



*To safely protect and preserve life and property*

CLACKAMAS FIRE DISTRICT #1

**Board of Directors' Meeting  
Monday, June 15, 2020  
Meeting Location: Remote Video Conferencing  
6:00 pm**

**AGENDA**

**REGULAR SESSION**

- I. CALL TO ORDER PER ORS 192.610 TO 192.690  
ORS 192.650 – The meeting is being recorded.**
- II. CHANGES TO AGENDA**
- III. APPROVAL OF BUDGET COMMITTEE MEETING MINUTES FOR MAY 7, 2020 AND MAY 21, 2020; AND THE REGULAR BOARD MEETING MINUTES ON MAY 18, 2020**
- IV. PRESENTATION – ANNUAL WORKERS' COMPENSATION RENEWAL –  
Agent of Record Jeff Griffin from Wilson-Heirgood Associates**
- V. PRESENTATION – LENGTH OF SERVICE AWARD PROGRAM (LOSAP)  
UPDATE – Battalion Chief Steve Deters**
- VI. BUDGET HEARING**
- VII. BUSINESS – Action required**
  - B-1 Request Board Approval of Resolution 20-01 – Adopting the Budget, Making Appropriations, and Levying Taxes for Fiscal 2020-2021 – Finance Director Christina Day**
  - B-2 Request Board Approval of Resolution 20-02 – Adopting and Appropriating a Supplemental Budget for Fiscal 2019-2020 – Finance Director Christina Day**
  - B-3 Request Board Approval of Resolution 20-03 – Reviewing the Purpose and Ongoing Need of Established Reserve Funds – Finance Director Christina Day**
  - B-4 Request Board Approval of Workers' Compensation Renewal – Human Resources Director Trish Noble**



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- B-5 Request Board Approval of Contract with Wilco Petroleum for Fueling Services – Logistics Director DeAnn Cordes**
- B-6 Request Board Approval of Intergovernmental Agreement (IGA) with Sandy Fire District #72 for Training and Command and Control Services – Chief Charlton**
- B-7 Request Board Approval of Resolution 20-04 - Initiating and Noticing a Proposed Merger Election Affecting Clackamas Fire District #1 and the Estacada Rural Fire District No. 69 – Chief Charlton**

**VIII. OTHER BUSINESS – No action required**

**OB-1 Legislative Update – Lobbyist Genoa Ingram**

**OB-2 Board Committee/Liaison Reports**

Capital Projects Committee – President Trotter / Director Wall

Foundation Liaison – President Trotter

Interagency Committee – Director Joseph / Director Syring/ President Trotter

Joint Oversight Committee – Director Syring / President Trotter

**OB-3 Board Informational Updates/Comments**

COVID-19 Update – Chief Charlton

Fire Chief Selection Process – President Trotter

**IX. INFORMATIONAL ONLY**

**A. Division / Department Reports**

R-1a Fire Chief's Office – Verbal - Chief Fred Charlton

R-1a.1 Public Information Department Report - PIO Brandon Paxton (Board packet)

R-1b Business Services Division – Deputy Chief Doug Whiteley (Board packet)

Human Resources - Director Trish Noble (Board packet)

R-1b.1 Financial Services – Director Christina Day (Board packet)

R-1b.2 Support Services – Division Chief Nick Browne (Board packet)

Fleet Services - Director Bill Bischoff (Board packet)

Facility Maintenance - Director Scott Vallance (Board packet)

Logistics Services – Director DeAnn Cordes (Board packet)

R-1b.3 Community Services – Division Chief Brian Stewart (Board packet)

Data Services - Director Shelby Hopkins (Board packet)

Emergency Management - Emergency Manager Gregg Ramirez (Board Packet)



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Fire Marshal's Office - Battalion Chief Shawn Olson (Board packet)  
Information Technology - Director Oscar Hicks (Board packet)

- R-1c Emergency Services Division – Chief Charlton - Verbal
  - R-1c.1 Emergency Medical Services - Division Chief Josh Gehrke (Board packet)  
Health and Wellness - Director Heather Goodrich (Board packet)  
Medical Services - Battalion Chief Josh Santos (Board packet)  
Training Department - Battalion Chief Melanie Kinne (Board packet)
  - R-1c.2 Operations – Division Chief Mike Corless (Board packet)
  - R-1c.3 Volunteer Services – Battalion Chief Steve Deters (Board packet)
  - R-1c.4 Volunteer Association Report – Secretary Jerry Kearney - Verbal

**B. Correspondence**

**C. Informational Items**

**D. Next Meeting**

The next Board of Directors' meeting will be on Monday, July 20, 2020 at 6:00 pm.  
by remote conferencing.

**X. ADJOURNMENT**

**UPCOMING EVENTS:**

- July 9 – Joint Board Meeting – 6:00 pm by remote video conferencing
- July 20 – Regular Board Meeting – 6:00 pm by remote video conferencing