

ANDOVER SCHOOL DEPARTMENT - ANDOVER SCHOOL BOARD MIINUTES

Wednesday, February 10, 2021, at 5:00 PM- Via ZOOM

<https://us02web.zoom.us/j/84388347598>

Members Present: Chairperson, Paula Lee; Tim Akers; Pete Coolidge; Betty Davis; Lindsay Sharkey

Members Absent: All present

Staff Present: Susan A. Pratt, Superintendent of Schools

Guests Present: Duayne Jodrey

A. Call to Order: at 5:06 PM via Zoom

B. Pledge of Allegiance: recited by all

C. Adjustment to Agenda

Discussion: Discussion on pay for hourly employees during remote learning

Motion: Paula Lee Second: Pete Coolidge Vote: Yes 5 No: 0

D. Visitor's Comment- None

E. Communication: None

F. Approval of the Minutes of 1/13/2021

Discussion: none

Motion: to accept the minutes as presented: Paula Lee Second: Betty Davis

Vote: Yes: 5 No: 0

H. Staff Reports

Superintendent of Schools Report :

Auditor's Review- Marc Roy

Supt Pratt introduced the Account to share the Audit for 2020 which was done by Smith and Associates. The highlights focused on pages 4, 7, and 19. The Audit was presented without significant findings, however, making sure that each warrant has a majority of the Board signatures is a needed update. Based on those who have had to sign off more than once, a process to make sure all warrants are processing correctly is being developed. There appears to be some issues with the electronic signature process and hopefully this is corrected moving forward. Many questions were asked and all present appreciated the presentation.

Update on New ESSER Grant- Supt. Pratt shared that there will be approximately \$3700 available for the next grant.

Budget Planning Discussion: Carpet in entryway verses tile and a rug. Equipment for cleaning, Furnace. The board discussed issues with the building that they would like to see addressed when possible. The issues are the roof for the old part of the building and where it periodically has a leak. Also flooring in the entry way for ease of cleaning and care. Duayne Jodrey shares that he feels it would be better to put in tile and this could be cleaned more easily. Other item were pavement repairs, painting, and the Boiler replacement. Supt. Pratt reported that she has asked for a quote for a new heating system.

Other Board Priorities for Budget: Duayne Jodrey shared his requests for possible equipment for the cleaning such as an auto scrubber.

Principal's Report

Status of remote learning. Lessons learned included that making sure students are so familiar with the software that they can login themselves and navigate the system. Another lesson was to not implement new processes while on remote. We are continuing to meet and finetune everyone's knowledge of the Google Classroom resources.

Update on NWEA from Mid-Winter Assessment: Universally, the school saw tremendous growth between fall and mid-winter on the NWEA. Some students grew twice or more what normal expected growth is expected to be.

Staffing:

Bus Driver Trainee/Custodian- Hiring of John Blouin Supt. Pratt shared that she had hired John Blouin as a bus driver in training. He is currently also training at Region 9 for his bus license. He will work part time until this is completed so he can learning routines and routes. He is hoping to complete the licensure before the Spring is done so we will start a RSU 10 route when we can do so.

B. Discussion about how and to what extent hourly staff work during remote learning. Supt. Pratt shared that all staff worked as much as was needed or work was available and could use other time such as vacation time to compensate for missed hours. All staff had at least three quarters of their normal time worked. The board supports the decision of the Supt. and appreciates that everyone had liberal hours during the remote days.

I Committees:

Facilities Committee

Installation of Outdoor classroom- Date- a tentative date of Feb. 16 was set to do the installation.

K. Announcements

- Meeting Schedule

Wednesday, March 10, 2021

Regular Board Meeting

AES-5:00 PM

Wednesday, March 24, 2021

Presentation of Budget

AAES-5:00 PM

H. Adjournment

Motion to adjourn: Paula Lee Second: Betty Davis Vote: Yes: 5 No: 0

Time: 6:59 PM

Respectfully Submitted,

A handwritten signature in cursive script, appearing to read "Susan Pratt".

Susan Pratt, Superintendent