



Department: Public Safety

Job Description: Public Safety Officer

Provide for the overall safety of persons and property traveling in air transportation against acts of criminal violence and aircraft piracy as well as to provide rescue and firefighting (ARFF) services. Serve the public, safeguard lives and property, protect personal liberties, preserve the peace, prevent crime, enforce all laws and ordinances and arrest violators of the law. Reports to the Chief of Public Safety.

Job Duties:

Following are a list of duties to be performed by a Public Safety Officer (this list is not considered all-inclusive and a Public Safety Officer may be required to perform duties as assigned by the Chief of Public Safety and/or his/her designee):

1. General Police work involving enforcement of all applicable laws, statues, ordinances, rules and regulations pertaining to the safeguarding of property and persons on Columbus Airport premises. This includes patrol duties of airport property, writing citations, conducting investigations as it relates to incidents occurring on airport property and completing necessary reports, making arrests for criminal activity, providing courtroom testimony, recovering and processing evidence when evidence of a crime is recovered.
2. Performance of general firefighting duties including Aircraft Rescue Firefighting
3. Responds to airport emergency alarms, including fires, aircraft emergencies, vehicle accidents, medical aid calls, and Hazmat incidents.
4. Operating airport emergency equipment vehicles during responses to aircraft rescue/firefighting emergencies; performs rescue/firefighting tasks at aircraft emergencies and mishaps; operates specialized equipment for rescue operations.
5. Renders aid and basic life support services.
6. Performs assigned training ensuring compliance with federal, state, and local requirements.
7. Assists in performing airport fire inspection; enforces fire and life safety codes; completes fire inspection documentation; reports violations to supervisor.
8. Participates in emergency drills and training courses in firefighting techniques and other emergency incidents.
9. Performs salvage, overhaul, and scene preservation duties at aircraft and structural emergencies.
10. Enforces traffic laws on airport property; performs security patrols.
11. Performs airfield and fuel facility safety inspections; reports and documents discrepancies.
12. Issues, documents, and cancels airport advisories (NOTAMS).

13. Inspects, cleans, and performs operator level maintenance on assigned vehicles and equipment.
14. Prepares a variety of reports, logs, inspection results, and related documents; posts and/or forwards to supervisor.
15. Follows training schedules; receives training; maintains personal training record; attends school and training courses as directed.
16. Monitors and operates communication equipment on police, fire, and aviation frequencies.
17. May perform special duties in ARFF training, fire prevention, and emergency medical services.
18. Other duties as assigned.

Required Qualifications:

- Must be a citizen of the United States
- Must possess a valid Georgia drivers' license
- Must be at least 18 years of age
- Must possess a high school diploma or recognized equivalent
- Successfully pass a criminal background check
- Pass a drug screen check
- Be certified by the Georgia Peace Officer Standards and Training Council and/or the Georgia Fire Standards and Training Council
- Maintains firefighting and law enforcement certifications; qualifies with department issued firearm on state approved course of fire

Skills Qualifications

Knowledge of:

- Principles, practices, and procedures of aircraft fire/rescue
- Principles of structural firefighting
- Operation and maintenance of aircraft/rescue equipment and apparatus
- Concepts, components, and procedures of the Incident Command System
- Hazardous materials incident response
- Fire and life safety codes
- Basic life support principles and techniques

Ability to:

- Understand and follow written and oral instructions
- Work safely under hazardous conditions
- Read, write, and speak English at a level necessary for satisfactory job performance
- Operate standard machines and equipment used in work assignments, such as computers testing equipment, printers, calculators, copiers, radios, and telephones
- Learn basic life support skills
- Review and interpret maps, diagrams, and mechanical drawings
- Deal courteously and effectively with the general public

- Establish, maintain, and foster positive and harmonious working relationships

I am aware of my duties and responsibilities set forth in this job description and that I am employed in an “at-will” capacity.

Employee Signature

Date