



NWHPEC Board Meeting

Date & Location: Aug 22, 2019 (changed to call due to attendance)
Call In Attendance: Jennifer Ayers, Richard Carroll, Josh Collins, Dale Gehring
 Not Present: Rick Alvarado, Traci Rieckmann, Frank Twardoch, Alex Thomason

Financial Update

Balance Sheet	Account balance is currently within our target.
Membership	49 Total Members. 5 new members in 2019
Finance Committee	Updates to the chart of accounts were made with our bookkeeper, creating a draft up updated financial reports using the new structure.
Membership Fee increase	Draft letter complete. Will send out in September after review. First increase in a decade.

Learning Experiences

Experiences Held	Coaching for Creativity @Concordia: Aug 20 th Coaching for Creativity @Standard: Aug 21 st
Upcoming Events	3H Leadership: Sept-Dec (1 st Wednesdays) starts Sept 4 th BWLI Exec Session: Sept 11 th (AM/PM)
Unscheduled Classes	LSW Webinar in Nov Billy Taylor Leadership Session
Trending	Office/Admin classes

Old Business

Exec Leadership Session	Enrollment is still low for the event on 9/11. Need to continue with promotion. Will offer to non-members for \$200/\$250 to see if we can draw outside interest and market HPEC.
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New Business

Coaching for Creativity	Workshops went well. Strong tie in to lean thinking, developing creativity in adults, and problem solving techniques. Great attendance and engagement. Karyn will continue to hold weekly online coaching sessions for three weeks as people work through individual problems.
Metrics	Utilizing new data collection (mfg/admin/CI and ind contr/leader/sr. leader) to pull out effective metrics.
Website	Shared examples of "good" websites. Seeking input and names for a small side committee.
Continuing Ed	Jennifer will attend a Kata Dojo training to learn new coaching development techniques in Sept. The Lean Startup Conference is in October – will network and gain new ideas on bringing innovation to our members. AME Conference is in November, a contingent from our member companies will be in attendance.

Action Items

Metrics	Develop draft scorecard for Engagement. Utilize new finance structure to create a financial report draft. (Jennifer)
Website	Send examples of websites that are easy to navigate. Share names of people who can help us with user interface (UX)
Events	All board members continue to market the Exec Leadership sessions and share with broader network.
Member dues	Review the note to members and provide feedback (all).

Upcoming Dates

Exec Leadership Session	September 11 th
September Board Meeting	September 26 th (in person)
October Board Meeting	October 24 th (call time may be adjusted)