

Regional Utility Service Systems
Minutes
REGULAR MONTHLY MEETING
November 3rd, 2010

CALL TO ORDER: Moved by Ernie Greiner, second by Chris Ball, ALL IN FAVOR:

APPROVAL TO CALL THE REGULAR MONTHLY MEETING OF THE REGIONAL UTILITY SERVICE SYSTEMS BOARD OF DIRECTORS ON NOVEMBER 3RD, 2010 AT 1:15 P.M.

RUSS MEMBERS PRESENT: The following members were present: Henry Van Weelden, Marvin Philips, Kent White, Wes Rich, Ernie Greiner, Chris Ball, Steve Burgmeier and Jeff Heland. Also present was CEO-Director Kelly Lewiston, and Administrative Assistant Renota Chambers.

RUSS MEMBERS ABSENT: The following RUSS board members were absent: Ernie Schiller and Greg Kenning.

ENGINEERS PRESENT: Kent Rice – French Reneker, and Mark Fincel – Garden & Assoc.

OTHERS PRESENT: ~~NONE~~ Linda Phillips and Jennifer Gardner.

APPROVAL OF AGENDA: Moved by Steve Burgmeier, second by Chris Ball, ALL IN FAVOR: **APPROVAL OF THE AGENDA OF TODAY'S MEETING.**

MINUTES: Moved by Jeff Heland, second by Chris Ball, ALL IN FAVOR: **APPROVAL OF THE MINUTES FOR THE FOLLOWING FOUR MEETINGS: PUBLIC HEARING ON OCTOBER 6TH, 2010, REGULAR MONTHLY MEETING HELD ON OCTOBER 6TH, 2010 CONFERENCE CALL SPECIAL MEETING HELD ON OCTOBER 20TH, 2010 AND CONFERENCE CALL SPECIAL MEETING HELD ON OCTOBER 26TH, 2010.**

TREASURERS REPORT: Moved by Ernie Greiner, and Kent White, ALL IN FAVOR:

APPROVAL OF THE TREASURERS REPORT AS PRESENTED BY TREASURER STEVE BURGMEIER.

BILLS RECEIVED:

- Operations & Maintenance Bills: Moved by Steve Burgmeier, second by Ernie Greiner, ALL IN FAVOR. **APPROVAL OF BILLS SUBMITTED FOR PAYMENT THROUGH THE RUSS OPERATIONS & MAINTENANCE CHECKING ACCOUNT: GENERAL ACCOUNT \$8,927.26, ARGYLE ACCOUNT \$330.85, HARPER ACCOUNT \$464.25, KESWICK ACCOUNT \$302.85, KINROSS ACCOUNT \$347.00, LINBY ACCOUNT \$170.00, MT. STERLING ACCOUNT \$334.85, WEBSTER ACCOUNT \$385.00, MARTINSBURG ACCOUNT \$385. TOTAL O&M BILLS: \$13,575.93.**

- Construction Account Bills: Moved by Ernie Greiner, second by Steve Burgmeier, ALL IN FAVOR. **APPROVAL OF BILLS SUBMITTED FOR PAYMENT THROUGH THE RUSS CONSTRUCTION ACCOUNTS: OLLIE CONSTRUCTION ACCOUNT \$27,473.40, MT. UNION CONSTRUCTION ACCOUNT \$29,105.47, SELMA CONSTRUCTION ACCOUNT \$25,650.00, ON-SITE CONSTRUCTION ACCOUNT \$437.50, LINBY CONSTRUCTION ACCOUNT \$4,535.81, RUBIO CONSTRUCTION ACCOUNT \$256.50, RICHMOND CONSTRUCTION ACCOUNT \$3,615.75, PP&EPP CONSTRUCTION ACCOUNT \$7,299.57, LAKE TRIO CONSTRUCTION ACCOUNT \$6,630.00, 3 LEE CO. PROJECTS CONSTRUCTION ACCOUNT \$826.00 TOTAL CONSTRUCTION BILLS APPROVED UPON FINAL APPROVAL OF THE SAME BY USDA RURAL DEVELOPMENT IS \$105,830.00.**

PAST DUE REPORT: The board reviewed the past due report which reflected the following accounts as past due: Argyle (Lee County) \$6,941.60, Kinross \$916.80, Linby \$1,174.70, Martinsburg (transitioning to one monthly lump sum by City), Mt. Sterling \$707.30, Webster \$363.40.

CANCELLATION OF PROJECT POLICY: Moved by Ernie Greiner, second by Chris Ball, ALL IN FAVOR:

APPROVAL BY THE RUSS BOARD TO REQUIRE PAYMENT IN FULL OF ALL EXPENSES INCURRED ON A PROJECT, TO WHICH IS BEING CANCELLED OR PLACED ON HOLD; DUE IN FULL WITHIN 60 DAYS - UPON APPROVAL OF THE ACTION BY THE RUSS BOARD.

SELMA – VAN BUREN CO. SUPERVISORS REQUEST TO PLACE SELMA PROJECT ON HOLD: Moved by Ernie Greiner, second by Chris Ball, ALL IN FAVOR:

APPROVAL TO PLACE THE SELMA (VAN BUREN COUNTY) SEWER PROJECT ON A HOLD STATUS UNTIL THE PERIOD OF TIME THAT THE SRF PLANNING AND DESIGN LOAN COMES DUE, AT WHICH TIME THE PROJECT MUST EITHER MOVE FORWARD OR BE PAID IN FULL BY THE VAN BUREN COUNTY SUPERVISORS.

MT. UNION DOCUMENTS: Moved by Ernie Greiner, second by Jeff Heland, ALL IN FAVOR:

APPROVAL FOR CHAIRPERSON TO SIGN THE FOLLOWING MT. UNION PROJECT DOCUMENTS: 1) RELEASE OF CLAIMS FOR JACKSON CREEK ON DIVISION 1, 2) CERTIFICATE OF SUBSTANTIAL COMPLETION FOR DIVISION 1, 3) CHANGE ORDER #1 FOR DIVISION 1, 4) ACCEPTANCE OF DIVISION 1, ALL UPON APPROVAL BY USDA RURAL DEVELOPMENT FOR THE SAME.

LINBY CHANGE ORDER #4: Moved by Steve Burgmeier, second by Wes Rich, ALL IN FAVOR:

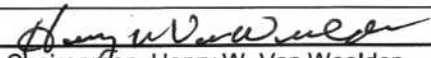
APPROVAL OF CHANGE ORDER #4 WITH ELLINGSON DRAINAGE, INC FOR AN INCREASE IN THE CONTRACT PRICE OF \$2,323.46.

RUBIO RATES – Resolution 11-194: Moved by Steve Burgmeier, second by Ernie Greiner, ALL IN FAVOR:

APPROVAL OF RESOLUTION 11-194 ESTABLISHING RATES AND CHARGES FOR THE USE AND SERVICE OF THE SANITARY SEWER UTILITY OF REGIONAL UTILITY SERVICE SYSTEMS COMMISSION IN THE UNINCORPORATED COMMUNITY OF RUBIO, WASHINGTON COUNTY, IOWA FOR A BASE RATE OF \$30 PER MONTH AND A NON-METERED RATE OF \$40.

ADJOURNMENT: Moved by Kent White, second by Ernie Greiner, ALL IN FAVOR:

APPROVAL TO ADJOURN THE RUSS REGULAR MONTHLY MEETING AT 3:15 P.M. THE NEXT MEETING OF THE RUSS BOARD WILL BE ON WEDNESDAY DECEMBER 1ST, 2010.

Minutes Approved: 
Chairperson, Henry W. Van Weelden

Date: December 1st, 2010

kl:kldocs/RUSS/MINUTES/Regular Monthly November 3rd 2010