

BOARD MINUTES
January 12, 2021
5:00 p.m.

BOARD MEMBERS PRESENT

Mr. Brad Davis, Chairperson
Mrs. Mildred Heatley, Vice Chairperson
Mr. Willie Jenkins, Secretary
Mrs. Peggy Phalen
Mrs. Michele Bryngelson

BOARD MEMBERS ABSENT

Mrs. Nadine Miller – ex-officio (DD2)
TBD – ex-officio (DD4)

Notice to the Media: In accordance to SC Code of Law, 1976, Section 30-4-80 (d) as amended, the following have been notified of the time and location of this meeting: **The Post and Courier, The Journal Scene and the Eagle Record.**

Mr. Davis, Chairperson, called the meeting of the Dorchester County Career & Technology Center Board of Trustees to order by reciting the “Pledge of Allegiance” followed by a moment of silence.

Welcome Visitors: Mr. Davis welcomed Mrs. Candy Smith who is currently working as the Center’s Teachers Assistant.

Approval of Agenda: Mr. Davis requested an amendment to the agenda for today’s meeting to include two additional items; introduction to a possible new program in Logistics and Distribution and Executive Session to discuss personnel issues. Mrs. Heatley made the motion, seconded by Mr. Jenkins, to approve the agenda for today’s meeting with the additions requested by Mr. Davis. The vote of the Board was unanimous.

Election of Chairperson: Mr. Davis opened the floor for nominations for Chairperson. Mrs. Phalen nominated Mrs. Mildred Heatley, seconded by Mr. Jenkins. There were no other nominations. The vote of the Board was unanimous.

Election of Officers: Mrs. Heatley opened the floor for nominations for Vice-Chairperson. Mr. Jenkins nominated Mrs. Michele Bryngelson, seconded by Mr. Davis. There were no other nominations. The vote of the Board was unanimous.

Mrs. Heatley opened the floor for nominations for Secretary. Mr. Jenkins nominated Mrs. Peggy Phalen, seconded by Mrs. Bryngelson. There were no other nominations. The vote of the Board was unanimous.

Logistics and Distribution Program Presentation – Mrs. Candy Smith: Mrs. Smith presented slides depicting what the program entails and the benefits of offering this program to our students. The need for this program has been expressed by local businesses and they are willing to partner with the Center to get the program underway.

Approval of Minutes for Meeting held November 10, 2020: Mr. Davis made the motion, seconded by Mrs. Bryngelson, to approve the minutes for the meeting held November 10, 2020, as presented. The vote of the Board was unanimous.

Discussion of Board's Bills Claims for November/December 2020: – (Mrs. Garrick): The Board reviewed the bills claims for November/December 2020. After discussion, Mrs. Phalen made the motion, seconded by Mr. Davis, to accept the Board's bills claims for November/December 2020 as presented. The vote of the Board was unanimous.

A Board Member's Moment - Chairperson: Mrs. Heatley opened up the floor for comments. Each Board member had an opportunity to speak.

District 2/District 4 Update: There were no representatives present from District 2 or District 4 at today's meeting.

Administrative Report (Mr. Villeponteaux): Items discussed were as follows.

- District 4 will not resume in-person instruction until January 22nd. Instructors will be teaching from home unless they do not have internet access. District 2 has decided to continue e-learning until February. Some of our instructors are working remotely from home, but the majority are here at the Center along with district staff.
- District 4 has contracted with Adult Education to offer GED here on this campus on Tuesday and Thursday from 4 to 6 p.m.
- The Federal Government's program of 10 days paid sick leave for COVID expired December 31st.
- Students are not participating in the virtual classes as they should and work on the virtual platform is not being completed by our students. The Board discussed offering some type of incentive for motivation.
- Reimbursement for supplies purchased for COVID 19 are starting to come in from the Cares Act.
- We have a contract for tire removal from the Center property. The company has been out four times for pickup so far.
- Dorchester County Fire will be back again for reinspection.
- Jennifer Quattlebaum has scheduled with Rebecca Collet Media to do interviews with Mr. Villeponteaux, Mr. Broderick and Mr. Behr for the Center's media production.
- The Placement Report has been submitted. We're still sitting around 98%. They will start CTE assessments tomorrow.
- Fall career fair has been moved to spring pending student participation.
- We have two new business partnerships; First Group America in Charleston and Cummings Diesel.
- Second semester starts February 2nd.

Mr. Davis made the motion, seconded by Mr. Jenkins, to go into Executive Session to discuss personnel issues. The vote of the Board was unanimous.

Mrs. Phalen made the motion, seconded by Mr. Davis, to come out of Executive Session. No action was taken while in Executive Session.

Without objection, this meeting stands adjourned.

Respectfully submitted

Chairperson or Designee

Secretary

Date