



NWHPEC Board Meeting

Date & Location: January 23, 2019

In Attendance: Jennifer Ayers, Rick Alvarado, Richard Carroll, Dale Gehring, Julie Simmons, Alex Thomason
 Not Present: **Josh Collins, Frank Twardoch**

Financial Update	
Balance Sheet	Account balance is below target. No outstanding payments at this time. Invoices sent out early January.
Membership	48 Total Members. Adding Coherent this month.
Tax Prep	In process.
Year End Review/ Budget	Creating a preliminary budget for 2019.
Depreciation	Completed the depreciation of the training asset in 2018.
Rebates	Potential: \$3950. Paid out \$650. Must respond by 2/1.

Learning Experiences	
Experiences Held	3H Leadership: December 12 th @CECC (Full) TWI: Dec 17-20 th @A-dec
Upcoming Events	Intro to Lean Feb 14 th @MEC 8-step Problem Solving (Hoseus): February 19-21 st (Overview @Legacy, Workshop @Warn Auto) TWI: April 8-12 th @ATI Lean Culture (Richardson's): May 14-16 th
Unscheduled Classes	Lean Assessment Webinar (w/Marion Pender) Coaching for Engagement (OHSU may host) Voice of the Customer
Benchmark Tours	Will be able to fill the year with volunteers from the survey.

Old Business	
Board Term Renewal	By-laws state that officers are elected by a majority vote of the directors present. Board members are elected by members of NWHPEC. Due to the lack in response via email, we will bring this to the members at the Annual Meeting on 2/19/19 (Exec Forum).

New Business	
New Member Visits	One visit to Cambia, one scheduled for Portland Brewing Co.
2019 Speakers	Billy Taylor, Barry-Wehmiller group
Innovation	What does Innovation mean? What opportunities would meet these needs? (DELAYED)
Metrics	Continuing to gather engagement metrics. • 100% connection in the past 30 days
Member Survey	Results are summarized, responses will help drive activities in 2019.
Community Outreach Project	Partnering with Ft. Vancouver HS welding department to offer a 1 week 5S Workshop Feb 4-8 th .
AME??	Early bird discount expires Jan 31st

Action Items	
Depreciation	Jennifer will clarify the impact of this action (to our P&L). (COMPLETE)
Igniting Innovation	Topic at next meeting – What? How?
Insurance Als	Jennifer will continue to work through the Actions identified during the review. (in Process)
Bank Account update	Remove Julie Simmons from account access. (COMPLETE)
Gemba Walk	Find a way to incorporate a gemba walk experience with one of our guest speakers.

Upcoming Dates	
Annual Members Meeting	Feb 19 th @ Legacy Meridian Park
February Board meeting	Feb date TBD (Potential call)
March Board meeting	March 28 th (Call in)