



Executive Board Meeting
Keefe Regional Technical High School
750 Winter Street
Framingham, MA

Thursday, December 13, 2018
3:30 – 5:30

Agenda

1. 3:30-3:35 Welcome and Roll Call
2. 3:35-3:45 Approval of October 25, 2018 Meeting Minutes (Review printed copies provided at meeting)
3. 3:45-3:55 President Update
 - ACTE Update
 - Region I Vice President Election
 - Website
 - Ad Book Cover Contest Coordinator request
 - Leadership Chairperson request
 - Administrative Assistant position request
4. Executive Director Report
 - Executive Director will not be in attendance for this meeting due to a prior commitment.
5. 3:55-4:05 Membership Report
6. 4:05-4:15 Finance Report
7. 4:15-5:25 **Conference Planning** MVA 89th Annual Conference (April 4th-7th, 2019)
 - Conference theme “Get Your Game On”
 - Need to update website with conference theme, flyers, etc.
 - Leadership Training
 - Keynote Speaker hired (Brooks Harper)
 - *Additional added items – to be recorded in meeting minutes*
8. 5:25-5:30 Old Business & For the Good of the Association
9. 5:30 Adjournment