

ANDOVER SCHOOL DEPARTMENT - ANDOVER SCHOOL BOARD MINUTES  
Wednesday, January 13, 2021, at 5:00 PM- Meeting Room

Members Present: Chairperson, Paula Lee; Tim Akers; Pete Coolidge; Betty Davis;  
Lindsay Sharkey

Members Absent:None

Staff Present: Susan A. Pratt, Superintendent of Schools

Guests Present:None

A. Call to Order: at 5:01 PM by Paula Lee

B. Pledge of Allegiance: recited by all

C. Adjustment to Agenda

Discussion:Need to adjust to add item H- Substitute Pay

Motion: Paula Lee      Second: Betty Davis      Vote: Yes 5      No: 0

D. Visitor's Comment- None

E. Communication: Chairman Lee communicated that she has heard from a constituent saying how proud they are of Andover School for having school full-time.

F. Approval of the Minutes of 12/9/2020

Discussion: Edit to add the discussion about finding a bus driver that we could train if needed.

Motion:Paula Lee      Second: Lindsay Sharkey      Vote: Yes:5      No: 0

H. Staff Reports

**Superintendent of Schools Report :**

Update on CRF Grants: Supt. Pratt shared the information about what projects had been done with the CRF 1 and CRF 2 Grants. These include the generator and an outside classroom and the platform to put it on. She also shared that the ESSER 1 had been a much smaller grant and went toward equipment to keep the school disinfected and clean and sanitized.

New ESSER Grant- Supt Pratt has not seen the final figures yet, but if it is enough, maybe we could use it for the upgrade of a boiler. It may not be enough but the timeline is much more flexible. We should know more soon.

Budget Planning Discussion: The board endorsed the draft timeline for the budget that was presented by Supt. Pratt

Schedule Auditor Review Meeting- Zoom- Supt Pratt will ask for this report at the next meeting and we will likely do it via Zoom with the Auditor.

### **Principal's Report**

Update on NWEA Testing: Supt.Pratt shared that there is no news yet if the State will use NWEA even though we originally believed the state assessment would start in January. It does not look like that will happen so the School will continue with a mid winter assessment as usual.

Enrollment projects: It looks like the projection will be for the school to be down a few students next year. However, it looks like we will have more secondary students for tuition.

H- Substitute Pay- Supt. Pratt recommends increasing the substitute pay to \$90/day.

Motion to increase the substitute pay to \$90 per day: Paula Lee

Second:Pete Coolidge                      Vote: Yes-5 No-0

Supt/Principal Pratt shared that the school is experiencing some families with COVID and students needing to quarantine. She is hoping that the school doesn't experience what the region is going through but the Board should know her intention is to keep school open unless there are too many cases.

### **Staffing:**

Resignation- School Nurse- Supt Pratt shared that the recently hired school nurse had resigned feeling the position would require too much time with her other commitments. Sally Keeney has agreed to step back into the role until a replacement can be found.

Long Term Substitute- Hiring- Ed Tech II- Supt Pratt reported that she had hired Joe Luce as a long-term substitute working in Special Services which was needed to address student needs. This position will continue until it is no longer needed but will be revisited as the year ends if not before.

### **I Committees:**

Facilities Committee:Pete Coolidge shared the information on the construction of the cement pad for the outdoor classroom. The pad looks great and should serve the building.

Building Walkthrough: not needed as the board is aware of needs for the facility.

Region 9- Pete Coolidge reported on the meetings they have had and that they too had received CRF funds for projects. He shared that they will be working on budget soon.

### **K. Announcements**

- Meeting Schedule

Wednesday, February 10, 2021  
Wednesday, March 10, 2021

Regular Board AES- 5:00 PM  
Regular Board Meeting- Budget AES-5:00 PM

H. Adjournment

Motion:to Adjourn: Paula Lee  
Vote: Yes: 5 No: 0

Second: Lindsay Sharkey

Time: 6:40 PM

Respectfully Submitted



Susan A. Pratt  
Secretary