



## NWHPEC Board Meeting

Date & Location: February 28, 2019

**In Attendance:** Jennifer Ayers, Rick Alvarado, Richard Carroll, Josh Collins, Dale Gehring, Alex Thomason, Frank Twardoch  
 Not Present:

### Financial Update

<b>Balance Sheet</b>	Account balance is currently within our target. Membership dues are still coming in. 78% has been received by us, 10% submitted for processing.
<b>Membership</b>	48 Total Members. Added Coherent, Portland Bottling Co, and FLIR. Lost Viper NW, Lam, & Franklin Controls.
<b>Tax Prep</b>	In process.
<b>Rebates</b>	Two companies utilized this offer, the rest offered to let the funds stay with us to foster future programs. Paid out \$650.

### Learning Experiences

<b>Experiences Held</b>	Intro to Lean Feb 14 <sup>th</sup> @MEC 8-step Problem Solving (Hoseus): February 19-21 <sup>st</sup> (Overview @Legacy, Workshop @Warn Auto)
<b>Upcoming Events</b>	Benchmarking Tour @Blount: March 5th (DMS) Benchmarking Tour @Oracle: March 21st (Showcase) Intro to Lean (Spanish) @ Milwaukee Electronics: March 26th TWI @ATI: April 4-8th Benchmarking Tour @A-dec: April 17? (Maint/TPM) Coaching for Engagement @OHSU: April 22nd Creating a Lean Culture w/Richardson's: May 14-16 <sup>th</sup> 3H Leadership: Aug-Dec (dates TBD)
<b>Unscheduled Classes</b>	Lean Assessment Webinar (w/Marion Pender) 5 Why's Webinar (ATI) Billy Taylor BWLI
<b>Trending Interest</b>	Intro to Lean Agile

### Old Business

<b>Board Term Renewal</b>	Alex, Richard, and Rick were voted in at the Annual Membership Meeting on Feb 19 <sup>th</sup> .
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### New Business

<b>New Member Visits</b>	None on the horizon, a few inquiries though.
<b>Innovation</b>	What does Innovation mean? What opportunities would meet these needs? (DELAYED)
<b>Metrics</b>	Continuing to gather engagement metrics. • 100% connection in the past 30 days
<b>Schools</b>	How does this coincide with our membership model? The district would be the same as a business. Ideally we would train teachers. We could provide connections to local businesses. Could use VPS as a pilot. There is potential to utilize NWHPEC members to train in the classroom.
<b>Richardson's Topic</b>	Overview session to focus on the mechanics/systems of a Lean Culture. Workshop would be Gemba focused, held at two companies (1 per day)

### Action Items

<b>Igniting Innovation</b>	Topic at next meeting – What? How? Jennifer will continue to work through the Actions identified during the review. (in Process)
<b>Insurance Als</b>	Survey our primary contacts to see if there is demand to hold the Responsibility and Communication courses for individual contributors this spring.
<b>3H Teamwork?</b>	Reach out to members to find two hosts for the Gemba Walk workshop.
<b>Gemba Workshop Hosts</b>	Reach out to VPS to share our membership model.
<b>VPS</b>	Set a strategy session date for Spring
<b>Strategy Session</b>	

### Upcoming Dates

<b>March Board meeting</b>	March 28 <sup>th</sup> (Call in)
<b>April Board meeting</b>	April 25 <sup>th</sup> (In person)