

Massachusetts Vocational Association
Executive Board Meeting
September 20, 2018
Worcester Tech

Attendees:

Brian Cummings, Don Jarvis, Patrick Fogarty, Vicki Serra, Dawn Bowlen, Rick Torres, Kerry O'Brien, Carol Hartnett

Welcome-President Brian Cummings

- President Updates- 2018-19 Meeting Schedule- changes made as needed

Communication- Presidents of each Chapter should bring forward comments and concerns of members to avoid confusion. Limit what is shared by email. Brian will crosscheck email addresses and would like Chapter Presidents to provide email addresses for their board members.

Website will be updated in the near future.

- Executive Director Don Jarvis- review meeting schedule and make changes

Don brought forward the need for a Legislative Chairperson and what their role and activities include. This is an important position in keeping organization current on legislature and making contacts with legislators as to needs and concerns of MA CTE.

Suggested that two paid positions: Marketing and Administrative Assistant with stipends established by Executive Board. Don Jarvis will bring forward job descriptions at October Meeting.

Don suggested his stipend for Executive Director (\$3000) be transferred from checking account to his account for the 2017-18 year.

- Finance- Vicki Serra shared the present balances of MVA and Chapter accounts.
- Membership- Jenn K. will be asked to send a welcome back letter to members
Carol Hartnett brought forward the Sliding Scale payment schedule that was voted on at the Annual Meeting. The board will review and determine a sliding scale to be implemented in September 2019 and presented in April at the Annual Meeting.
- ACTE Annual Meeting in San Antonio, TX November 28-December 1. Brian C., Don J. and Kyla K. will attend. MVA will pay for President Cummings expenses including airfare, lodging, food and registration.
- Conference- Chair as voted in April will be Carol Hartnett. Discussion of keynote speakers and theme were shared. Everyone was asked to bring a theme to the October 25th meeting. It does not have to be football related.

It was voted that the meeting will be called a conference and not convention.

Chapters will need to have volunteers for each committee who can meet independently and have the chair of the committee report back to the Executive Board.

- MVA Award forms will be revised for distribution
- Chapter Reports: Eastern- organizing, Central- will try conference call meetings, Southeast- Meeting on Tuesday 9/25, Western-organizing.

- ACTE Region I. Conference April 24-26th. Kyla K will attend as our representative. Carol Hartnett suggested we consider having another member of the board travel to conference with Kyla. Discussion forwarded to next meeting.
- Meeting adjourned at 5:46 PM.