



NWHPEC Board Meeting

Date & Location: June 6, 2019 (call)

Call In Attendance: Rick Alvarado, Jennifer Ayers, Richard Carroll, Josh Collins, Alex Thomason, Frank Twardoch

Not Present: Dale Gehring. Guest: Traci Rieckmann

Financial Update	
Balance Sheet	Account balance is currently within our target. Membership dues are still coming in.
Membership	46 Total Members. 3 new members in 2019 (+1 WIP)
Tax Prep	Complete
Finance Committee	Josh, Dale, and Jennifer met on 6/5 to discuss a new Fiscal Year business cycle to align with annual membership and strategy planning. Proposed July-June budget cycle. Ensure we are covering our fixed costs, allowing more funds available to experiment with new speakers/topics. Membership rates have been in place since 2009, looking at raising them to meet current needs.
Learning Experiences	
Experiences Held	3H Teamwork: May 6 th and June 3 rd (seats available) Cultural Transformation w/Richardson's @A-dec: May 14 th Gemba Walk Workshop @A-dec May 15 th / @Blount May 16 th Intro to Lean (Spanish) @Glen Dimplex: May 29 th
Upcoming Events	Coaching for Engagement @ESCO: June 10 th Safety Benchmark Tour @Danner: June 18 th TWI JI @PBC: July 9-12 th Intro to Lean @Glen Dimplex: July TBD 3H Leadership: Aug-Dec (1 st Wednesdays) BWLI Exec Session: Sept 11 th
Unscheduled Classes	Summer Webinar Series: Assessments, 5 Whys, LSW Billy Taylor
Trending	Agile & TWI – Job Relations
Old Business	
Webinars	Finalizing testing of Zoom. Waiting for speakers to commit to dates.
Karyn Ross	Standard's event is planned for August 28 th , NWHPEC will have 10 seats available.
New Business	
New Member Visits	Positive visit with Concordia Univ. They intend to join. One visit scheduled in July.
Exec Session input	BWLI – AM Exec session with 1-2 max top leaders per company. PM workshop with exec direct reports.
Metrics	Continuing to gather engagement metrics. • 31 touch points (0-30 days); 7 (31-60 days), 5 (61-90 days), 4 (over 90 days)
Engagement Metric ideas	Active involvement, "who" in org is attending, # events attended, connections with Sr. leaders, assessment, understand deliberate shifts (engagement)
Website	Looking for board and member volunteers for input. We could look at partnering with a college student for a capstone project.
Marketing	Focus on: How to make our offerings (scheduled and unscheduled) more visible with each organization. Find ways to gather testimonials (written and recorded). NWHPEC booth at A-dec "CI Open House".
Action Items	
Metrics	Develop draft scorecard (Jennifer)
Website	Determine a good process for requirements gathering. Josh will see if he can connect Jennifer with PSU.
Upcoming Dates	
Board Lunch	June 17 th @noon
July Board Meeting	July 25 th (call in)
August Board Meeting	August 22 nd (location TBD)