



NWHPEC Board Meeting

Date & Location: September 26, 2019 (call)

Call In Attendance: Jennifer Ayers, Richard Carroll, Dale Gehring, Traci Rieckmann, Alex Thomason

Not Present: Rick Alvarado, Josh Collins, Frank Twardoch

Financial Update

Balance Sheet	Account balance is currently within our target.
Membership	49 Total Members. 5 new members in 2019 A few prospects
Membership Fees	Membership Fee increase letters sent to primary contacts at all member companies on Sept 19 th .
Finance Reports	Final recommendations were made to tweak our financial reporting format.
Insurance renewal	D&O renewal will have a 4.5% increase; in line with industry trends. CDI policy renewal will come through in early October.

Learning Experiences

Experiences Held	3H Leadership Session 1: Sept 4th Executive Leadership Session w/BWLI: Sept 11 th (AM/PM) Safety Tour @Danner: Sept 27 th 5S SIG: Oct 16 th
Upcoming Events	LSW Webinar: Oct 21 st Improvement in Action Tour @ OHSU: Oct 22 nd 3H Leadership: Sept-Dec (1 st Wednesdays) Huddles/LSW Tour @The Standard: Nov 12 th Maintenance SIG: Nov 19 th
Unscheduled Classes	Future Webinars (finding topics/speakers) Potential Women in Lean/Leadership event on Dec 4th Billy Taylor Exec Leadership Session
Trending	Office/Admin classes – on hold due to restrictions from member who requested these

Old Business

Webinars	Waiting for presenters to finalize dates.
Karyn Ross	Coaching for Creativity allocated seats were gone in ½ day. Concordia Univ may host on Aug 20 th .

New Business

Metrics	Continuing to gather engagement metrics. <ul style="list-style-type: none"> 43 touch points (0-30 days); 6 (31-60 days), 0 (61-90 days) Connection days (classes/tours/SIGs): 43 on the calendar in 2019 (44 for all of 2018)
Kata Dojo	Workshop was fascinating and relevant. Concept is to create a learning environment for coaches to truly practice and improve their coaching skills offline using real-world scenarios. (www.kata-dojo.com) Will work with the HPEC attendees to see where we can take this.
Website	Waiting for a pilot site. Alex has a UX pro that may be able to help us.
Kentucky Tour	Mike Hoseus runs tours of the Toyota and supplier plants in Kentucky coupled with leadership workshops. He planted the seed about having an exclusive HPEC tour in 2020 or 2021.
R&D Tax Credits	Many companies would qualify to receive tax credits for their CI work. Reach out to Myers to see if they are willing to share their experience.

Action Items

R&D Tax Credit	Reach out to Myers
PR	If you have opportunities to market NWHPEC within your company and on social media – please do. (AllMed example)

Upcoming Dates

October Board Meeting	October 24 th (call)
November Board Meeting	TBD due to Thanksgiving holiday