

## **2016 ODF Conference & PreConference Admission and Cancellation Policies**

- The Organization Design Forum (ODF) seeks to register all interested registrants to its conference and pre-conference sessions. Nevertheless, ODF reserves the right to deny registration to any individual because of space/capacity considerations or for any other reason.
- Cancellations of registrations made anytime up to April 1, 2016 will be refunded subject to a \$300 cancellation fee.
- Cancellations made after April 1, 2016 or no-shows are subject to the full registration fee for both regular conference and pre-conference workshops. Substitutions can be made at any time at no additional charge.
- Cancellations and substitutions will be accepted by phone (602.510.9105) or e-mail ([info@organizationdesignforum.org](mailto:info@organizationdesignforum.org))
- ODF reserves the right to cancel or reschedule this event, in whole or part. Please be advised that ODF is unable to assume responsibility for any airfare penalties, travel, or hotel charges that may be incurred due to sold out, canceled, or rescheduled events.
- Sleeping Room rate of \$229 offered thru April 1, 2016 based on availability.