

ANDOVER SCHOOL DEPARTMENT - ANDOVER SCHOOL BOARD MINUTES
Wednesday, April 14, 2021, at 5:00 PM- Meeting Room

Members Present: Chairperson, Paula Lee; Tim Akers; ~~Pete Coolidge~~; Betty Davis;
~~Lindsay Sharkey (resigned)~~

Members Absent: Pete Coolidge

Staff Present: Susan A. Pratt, Superintendent of Schools

Guests Present:None

A. Call to Order: at 5:01 PM by Paula Lee

B. Pledge of Allegiance: recited by all

C. Adjustment to Agenda

Discussion:None

Motion: Second: Vote: Yes No:

D. Visitor's Comment- None

E. Communication: Paula Lee informed the Board of the resignation of Lindsay Sharkey. The town will need to appoint a replacement Board Member until the next election. She appointed Betty Davis to serve as Vice-Chair until the Board reorganizes in July.

F. Approval of the Minutes of 3/24/2021

Discussion:

Motion to approve the minutes- Paula Lee Second: Betty Davis Vote: Yes: 3 No: 0

G. Parent Request- General Concerns-Jeff Elkie- Did not attend the meeting.

H. Staff Reports

Superintendent of Schools Report :

Update on ESSER Grants:

CRF 1- \$42,639.99

CRF 2-\$45,153.44

ESSERF 1-\$954.27

ESSERF 2-\$ 3,945.77

Expected ESSERF 3- approx.- \$4800

Updates on enrollments- 39 students as of today.

Principal's Report

State Assessment Updates- Still trying to get NWEA to set up for AES separately. We will be doing the assessment before school ends.

I. Action Items

Teacher Salary Scale Review and Approval for FY 22- Proposal includes a 3% increase
Discussion: Reviewed how this would move us closer to a beginning teacher salary of \$40,000.

Motion to approve the proposed scale- Paula Lee Second: Betty Davis
Vote: Yes: 3 No: 0

Non-Teacher pay scale changes for FY 22- proposed a 3% index
Discussion:

Motion to approve 3% for non-teachers- Paula Lee Second: Betty Davis
Vote: Yes: 3 No: 0

Review and Approval of a new boiler-proposal to be funded with the Capital Improvements Reserve Account

Discussion: the boiler is having some issues and recently had a leak but could be repaired for the time being. It is getting critical that we move ahead with the boiler replacement. Recommend that this can no wait and we should use the Capital Reserve Fund to get this moving ahead as soon as possible. The quote is for \$68,748 with a possible slight reduction if the chimney work is not needed.

Motion to approve up o \$68,748 for the Boiler Replacement- Paula Lee
Second: Betty Davis Vote: Yes: 3 No:0

Nomination of staff :

Anita Cote-Chisholm – from Probationary 2 to Continuing

Discussion: Supt. Pratt nominates Anita Cote-Chisholm for a first year Continuing Contract.

Motion to accept the Superintendent's nomination- Paula Lee Second: Betty Davis
Vote: Yes: 3 No: 0

Philip Olivieri- Probationary 1 to Probationary 2

Discussion: Supt. Pratt nominates Philip Olivieri for a second year Probationary Contract.

Motion to accept the Superintendent's nomination- Paula Lee Second: Tim Akers
Vote: Yes: 3 No: 0

J. Committees:

Facilities Committee – **Update** on the generator installation-Looking at late June.

Still waiting on quotes for the roofing of the older part of the building.

Have entryway quotes and we are looking to fund most or all from a grant due to the need for being able to clean and sanitize this area that all students pass through each day.

K. Proposed Administrative Budget for FY 22- Supt. Pratt

The Board will review and/or modify as many section as time allows in preparation for a Board Approved Budget in the future.

Cost Center 1- Regular Instruction

Cost Center 2- Special Education Instruction

Cost Center 3- Career and Technical Education Instruction

Cost Center 4- Other Instruction

Cost Center 5- Student and Staff Support

Cost Center 6- System Administration

Cost Center 7- School Administration

Cost Center 8-Transportation and Buses

Cost Center 9- Facilities

Cost Center 10- Debt Service

Cost Center 11- All Other Expenditures

Discussion- Budget has been reduced some since the last meeting due to a reduction in insurance rates. Full budget for all cost centers is \$1,275,220.

Motion to approve the FY 22 Budget as presented- Paula Lee Second: Betty Davis
Vote: Yes: 3 No: 0

Discussion: Does the Board want an In-Person Budget meeting or a Zoom Budget Meeting?

Motion to hold an in-person meeting on Wednesday, May 26, 2021 a 7:00 PM- Paula Lee
Second: Betty Davis Vote: Yes: 3 No: 0

Dicussion: What type of article wording does the Board want, open or closed? Supt. Pratt reviewed how each type of article would be worded.

Motion to have closed articles: Paula Lee Second: Betty Davis Vote: Yes: 3 No:0

L. Announcements

- Meeting Schedule

Wednesday, April 14, 2021 Board Meeting and Budget Workshop AES-5:00 PM

Wednesday, April 28, 2021 Board Meeting and Budget Workshop AES-5:00 PM

Wednesday, May 12, 2021 Board Meeting AES-5:00 PM

Discussion about the time for the May 4th and May 5th meetings with the Selectmen and the Budget Committee.

M. Adjournment

Motion to adjourn: Paula Lee Second: Betty Davis Vote: Yes: 3 No: 0

Time: 7:08 PM

Respectfully Submitted,

A handwritten signature in cursive script, appearing to read "Susan A. Pratt".

Susan A. Pratt, Secretary