

**THE GARDENS ON HAVANA METROPOLITAN DISTRICT NOS. 1-3**  
**SPECIAL MEETING**  
*via teleconference*

Wednesday, December 1, 2021, at 9:30 A.M.

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Ira Shwartz, President	Term to May 2023
Michael Kaiser, Vice President/Treasurer/Secretary	Term to May 2023
VACANT	Term to May 2022
VACANT	Term to May 2022
VACANT	Term to May 2023

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*This meeting will be held via teleconferencing and can be joined through the directions below:*

Join Zoom Meeting

<https://us06web.zoom.us/j/88419917255?pwd=bXNvUTdHOWtsM3hLcUk1cmZ2NkIRdz09>

Meeting ID: 884 1991 7255

Passcode: 092273

Dial In: 1-720-707-2699

**NOTICE OF JOINT SPECIAL MEETING AND AGENDA**

1. Call to Order/Declaration of Quorum
2. Director Conflict of Interest Disclosures
3. Approval of Agenda
4. Public Comment – Members of the public may express their views to the Board on matters that affect the District that are not otherwise on the agenda. Comments will be limited to three (3) minutes per person. Comments will be taken in the order reflected on the sign in sheet.
5. Consent Agenda
  - a. Approval of June 28, 2021 Special Meeting Minutes (**enclosure**)
  - b. Approval of Renewal of General Liability Schedule and Limits; Workers Compensation Coverages and SDA Membership Renewal for 2022 (**enclosure**)
  - c. Approval of Renewal of Construction Management Agreement with AMCAP, Incorporated (District No. 1) (**enclosure**)
6. Legal Matters
  - a. Consider Adoption of 2022 Annual Administrative Resolution (**enclosure**)
  - b. Consider Adoption of the Resolution Designating the Location of Regular Meetings of the Board of Directors (**enclosure**)
  - c. Consider Adoption of Resolution Calling May 2022 Election (**enclosure**)
7. Financial Matters
  - a. Approval of Master Service Agreement, Special Districts Preparation Scope of Work, and Payroll Services Scope of Work with CliftonLarsonAllen LLP for District Accounting Services (**to be distributed**)
  - b. Consider Approval of Payables/Financials (**enclosure**)
  - c. Conduct Public Hearing on 2021 Budget Amendment (District Nos. 2 and 3)
    - i. Consider Adoption of Resolution Amending 2021 Budget (**enclosure**)

- d. Conduct Public Hearing on 2022 Budget
  - i. Consider Adoption of Resolution Adopting 2022 Budget, Imposing Mill Levy, and Appropriating Funds (**enclosure**)
- e. Consider Approval of Engagement of Simmons & Wheeler P.C. to Prepare 2021 Audit (District No. 3) (**enclosures**)
- 8. Other Business
- 9. Adjourn