion by Zimmermann, seconded by Emerson, unanimous on call of roll.

Mayor Lahullier entertained a motion to ratify a fruit basket for Joyce Ranone. On motion by Bartlett, seconded by Stoltz, unanimous on call of roll.

Mayor Lahullier entertained a motion to approve a \$500.00 scholarship for a Becton student. On motion by Emerson, seconded Bartlett, unanimous on call of roll.

RESOLUTION NO. 2019-120

BE IT RESOLVED, by the Mayor and Council of the Borough of Carlstadt that the Carlstadt Little League be granted permission to hold bingo games at the Civic Center on May 3, 2019 for which the application, fee and findings and determination sheet have been forwarded to the Legalized Games of Chance Control Commission.

On motion by Emerson, seconded by Bartlett, unanimous on call of roll.

Deputy Chief Dennis Kronyak reported on the Fire Department's grant application and told the Mayor and Council that on Saturday, May 18, 2019 at 5:00 P.M. they will be having their Memorial Service at Memorial Park followed by the inspection downstairs with refreshments to follow. He also thanked the Mayor and Council for all of their help and assistance and especially Councilman Bartlett for helping them get what they need.

COUNCILMAN RICHARD BARTLETT

He mentioned a couple of months ago about the Nam Knights car show this Sunday. They may be cancelling because of the weather. The rain date will be May 19, 2019. Ken Schwarz will take care of the garbage truck that day.

Councilman Bartlett made a motion for May 5 or 19, 2019 for the Nam Knights car show and use of the garbage truck.

On motion by Bartlett, seconded by Stoltz, unanimous on call of roll.

Councilman Bartlett wanted to know if we could amend the Borough handicapped parking ordinance for our residents. Right now anyone can use the spot that has a handicapped placard or license plate. We can restrict it for the person who requested it. Jane Fontana, Legislative Research Officer, said she will look into this.

Councilman Bartlett asked if there is any bond money available in communications for radios and pagers for the Fire Department members. If there is, they need to get new ones for the members.

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COUNCILMAN WILLIAM ROSEMAN

He had nothing to discuss at this time.

COUNCILMAN JAMES LENOX

He would like to have the boys' championship basketball team at the May 20, 2019 Council Meeting to present them with certificates.

COUNCILMAN ROBERT ZIMMERMANN

He had nothing to discuss at this time.

COUNCILMAN JOSEPH EMERSON

He had nothing to discuss at this time.

COUNCILMAN DAVID STOLTZ

He had nothing to discuss at this time.

Mayor Lahullier said we received correspondence from Mark Musella, Esq. He is the Public Defender and is giving us his letter of resignation effective May 1, 2019.

Mayor Lahullier accepted his resignation with regrets. On motion by Stoltz, seconded by Zimmermann, unanimous on call of roll.

Mayor Lahullier said a letter was received from Rebecca Spero from the Carlstadt Public Library requesting the presence of the Mayor and Council for the library's grand re-opening ceremonies on Friday, June 28, 2019 beginning at 6:30 P.M.

**EXECUTIVE SESSION MEETING ACT
RECESS INTO CLOSED SESSION**

WHEREAS, it is necessary for the Governing Body of the Borough of Carlstadt to conduct an executive session closed to the public in order to discuss one or more of the following subjects: property and personnel.

NOW, THEREFORE BE IT RESOLVED that the Mayor and Council of the Borough of Carlstadt hereby moves to go into executive session in accordance with the provisions of the Open Public Meetings Act, N.J.S.A. 10:4-6 et. Seq. for the purpose of discussing one or more of the following subjects: property and personnel.

AND, BE IT FURTHER RESOLVED that the public will be informed either later this evening after reconvening the public meeting or at a future public meeting said date is not predictable at the present time.

AND, BE IT FURTHER RESOLVED that the matters discussed in and minutes of the closed session shall be disclosed to the public when the reason for confidentiality no longer exists.

Mayor Lahullier entertained a motion to go into closed session at 7:42 P.M. On motion by Zimmermann, seconded by Bartlett, unanimous on call of roll.

The meeting went back into open session at 9:08 P.M. with the following members in attendance: Mayor Lahullier, Councilmen Zimmermann, Stoltz, Bartlett, Lenoy, Emerson and Roseman.

Councilman Bartlett said he had something he would like to discuss. He went down to P.I.A. and left all the paperwork for Frank Covelli. He recommends that people who are seventy years of age or older go for a complete Captain Buscio Program physical rather than the Hackensack Hospital physical. How this works is they take your insurance and if you're insurance covers it, they will bill your insurance. If not, they find other ways to do it. If it is a full time employee or an employee of the Borough, the JIF covers it. He would recommend both Police and Fire Department members to go for this test.

On motion by Bartlett, seconded by Zimmermann, unanimous on call of roll.

On motion by Emerson, seconded by Stoltz, unanimous on call of roll to amend the salary ordinance for 2019 to increase the Registrar's salary by 2%.

Mayor Lahullier entertained a motion to adjourn the meeting at 9:10 P.M. On motion by Bartlett, seconded by Stoltz, unanimous on call of roll.

APPROVED: _____
CRAIG LAHULLIER, MAYOR

ATTEST: _____
CLAIRE FOY, BOROUGH CLERK