



NWHPEC Board Meeting
Date & Location: April 9, 2020 (Zoom)

Present: Rick Alvarado, Jennifer Ayers, Richard Carroll, Josh Collins (call), Dale Gehring, Theresa Mills, Alex Thomason, Frank Twardoch
Not Present: Traci Rieckmann

Financial Update

Balance Sheet	Finances remain strong due to quick payment of membership dues in Q1. Inability to hold in person classes will impact revenue.
Membership	Lost three members so far, gained five.

Learning Experiences

Experiences Held	Webinar - Remote Kaizen: April 8 th Intro to Lean & 3H Teams was postponed
Upcoming Events	A3 Coaching for Problem Solving: April 21-22 nd (postponed) Webinar – Energy Waste: April 23 rd Maintenance SIG: May TBD 3H Teamwork Session 1: May 15 th ; Session 2: June 19 th OHSU Tour: May 29 th TWI: Aug 17-21 st
Unscheduled Classes	Future Webinars (finding topics/speakers)
Trending	No requests at this time. Looking at virtual options for 3H Teams.

Old Business

Website	Migrating to a new server that is more stable.
AME Conference	Toronto, Oct 26-29 th . Contact me if you're interested in attending.

New Business

Metrics	Continuing to gather engagement metrics. • 50 touch points (everyone contacted this month)
Board Term Renewals	Josh made a motion to bring Thresa Mills onto the Board. Dale nominated Josh Collins as our VP of Finance & Administration. Rick moved to add Josh Collins to our financial accounts as an authorize user/signer. Will remove Dale Gehring from accounts once additions are complete. All approved unanimously.
Virtual learning	Weekly COVID roundtables is drawing a good crowd for meaningful conversations. Coffee Break only had two attendees The Coaching Habit Book study is gaining interest.
Strategy Session	Meeting on May 13 th .

Action Items

Bank	Add Josh to accounts
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Upcoming Dates

Annual Strategy Session	May 13 th (likely online)
June Meeting	June 11 th (likely online)