Department: Flightways FBO

Position Title: Line Service Technician

Status: Part-Time

Pay: $10-$12 per hour depending on years of experience

WORK SCHEDULE: Friday, Saturday, Sunday, and Monday: 1:00pm – 7:00pm; to include holidays
24-28 hours per week

Additional Pay after introductory period of employment and completing training for “Call Outs”.
Definition of Call Outs: After hours services for additional pay

Flightways Columbus is seeking an energetic individual who strives to provide excellent customer service while satisfying aircraft support service operations for aircrews, passengers, airport tenants, and other airport facilities. Flightways provides these services 24 hours a day, 365 days of the year, days, nights, weekends, and holidays. This position is responsible for the service and safety of all aircraft, requires working outside in all weather conditions, and handles hazardous noise levels, chemicals, and machinery.

Job Duties:

1. Marshalling, towing, and parking of aircraft arriving or departing
2. Providing fuel, oil, lavatory, water, or other services for aircraft as requested
3. Keeping accurate daily records of fuel movement and quality control
4. Assisting with loading and unloading baggage as necessary, valeting cars, providing shuttle service, as well as other concierge type requests
5. General cleaning and maintenance of equipment and facilities
6. Performs other duties as assigned

Skills/Qualifications:
Must be 18 years of age with a high school diploma or GED. Prior experience working at an FBO or in the aviation industry is preferred. Completed, or is capable of successfully completing the NATA Professional Line Service Training course within (90) days of hire. Must possess excellent customer service, organizational, and communication skills. Applicant should aspire to be part of a team, remain professional in appearance and mannerisms, have a sincere desire to assist customers, and be able to develop a friendly rapport. Applicant should also have the ability to calculate figures and amounts, be detail oriented, and be capable of lifting 50 lbs.

I am aware of my duties and responsibilities set forth in this job description and that I am employed in an “at will” capacity.