

**BOARD MINUTES**

**April 13, 2021**

**3:00 p.m.**

**BOARD MEMBERS PRESENT**

Mrs. Mildred Heatley, Chairperson  
Mrs. Michele Bryngelson, Vice Chairperson  
Mr. Brad Davis  
Mr. Willie Jenkins

**BOARD MEMBERS ABSENT**

Mrs. Peggy Phalen  
TBD – ex-officio (DD2)  
Dr. James Hodges – ex-officio (DD4)

**Notice to the Media:** In accordance to SC Code of Law, 1976, Section 30-4-80 (d) as amended, the following have been notified of the time and location of this meeting: **The Post and Courier, The Journal Scene and the Eagle Record.**

Mrs. Heatley, Chairperson, called the meeting of the Dorchester County Career & Technology Center Board of Trustees to order by reciting the “Pledge of Allegiance” followed by a reflection on President Eisenhower’s farewell speech.

**Welcome Visitors:** There were no visitors at today’s meeting.

**Approval of Agenda:** Mr. Davis made the motion, seconded by Mrs. Bryngelson, to approve the revised agenda for today’s meeting. The vote of the Board was unanimous.

**Approval of Minutes for Meeting held March 9, 2021:** Mr. Jenkins made the motion, seconded by Mrs. Bryngelson, to approve the minutes for the meeting held March 9, 2021, as presented. The vote of the Board was unanimous.

**Discussion of Board’s Bills Claim for March 2021: – (Mrs. Garrick):** The Board reviewed the bills claim for March 2021.

**Approval of Calendar for the 2021-2022 School Year:** After discussion, Mr. Davis made the motion, seconded by Mrs. Bryngelson, to approve the proposed calendar for school year 2021-2022. The vote of the Board was unanimous.

**Second Reading – Policy BE – Center Board Meetings:** After discussion, Mr. Jenkins made the motion, seconded by Mr. Davis, to approve Policy BE for second and final reading. The vote of the Board was unanimous.

**A Board Member’s Moment - Chairperson:** Mrs. Heatley opened up the floor for comments. Each Board member had an opportunity to speak. Mr. Davis gave an update on the National School Boards Association convention presentation. A topic of discussion was how to get more students to take vocational courses.

**District 2/District 4 Update:** There were no representatives present from District 2 or District 4. Mr. Davis had attended the District 2 meeting and gave an update.

**Administrative Report (Mr. Villeponteaux):** Items discussed were as follows.

- We have another meeting scheduled with the State Department of Education regarding COVID-19 funds.
- Andrew Hall has been hired to replace Callie Sluder as Agriculture Mechanization Instructor. Ms. Sluder will be leaving at the end of this school year.
- A zoom meeting with Jason Ward to discuss the budget has been scheduled for April 20<sup>th</sup>.
- Mr. Broderick gave an update on the Trolley Road campus.
- The Electrical Contractor's Association has provided jobs for all of the Electricity students.
- A contractor has been contacted regarding upgrading the Trolley Road campus facility.

Mr. Davis made the motion, seconded by Mrs. Bryngelson, to go into Executive Session to discuss personnel issues. The vote of the Board was unanimous.

Mr. Davis made the motion, seconded by Mrs. Bryngelson, to come out of Executive Session. No action was taken while in Executive Session. The vote of the Board was unanimous.

Mr. Davis made the motion, seconded by Mrs. Bryngelson, to transition the Assistant Directors to the updated District 2 Administrative scale. The Director's increase will also be based on the percentage increase of his assistants for the 2020-2021 school year. All eligible employees will receive their step increase for this year that was held up due to state mandates, and all employees whose salary is frozen will receive a 2% increase. The vote of the Board was unanimous.

Without objection, this meeting stands adjourned.

Respectfully submitted

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Chairperson or Designee

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Secretary

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Date