



*To safely protect and preserve life and property*

CLACKAMAS FIRE DISTRICT #1

**Board of Directors' Meeting  
Monday, July 20, 2020  
Meeting Location: Remote Video Conferencing  
6:00 pm**

**REVISED AGENDA**

**REGULAR SESSION**

- I. CALL TO ORDER PER ORS 192.610 TO 192.690  
ORS 192.650 – The meeting is being recorded.**
- II. CHANGES TO AGENDA**
- III. APPROVAL OF THE SPECIAL BOARD MEETING MINUTES ON JUNE 12, 2020, THE REGULAR BOARD MEETING MINUTES ON JUNE 15, 2020, THE JOINT BOARD MEETING MINUTES ON JULY 9, 2020, AND THE SPECIAL BOARD MEETING ON JULY 9, 2020.**
- IV. PUBLIC COMMENT** *(The President will call for statements from citizens regarding District business, not to exceed three minutes per person.)*
- V. PRESENTATION – OREGON FIRE CHIEF'S ASSOCIATION AWARDS – Chief Charlton**
- VI. PRESENTATION – STANDARD OF COVER DOCUMENT – Division Chief Brian Stewart**
- VII. PRESENTATION – CAPITAL IMPROVEMENT PROJECTS – Division Chief Nick Browne and Facilities Director Scott Vallance**
- VIII. PRESENTATION – CAPITAL PURCHASE – Battalion Chief Brent Olson**
- IX. BUSINESS – Action required**
  - B-1 Request Board Approval of Station 1 Capital Improvement Project – Facilities Director Scott Vallance**
  - B-2 Request Board Approval of Resolution 20-05 – Authorizing Interfund Loan for Fiscal 2020-2021 – Finance Director Christina Day**
  - B-3 Request Board Approval of Capital Purchase – Purchasing a Used Fire Apparatus - Battalion Chief Brent Olson**



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**X. OTHER BUSINESS – No action required**

**OB-1 Legislative Update** – Lobbyist Genoa Ingram

**OB-2 Review of 2020 Strategic Business Plan** – Chief Charlton

**OB-3 Board Committee/Liaison Reports**

Executive Committee – President Trotter/ Director Cross

Foundation Liaison – President Trotter

Joint Oversight Committee – President Trotter / Director Syring

**OB-4 Board Informational Updates/Comments**

COVID-19 Update – Chief Fred Charlton

**XI. INFORMATIONAL ONLY**

**A. Division / Department Reports**

R-1a Fire Chief's Office – Verbal - Chief Fred Charlton

R-1a.1 Public Information Department Report - PIO Brandon Paxton (Board packet)

R-1b Business Services Division – Deputy Chief Doug Whiteley (Board packet)  
Human Resources - Director Trish Noble (Board packet)

R-1b.1 Financial Services – Director Christina Day (Board packet)

R-1b.2 Support Services – Division Chief Nick Browne (Board packet)  
Fleet Services - Director Bill Bischoff (Board packet)  
Facility Maintenance - Director Scott Vallance (Board packet)  
Logistics Services – Director DeAnn Cordes (Board packet)

R-1b.3 Community Services – Division Chief Brian Stewart (Board packet)  
Data Services - Director Shelby Hopkins (Board packet)  
Emergency Management - Emergency Manager Gregg Ramirez (Board Packet)  
Fire Marshal's Office - Battalion Chief Shawn Olson (Board packet)  
Information Technology - Director Oscar Hicks (Board packet)

R-1c Emergency Services Division – Chief Charlton - Verbal

R-1c.1 Emergency Medical Services - Division Chief Josh Gehrke (Board packet)  
Health and Wellness - Director Heather Goodrich (Board packet)  
Medical Services - Battalion Chief Josh Santos (Board packet)



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Training Department - Battalion Chief Melanie Kinne (Board packet)

R-1c.2 Operations – Division Chief Mike Corless (Board packet)

R-1c.3 Volunteer Services – Battalion Chief Steve Deters (Board packet)

R-1c.4 Volunteer Association Report – President Kirk Hambley - Verbal

## **B. Correspondence**

## **C. Informational Items**

## **D. Next Meeting**

The next Board of Directors' meeting will be on Monday, August 17, 2020 at 6:00 pm. by remote conferencing.

## **XII. ADJOURNMENT**

### **UPCOMING EVENTS:**

August 17 – Regular Board Meeting – 6:00 pm by remote video conferencing

September 9 – CFD #1 Board Planning Retreat