



Massachusetts Vocational Association
Executive Board Meeting
Worcester Technical High School
1 Skyline Drive, Worcester, MA
Thursday, September 20, 2018
3:30 – 5:30

Agenda (Page 1)

1. 3:30-3:35 Welcome and Roll Call
2. 3:35-3:40 Approval of May 31, 2018 Meeting Minutes
3. 3:40-3:50 President Updates
 - Meeting Dates/Times – Starting time changed from 3:00-3:30
 - Communication norms & email distribution lists
 - MassMVA Website status and updates ACTE MA Website updates/redirect
4. 3:55-4:25 Executive Director Report
 - Strategic Plan & Program of Work
 - Roles of the Organization
 - MVA Marketing Plan
 - Correspondence
 - Stipend payments (Executive Director, Membership Records Coordinator, Finance Manager)
 - Other
5. 4:25-4:35 Finance Report
6. 4:35-4:45 Membership Report and membership drive initiatives/suggestions
7. 4:45-4:55 ACTE – San Antonio, TX (November 28-December 1)
 - President attendance and travel
 - Assembly of Delegates (3 Delegates)
8. 4:55-5:15 MVA 89th Annual Convention (April 4th-7th, 2019)
 - Save the Date flyers/brochures
 - Conference Theme
 - Leadership
 - Keynote Speaker recommendations
 - Committee Chairperson (Carol Hartnett)
 - Awards (status, review of eligibility requirements, and revisions to applications)



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9. 5:15-5:25 Chapters/Committee Reports

- Central Chapter
- Eastern Chapter
- South Eastern Chapter
- Western Chapter
- ACTE Region I
- Student Organizations: SkillsUSA, BPA, DECA, FFA, etc.

10. 5:25-5:30 Old Business & For the Good of the Association

11. 5:30 Adjournment