



NWHPEC Board Meeting
Date & Location: July 9, 2020 (Zoom)

Present: Jennifer Ayers, Richard Carroll, Dale Gehring, Theresa Mills, Frank Twardoch
 Not Present: Rick Alvarado, Traci Rieckmann, Alex Thomason

Financial Update	
Balance Sheet	Ended the FY strong. Still waiting on two member payments.
Membership	47 Total Members. 5 new members in 2020. Two inquiries this month.
FY21 Budget	Reviewed proposed budget. Due to so many unknowns, current proposal looks good but we will revisit every quarter. Will invest in technology this year to enable us to stay ahead and stay connected.

Learning Experiences	
Experiences Held	Bi-weekly COVID roundtable going strong Navigating Disruption (Virtual): June 16-17 th ELRT – Customer Focus: June 18 th 5S Workshop: June 23-24 th @VPS iTech ELRT – Pivoting Strategy: June 29 th Maintenance SIG – July 8 th
Upcoming Events	iTech 5S Volunteer project w/Lean Portland (7/14&16) ELRT – Supporting CI w/guest Jeff Kaas: July 15 th Webinar: July 21 st – Managing home/work boundaries ELRT – The “New” Office: July 28 th Maintenance SIG – Aug 4 th ELRT – Maintaining Company Culture: Aug 12 th TWI: Aug 17-21 st (will likely cancel) Lean 101 – Aug/Sept start 3H Leadership – tentative 9/3 start
Unscheduled Classes	Future Webinars (finding topics/speakers) Coaching for Engagement
Trending	No requests at this time

Old Business	
Bylaws	Sent proposals to Alex. Will share soon.
Website	Migration to new host server complete.

New Business	
Metrics	Continuing to gather engagement metrics. <ul style="list-style-type: none"> • 47 touch points (everyone contacted this month) • 30 total connection ‘days’ (classes/tours/SIGs): 45 on the calendar in 2019 • Exec engagement: 28 companies, 68 people
Board Development	Will be connecting with a potential candidate for our VP Finance/Treasurer role.
CARES Act	Agreed to pursue the Employee Retention Credit.
Summer Survey	Asked members for feedback on the following classes: TWI & Lean 101 and opportunities: Agile SIG and Kindness keynote.

Action Items	
Bylaws	Finalize and distribute before Aug meeting.
Exec Roundtables	Market to your execs.

Upcoming Dates	
August Board Meeting	Aug 13 th (Zoom)
Sept Board Meeting	Sept 10 th