MINUTES
HARRIS COUNTY IMPROVEMENT DISTRICT NO. 4

June 10, 2022

The Board of Directors (the “Board”) of Harris County Improvement District No. 4 d/b/a The Energy Corridor District (the “District”) met in regular session, open to the public, on the 10th day of June, 2022, at 777 N. Eldridge Parkway, Suite 270, Houston, Texas, within the boundaries of the District, and the roll was called of the members of the Board:

David W. Hightower  President
Ashlee Ross  Vice President
D. Bruce Fincher  Secretary
Kris Sava  Assistant Secretary
Peter Elgohary  Director
Vacant  Director
Tom Halaska  Director
Chase Crawford  Director
David L. Lane  Director

and all of the above were present, except Director Sava, thus constituting a quorum.

Also present at the meeting were: Elijah J. Williams, Executive Director for the District; Elizabeth Whitton, Transportation and Mobility Manager for the District; Emily Kelly, Manager Business Engagement and Strategic Research for the District; Ramit Masti, Manager Communications and Marketing for the District; Sergeant Connie Rico of Harris County Constable Precinct 5; Lieutenant Jonathan Liu and Lieutenant Dang Nguyen of Houston Police Department; Pat Hall of EquiTax; Scott Saenger of Quiddity Engineering, LLC; Geoff Carleton of Traffic Engineers, Inc. (“TEI”); Keiji Asakura and Ying Liang of Asakura Robinson Company, LLC; Chelsea Gitzendanner and Becky Dubner of Versa Creative; and Jessica Holoubek and Faye Simonds of Allen Boone Humphries Robinson LLP (“ABHR”).

ESTABLISH A QUORUM AND CALL THE MEETING TO ORDER

Having established that a quorum of the Board was present, Director Hightower called the meeting to order.

PUBLIC COMMENTS

There were no public comments.
The Board considered the minutes of the May 13, 2022, regular meeting. Following discussion and review, Director Halaska moved to approve the minutes, as submitted. The motion was seconded by Director Fincher and passed unanimously.

ASSESSMENT AND COLLECTION MATTERS AND STATUS OF HARRIS COUNTY APPRAISAL DISTRICT LAWSUITS

Ms. Hall reviewed the assessment collector's report for May with the Board. She then reviewed a chart regarding the status of District assessment payers' lawsuits against the Harris County Appraisal District (“HCAD”) and discussed delinquent assessment accounts. Following discussion and review, Director Fincher moved to accept the assessment collector's report. The motion was seconded by Director Elgohary and passed by unanimous vote.

FINANCIAL AND BOOKKEEPING MATTERS

Mr. Williams reviewed the May financial report with the Board, including the bills presented for payment from the District’s accounts. Following review and discussion, Director Lane moved to approve the bookkeeper’s report and payment of the bills presented in the report, as submitted. Director Halaska seconded the motion, which was approved by unanimous vote.

ECD PUBLIC SAFETY

Ms. Kelly discussed the Public Safety and Security Stakeholders quarterly meeting and introduced Lieutenants Liu and Nguyen. Lieutenants Liu and Nguyen updated the Board on quarterly public safety and security matters.

Sergeant Rico reviewed the report on May patrols and activity.

EXECUTIVE DIRECTOR’S REPORT

Mr. Williams updated the Board regarding initiatives being undertaken by himself and District staff including the Public Safety and Security Stakeholders quarterly meeting, the Woodlands-Energy Corridor commuter bus service, TXDOT landscaping plan, the I-10 Gateway Improvement Project, requests for qualifications for N. Eldridge Streetscape Improvement Project, and painting of I-10 freeway walls.

Mr. Williams further discussed the Transportation Advocacy Group, the Greater Houston Partnership’s The Future of Global of Energy event, marketing and branding, Energy Corridor’s farmer’s market, and the City of Houston’s Park Ten wastewater treatment plant diversion project.

Ms. Masti introduced Ms. Gitzendanner and Ms. Dubner of Versa Creative. Ms.
Gitzendanner and Ms. Dubner made a presentation on the branding and marketing of the District.

DISTRICT’S PLANNING, INFRASTRUCTURE, CONSTRUCTION, MAINTENANCE, BEAUTIFICATION, TRANSPORTATION, AND MOBILITY PROJECTS

Ms. Whitton introduced Mr. Asakura and Ms. Liang of Asakura Robinson Company, LLC. Mr. Asakura presented a scope of work, schedule, and a proposal for the North Eldridge streetscape improvement project in the amount of $65,000.

Director Hightower left the meeting.

Following discussion, the Board deferred action on the proposal for the North Eldridge streetscape improvement project and requested that the District staff review broadening the proposed scope of work.

Director Lane left the meeting.

Ms. Whitton then introduced Mr. Carleton of TEI. Mr. Carleton reviewed a presentation of the District’s mobility plan including the study purpose, a vision statement and objectives, and the next steps.

CONVENE IN EXECUTIVE SESSION PURSUANT TO SECTION 551.074 TEXAS GOVERNMENT CODE, TO CONDUCT A PRIVATE CONSULTATION WITH ATTORNEY TO DISCUSS PENDING OR CONTEMPLATED LITIGATION OR SETTLEMENT OFFER

The Board did not convene in executive session.

ADJOURN

There being no further business to come before the Board, the Board adjourned the meeting.

/s/ D. Bruce Fincher
Secretary, Board of Directors