

CITY OF MOSSYROCK  
Growth Management Directory

PROPOSED PUBLIC PARTICIPATION PLAN

December 2020

## **Introduction**

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The City of Mossyrock is updating its Comprehensive Plan, which is called the “Growth Management Directory”, in accordance with the Washington State Growth Management Act (GMA) governed by RCW 36.70A. In 1990, the legislature adopted GMA because “uncoordinated and unplanned growth, together with a lack of common goals expressing the public's interest in the conservation and the wise use of our lands, pose a threat to the environment, sustainable economic development, and the health, safety, and high quality of life enjoyed by residents of this state.\*”

Thirteen major adopted goals guide the development of Comprehensive Plans under GMA. These goals include: encouraging urban growth, reducing sprawl, promoting efficient transportation, ensuring availability of affordable housing, encouraging economic development, protecting property rights, timely permit processing, maintaining natural resource industries, retaining open space and recreation opportunities, protecting the environment, ensuring public participation and coordination between adjacent jurisdictions, providing adequate public facilities and services, and the preservation of sites of historical and archaeological significance. While all the goals of the Growth Management Act should be pursued in local Comprehensive Plans, it is up to each community to determine how to best balance these goals.

Comprehensive Plans establish policies for community growth and development for the next 20 years. GMA requires that cities include certain “Elements” in their Comprehensive Plans. Typically, these Elements are distinct chapters in the Plan: Land Use, Transportation, Capital Facilities, Utilities, Housing, Economic Development, Parks and Recreation, and Shoreline Management (for communities subject to the Shoreline Management Act).

Most jurisdictions in the state are required to adopt a Comprehensive Plan consistent with the GMA and to update their plan every eight (8) years. Annual amendments may be made to a Comprehensive Plan, but the periodic update is required to assess the plan as a whole. Mossyrock’s last Comprehensive Plan update was adopted in 2008, with an amendment made in 2010.

## **Project Overview**

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It normally will take about two (2) years to complete the Comprehensive Plan update. However, due to grant funding and other necessities, the City intends to expedite this process. The first step in the process will be to evaluate the City’s Vision, which summarizes the most important principles driving the Comprehensive Plan. Mossyrock’s Vision also defines those priorities and qualities that make our community distinctive and unique. Efforts to define the Vision will shape the review and amendment of the individual elements in the second, and longest, phase of the project. Review of Comprehensive Plan Elements will be staggered over about a six-month period. Review of necessary changes to the Mossyrock Municipal Code will also be included during this time. Environmental Review, including the production of a new Environmental Impact Statement for the Comprehensive Plan, will be the last phase of the project.

## Project Timeline

<b>Project Framing and Visioning</b>	Fall-Winter 2020
<b>Element Review and Revision</b>	Winter 2020-Early Spring 2021
<b>Environmental Review</b>	Early Spring 2021
<b>Final Approval</b>	Late Spring/early summer 2021

<b>Project Framing and Visioning</b>			
	Deadline	Public Hearing	Notice
Setting of Public Participation Plan		12/10/2020	11/30/2020
Setting of Scope		12/10/2020	11/30/2020
Survey Response	01/31/2021		
Population Data	12/31/2020		
Letters to Stakeholders	12/31/2020		
<b>Element Review and Revision</b>			
Land Use Element Review and Revision	01/15/2021		
Housing Element Review and Revision	01/15/2021		
Capital Facilities Element Review and Revision	01/15/2021		
Utilities Element Review and Revision	02/01/2021		
Publication of Survey Data & Public Comment	02/01/2021	02/11/2021	02/01/2021
Transportation Element Review and Revision	02/01/2021		
Economic Development Element Review and Revision	02/15/2021		
Park and Recreation Element Review and Revision	02/15/2021		
Completion of Proposed Changes (Publish on Website)	03/01/2021		
Proposed Changes & Public Comment		03/11/2021	03/01/2021
Incorporation of public comment	03/20/2021		
Proposed Changes with public comment incorporation	03/20/2021	04/08/2021	03/29/2021
Adoption of Resolution to submit to Dept. of Commerce	04/08/2021		03/29/2021
<b>Environmental Review</b>			
Environmental Analysis of Future Project Development	02/15/2021		
Incorporation of Environmental Analysis of Future Project Development	03/01/2021	03/11/2021	03/01/2021
Submission to Department of Ecology			
<b>Final Approval</b>			
Submission of Proposed Changes to Department of Commerce	04/20/2021		
Final Adoption by Council	06/24/2021	06/24/2021	
Submission of adopted changes to Department of Commerce	06/30/2021		

Public participation is a key component of this planning effort. This Public Participation Plan has been created for two (2) purposes. First is to identify potential stakeholders and invite their participation in the planning process. Second is to guide public participation efforts throughout the process to ensure early and continuous involvement in decision-making. Efforts to ensure public participation will continue to evolve throughout the life of the project. Each month prior to the City Council meeting the planning commission will meet, these meetings are open to the public and public comment is encouraged. The planning commission’s public meetings will follow as scheduled below:

January 14, 2021	Preliminary evaluation of Population data.
February 11, 2021	Land Use, Housing, Capital Facilities, and Utilities Element Review and Revision.
March 11, 2021	Survey Data; Transportation, Economic Development, and Park and Recreation Elements review and analysis; and Environmental analysis.
April 8, 2021	Submission of proposed changes to Council

## **Roles and Responsibilities**

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The City of Mossyrock is responsible for the update of the Comprehensive Plan in compliance with GMA. This responsibility includes actively inviting public comment and coordinating with state, regional, and county planning policies in the Growth Management Act.

The primary contact person for the City of Mossyrock is:

Mayor Randall Sasser  
 231 E State St  
 Mossyrock, WA 98564  
 (360) 983-3300

[PlanUpdate@cityofMossyrock.com](mailto:PlanUpdate@cityofMossyrock.com)

The Mossyrock Planning Commission will take the lead as the advisory body for this project. Planning Commission meetings are regularly scheduled and open to the public with opportunities for the public to speak at each meeting on both agenda items and non-agenda items. The City Clerk and City Treasurer will ensure that City Council receives regular briefings on the work of the Planning Commission. Council committee meetings are regularly scheduled, announced each week during the regular City Council meeting, and open to the public.

## **Public Participation Plan**

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State law requires the City to invite citizens and stakeholders to participate in the Comprehensive Plan update process. Public participation is also very important to the City of Mossyrock as an effective tool to balance competing interests and needs that are inherent in land use decision making processes. It is important that information be made available so any interested person can understand the materials and participate. The City will encourage participation in several ways.

## **Stakeholders:**

A variety of groups, agencies, and individuals may have interest in the update of Mossyrock's SMP. These stakeholders can be categorized as follows:

1. Other Governmental Agencies
  - a) Adjacent jurisdictions: Morton and Lewis County
  - b) State agencies: Washington State Department of Commerce, Washington State Department of Ecology, Washington Department of Health, Washington State Department of Transportation, and Washington Department of Fish and Wildlife.
  - c) Regional Organizations: Lewis County Community Development, Lewis County Board of Commissioners, Twin Transit
  - d) Tribal government: Cowlitz Tribe
2. Quasi-governmental Groups
  - a) School Districts: Mossyrock School District
3. Residents and Property Owners
  - a) Neighborhood Associations
4. Business Groups and Associations
  - a) Business Organizations: East Lewis County Chamber of Commerce
  - b) Trade Organizations: Olympia Master Builders Association, Lewis County Chapter of Realtors
  - c) Other local associations: Mossyrock Area Historical Society, Mossyrock Area Action League, Mossyrock Grange District 28
  - d) Local Businesses
5. Environmental Organizations and Conservation Groups
  - a) Local groups: Mossyrock Garden Club
  - b) Regional groups: Lewis County Community Trails

## **Project Outreach**

Initial public outreach will include reaching out to both the general public and identified stakeholders to invite participation. Stakeholders will be invited to participate through email, post, phone calls, or mail. Outreach to the general public will include posters in public places such as libraries, community facilities, and businesses. Mossyrock residents will be sent a notice in their utility billing statements, and project kick-off information will be mailed to Mossyrock residents directly in a letter from the Mayor, as well as posted on the City's website and Facebook pages.

Throughout the process of the Comprehensive Plan update, the City will maintain several channels for communication and public participation. One of the primary tools will be the City's website at: [www.cityofmossyrock.com](http://www.cityofmossyrock.com). This website will include notices for upcoming public meetings, documents available for review, and other information related to the project. Ideally, the website would include interactive features that would allow on-going exchange of information and ideas related to the project. A dedicated email address, [PlanUpdate@cityofmossyrock.com](mailto:PlanUpdate@cityofmossyrock.com), has also been established specifically for questions and comments on this project.

Stakeholders who express interest in participating will continue to receive notices and informational mailings from the City. Joining the interested parties list by providing contact information to receive updates about the project by email or post will be the best way for an individual to consistently receive notices and messages about the process.

A series of public hearings will be held throughout the project. Prior to public hearings, notices about these events will be posted in general community locations and distributed through various City channels including the East County Journal, the Mossyrock Facebook page, and distributed through methods required for public hearings by the Mossyrock Municipal Ordinances. These methods are intended to inform the general public, or those who have not provided individual contact information, of key opportunities for participation in the Comprehensive Plan update. Public meetings held by the Planning Commission, City Council, and Council Committees, will be noticed according to the standard procedures for those bodies, as well as on the City’s website.

The City anticipates the following public hearings:

Public Hearing Purpose:	Date:	Publication of Notice:
Adoption of Public Participation Plan and Scope of update	12/10/2020	11/30/2020
Publication of Survey Data and Public Comment	02/11/2021	02/01/2021
Proposed Changes and Public Comment and environmental analysis	03/11/2021	03/01/2021
Proposed Changes with Public Comment and environmental analysis	04/08/2021	03/29/2021
Final Adoption by Council	06/24/2021	06/14/2021

A survey will also be distributed to the public at the beginning of December with a response deadline of January 31, 2021.

All outreach efforts will be documented by the City and available for public review upon request.

**Document Review**

Update of the Comprehensive Plan will result in several work products that require review. Some of these products include: draft policy changes, draft ordinance changes, issue papers, staff reports, and environmental review documents. It is expected that the City will consult with stakeholders in the development of documents and other work products for this update.

Once drafted, all documents will be available for official review by the public. Comment periods will be clearly specified and advertised through the means identified in this public participation plan. The City will maintain a database of all comments received throughout the Comprehensive Plan update, which will be available for public review upon request.

The State Environmental Policy Act (SEPA) process offers additional opportunities to seek public input. The City anticipates integrating SEPA review into the proposal through the Growth Management Act/SEPA integration process. Prior to Planning Commission making a final recommendation on the amended Comprehensive Plan and any related changes to the Mossyrock

Municipal Ordinances, the City will prepare an Environmental Impact Statement, which provides the opportunity for additional specific input on environmental impacts of the proposal.

## **Conclusion**

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The update of Mossyrock's Comprehensive Plan is a collaborative effort in which the City will engage the public, businesses, governmental agencies, and other interested groups. The City website, public postings, community events, public meetings, and workshops will be used to reach out to interested parties and get them involved in the process.