

BOARD MINUTES
October 13, 2020
5:00 p.m.

BOARD MEMBERS PRESENT

Mr. Brad Davis, Chairperson
Mrs. Mildred Heatley, Vice Chairperson
Mr. Willie Jenkins, Secretary
Mrs. Peggy Phalen
Mrs. Michele Bryngelson

BOARD MEMBERS ABSENT

Mrs. Nadine Miller – ex-officio (DD2)
TBD – ex-officio (DD4)

Notice to the Media: In accordance to SC Code of Law, 1976, Section 30-4-80 (d) as amended, the following have been notified of the time and location of this meeting: **The Post and Courier, The Journal Scene and the Eagle Record.**

Mr. Davis, Chairperson, called the meeting of the Dorchester County Career & Technology Center Board of Trustees to order by reciting the “Pledge of Allegiance” followed by a moment of silence.

Welcome Visitors: There were no visitors present at today’s meeting.

Approval of Agenda: Mrs. Heatley made the motion, seconded by Mr. Jenkins, to approve the agenda for today’s meeting. The vote of the Board was unanimous.

Approval of Minutes for Meeting held September 8, 2020: Mrs. Phalen made the motion, seconded by Mr. Jenkins, to approve the minutes for the meeting held September 8, 2020, as presented. The vote of the Board was unanimous.

Discussion of Board’s Bills Claim for September 2020: – (Mrs. Garrick): The Board reviewed the bills claim for September 2020. After discussion, Mr. Jenkins made the motion, seconded by Mrs. Bryngelson, to accept the Board’s bills claim for September 2020 as presented. The vote of the Board was unanimous.

Approval of Calendar for School Year 2020-2021: After discussion, Mr. Jenkins made the motion, seconded by Mrs. Phalen, to approve the calendar for school year 2020-2021. The vote of the Board was unanimous.

Second Reading of Policies (COVID) from S.C. School Boards Association: After discussion, Mrs. Phalen made the motion, seconded by Mr. Jenkins, to accept for second reading the policies submitted by the S.C. School Boards Association covering COVID. The vote of the Board was unanimous.

Approval of Budget Amendment: Mrs. Garrick brought a budget amendment to the Board for approval. This budget amendment brings the accounting for the EIA teacher salary and fringe amounts from the EIA Fund to the General Fund. It also adjusts some of the budgeted revenues from the state back to last year’s amount since the state did not increase their budget. After discussion, Mrs. Heatley made the motion, seconded by Mrs. Bryngelson, to approve the budget amendment as recommended by Mrs. Garrick. The vote of the Board was unanimous.

The Board discussed giving an incentive bonus to the staff since they were unable to get a step increase in pay this school year. After discussion, Mrs. Phalen made the motion, seconded by Mr. Jenkins, to give the staff a \$500 bonus for the work done during the COVID pandemic. The vote of the Board was unanimous.

A Board Member’s Moment - Chairperson: Mr. Davis opened up the floor for comments. Each Board member had an opportunity to speak.

District 2/District 4 Update: There were no representatives present from District 2 or District 4 at today’s meeting.

Administrative Report (Mr. Villeponteaux): Items discussed were as follows.

- The status of students attending the Center this year virtual and hands on.
- The financial audit for the past year is complete and the exit conference is scheduled for this coming Thursday. The auditors will present their report at the November Board meeting.
- We have successfully completed the first midterm and grades are in.
- The new Carpentry instructor, Ben Crawford, has been hired to replace Dan Olin. Mr. Olin’s last day will be October 30, 2020.
- Our students have had issues using our Wi-Fi system on campus. Mr. Crowe has had the system surveyed and tested in order to fix the problems we are having.
- The total count of students on campus has been steady.
- Dorchester District 4’s cafeteria is providing lunches for students on our campus all day.
- Adult Education is back on our campus this year with six students currently attending.
- We have met twice with the State Department of Education and we hope to be receiving some funds back as a part of the CARES ACT for COVID 19 supplies and cost.
- The replacement water coolers are coming in.
- We are still investigating options for disposal of tires.
- We were able to cancel the order for additional crome books.
- Dorchester County Fire is now responsible for our fire inspections and have cited some deficiencies that we need to correct.
- The staff will be celebrating Red Ribbon Week October 26 through October 30.
- The School Improvement Council will be meeting this coming Thursday at Trolley Road.
- Open House will be done virtually this year on October 15th.

Without objection, this meeting stands adjourned.

Respectfully submitted

Chairperson or Designee

Secretary

Date