

BSA Troop

713

Del Mar, CA



Troop 713

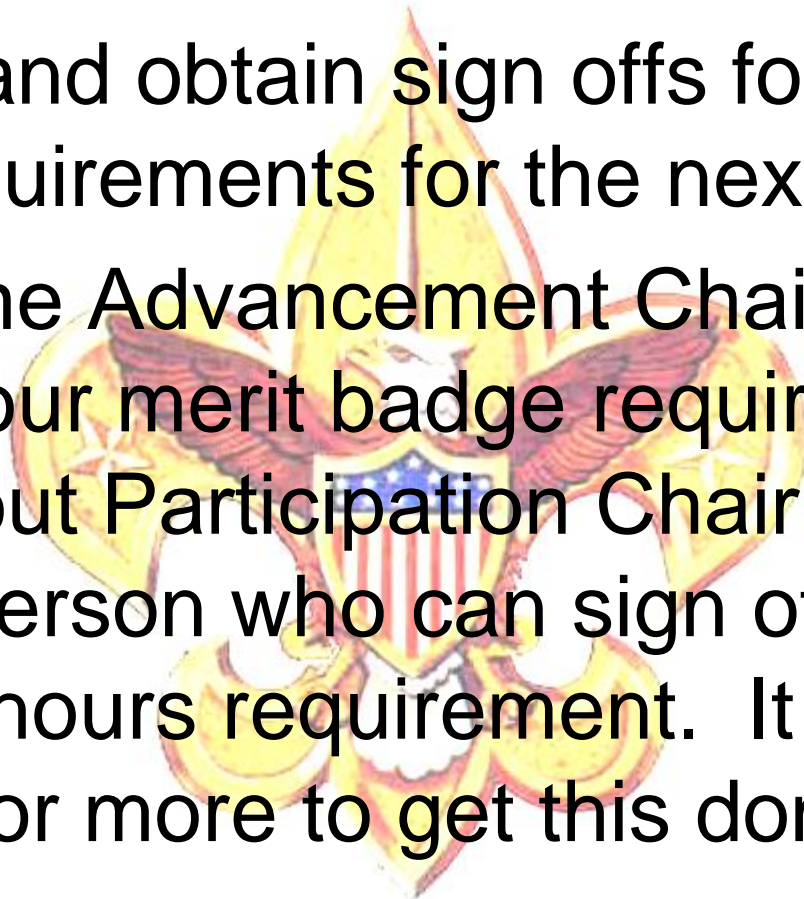
Rank Advancement Procedures

**BE PREPARED
TO DO IT RIGHT!**



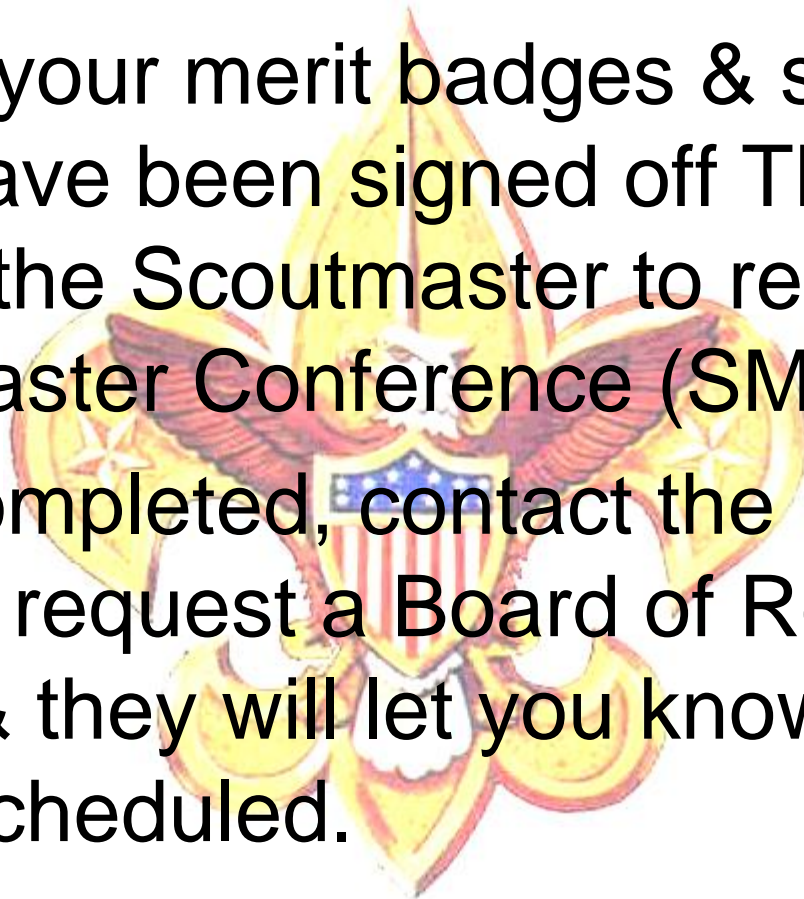
Step One

- Satisfy and obtain sign offs for all the rank requirements for the next rank.
- **ONLY** the Advancement Chair can sign off on your merit badge requirement. The Scout Participation Chair is the **ONLY** person who can sign off on your service hours requirement. It may take a week or more to get this done so plan ahead.



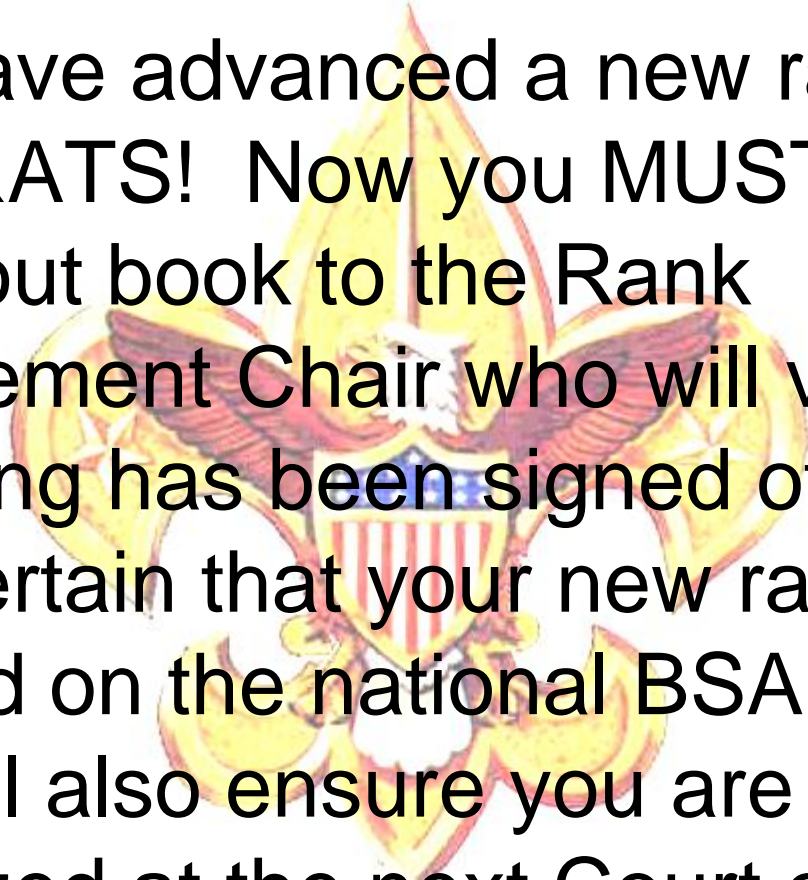
Step Two

- AFTER your merit badges & service hours have been signed off THEN contact the Scoutmaster to request a Scoutmaster Conference (SMC).
- Once completed, contact the BOR Chair to request a Board of Review (BOR) & they will let you know when that is scheduled.



Step Three

- If you have advanced a new rank – **CONGRATS!** Now you **MUST** bring your scout book to the Rank Advancement Chair who will verify that everything has been signed off and make certain that your new rank is recorded on the national BSA database. They will also ensure you are recognized at the next Court of Honor.



Make sure to do this!

- **Summary:**

- Email Merit Badge Advancement Chair for your merit badge summary for Star, Life or Eagle ranks.
- Email Scout Participation Chair to confirm the required service hours for your new rank.
- Email Scoutmaster for a SMC then BOR chair for BOR.

- **Emails:**

>> Scoutmaster: 713scoutmaster@gmail.com

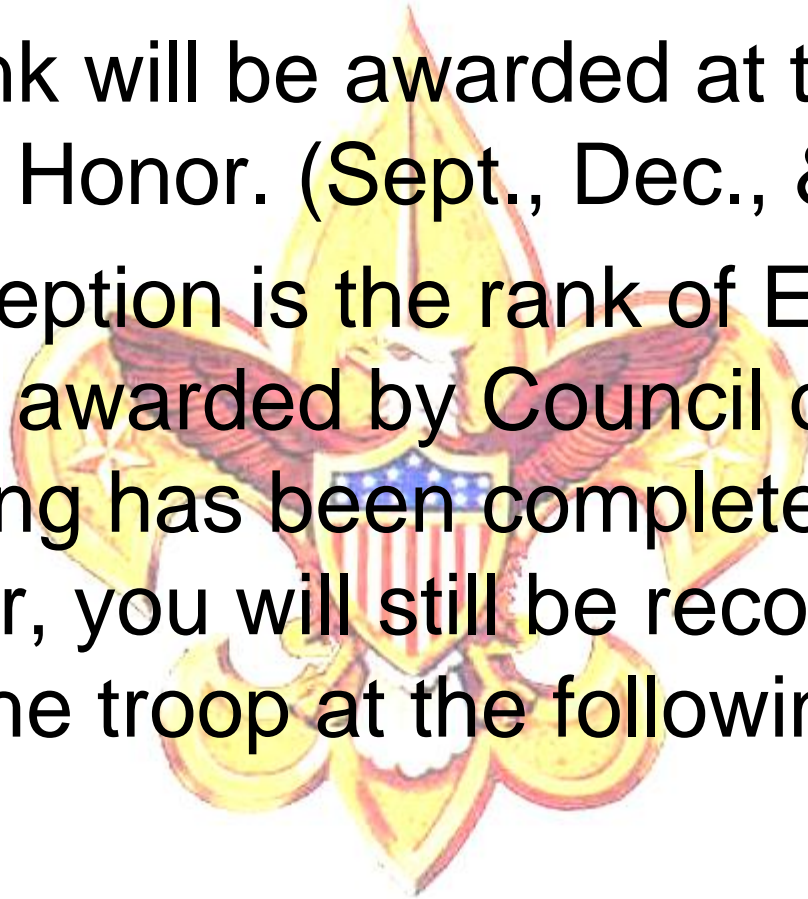
>> Troop Committee Chair 713tcc@gmail.com

>> Contact the Troop Committee Chair or Scoutmaster if you are not sure who holds the BOR, Scout Participation, or Advancement Chair Positions.



Step Five

- Your rank will be awarded at the next Court of Honor. (Sept., Dec., & May)
- The exception is the rank of Eagle, which is awarded by Council once everything has been completed. However, you will still be recognized before the troop at the following Court of Honor.



Step Six

- Along with a patch for your newly achieved rank, you will also receive a corresponding card. You must keep this card in a safe place for future reference. (Many scouts choose to use baseball card holders for these cards as well as their merit badge records.)

