



General Event Info

Event Name _____ Proposed Date _____

Description _____

Address _____

City _____ State _____ ZIP _____

What Chamber goal does this event help us achieve?

- Business Development Education Networking Political Action Quality of Life

What, if any, other events are happening at or around the same time? None

Committee Info

Chair Person _____

Board Member Yes No

Next 3 Meetings _____
List only the dates

If no, you must attend board meetings to give reports, or appoint a current board member to give an update for the committee.

Marketing

What channels do you plan to use for marketing?

- Social Media Newspaper
 Website Television
 Email Radio

How much has been spent on Marketing in the past?

- Nothing
 Average Yearly \$ _____
 Don't know / Not applicable

Finance

What is the main financial goal for this event?

- Fundraiser for the Chamber
 Fundraiser for area organization
 Not Applicable

What is the event's history of income?

- Makes Money Avg Profit \$ _____
 Loses Money Avg Loss \$ _____
 Don't know / Not applicable