

**MINUTES OF SPRING GROVE BOROUGH  
COUNCIL MEETING  
October 3, 2011**

The Spring Grove Borough Council met in Regular Session on Monday, October 3, 2011. President Richard P. Legore led those in attendance in a word of prayer and Pledge to the Flag. The meeting was called to order at 7:00 PM.

**BOROUGH COUNCIL PRESENT:**

Michael H. Altland  
Neal J. Doyle  
William T. Gentzler  
Peter A. Lombardi  
Curtis J. Spagnola  
Samuel H. Spagnola  
Richard P. Legore

**ALSO PRESENT:**

Andrew N. Shaffer, Borough Manager  
Dolores J. Aumen, Mayor  
Melissa J. Helm, Adm. Assist/Recording Secty  
Dave Jones, Solicitor  
Mike Knouse, (C.S. Davidson, Inc.)  
Matthew Warfel, (Arro Inc.)

**BOROUGH COUNCIL ABSENT:**

None

**ALSO ABSENT:**

None

**Public Comment / Visitors**

**Approval of Minutes**

September 2011

The minutes of the Regular Council Meeting held September 6, 2011 and the Committee Meeting held September 19, 2011 were presented as distributed. William T. Gentzler made a motion, seconded by Michael H. Altland, to approve the minutes as presented. Motion carried.

**Treasurer's Report**

September 2011

The Treasurer's Report for September 2011 with expenses totaling \$173,629.20 was presented for approval. Michael H. Altland made a motion to approve the report as presented, seconded by Neal J. Doyle. Motion carried.

**President's Report**

President Legore expressed his gratitude to those who volunteered their time for Septemberfest.

**Mayor's Report**

Parking Enforcement Officer's Report – September 2011

The Parking Enforcement Officer's Report for September 2011 was presented to Council for their review.

Southwestern Regional Police Activity Report – August 2011

The Police Activity Report for August 2011 submitted by the Southwestern Regional Police Department was presented to Council for their review. Chief Bean was present and introduced Southwestern Regional Police Department's newest officer, Holly Jackson.

Southwestern Regional Police Department Financial Report – August 2011

The Financial Report of the Southwestern Regional Police Department for the month of August 2011 was presented to Council for their review.

Southwestern Regional Police Department Board Minutes – September 2011

The Minutes of the Southwestern Regional Police Department Board meeting for the month of September 2011 were presented to Council for their review.

Consider Approval of the 2012 Southwestern Regional Police Department Budget

William T. Gentzler made a motion, seconded by Samuel H. Spagnola, to approve the 2012 budget for the Southwestern Regional Police Department. Motion carried.

**Manager's Report**

2012 Proposed Budget Review

Manager Shaffer reminded Council that at the October Committee Meeting the 2012 Budget will be reviewed along with the Borough's five year long term budget.

Print – Municipal Map and Directory

Manager Shaffer reported to Council that he has been approached by Print to update our municipal map and directory. Print will obtain the sponsors for the map and directory with no cost to the Borough. The consensus of Council was to proceed with the project.

**Solicitor's Report**

Michelle Prince Land Use Appeal

Solicitor Jones reported to Council that he has received the order denying Ms. Michelle Prince's request to present new evidence for the Zoning Hearing Board hearing that was held August 25, 2011. Solicitor Jones spoke to Ms. Prince's counsel and discussed the possibility of Ms. Prince re-applying to the Zoning Hearing Board with both her counsel and expert witnesses in attendance. While such an approach requires the Zoning Hearing Board to hear the case again, it may allow the record to be more fully developed and solidify the Zoning Hearing Board's decision.

Revisions to Act 32

Solicitor Jones reported to Council that over the past several months the York Adams Tax Bureau and the York County Tax Collection Committee have been working on revisions under Act 32 which requires the Borough to readopt an Earned Income Tax Ordinance. This must be done so that the Borough can continue to collect the same .50% that has been collected in the past 40 years.

Stormwater Management Ordinance

Solicitor Jones reported to Council that there has been a lot of discussion regarding stormwater management and meetings are being scheduled with different municipal solicitors to put together an ordinance that is consistent for all municipalities.

**Engineer's Report**

**C.S. Davidson, Inc.**

Roof Replacement Status

Engineer Mike Knouse reported to Council that H&H plans to start work on the municipal office roof on October 4, 2011.

Office ADA Improvements - Quotes

Engineer Knouse reported to Council that he has received four quotes for the ADA accessibility project for the sidewalks at the Borough office. Michael H. Altland made a motion, seconded by Peter A. Lombardi, to accept the low bid by H&H Contractors for the ADA accessibility project at the Borough office in the amount of \$6,970.00. Motion carried.

**ARRO Engineering, Inc.**Tropical Storm Lee – Sanitary Sewer Overflow Report

Engineer Warfel updated Council on the Sanitary Sewer Overflow the Borough experienced during Tropical Storm Lee. As a result, DEP was notified of those problems. Engineer Warfel doesn't anticipate any action to be taken by DEP due to the amplitude of the storm. All necessary reports were submitted to DEP.

2012 Main Street Sewer Rehabilitation Project Estimate

Engineer Warfel presented to Council an Opinion of Construction Costs for the 2012 Sewer Rehabilitation Project on Main Street along with the estimated budgetary engineering costs. William T. Gentzler made a motion, seconded by Samuel H. Spagnola, authorizing ARRO to begin the design phase of the 2012 Sewer Rehabilitation Project on Main Street in the amount of \$29,500. Motion carried.

**Zoning & Codes Enforcement**Zoning Officer's Report – September 2011

The Zoning Officer's Report for September 2011 was presented to Council for their review.

Code Enforcement Report –September 2011

The Code Enforcement Report, which shows code violations issued in the month of September 2011, as well as the status of outstanding violations, was presented to Council for their review.

Rental Property Inspection Report – September 2011

There were no rental property inspections to report to Council for the month of September.

**Recreation**Spring Grove Regional Parks & Recreation Center Meeting Minutes – August 2011

The minutes of the Regional Parks and Recreation Center Board meeting for the month of August 2011 were presented to Council for their review.

Septemberfest 2011 and Septemberfest 2012

Councilman Gentzler and Manager Shaffer reported that at this point the figures for the 2011 Septemberfest look good even though there are still a few outstanding bills to be paid. There was a meeting held on Wednesday, September 28 to brainstorm for next year's event.

Consider Approval of 2012 Spring Grove Regional Parks and Recreation Center Budget

Neal J. Doyle made a motion, seconded by Curtis J. Spagnola, to postpone making any decision to approve the 2012 budget until Committee meeting with Director Kate Werntz present to explain some of the line items. Motion carried.

Consider Approving Contributing Part of Filing Fees for 501C3 Status

William T. Gentzler reported to Council that the Spring Grove Parks and Recreation Center is in the process of obtaining 501c3 status. The cost of filing for that status is \$1500.00. The Center is requesting \$500.00 from each of the municipalities (Spring Grove Borough, Jackson Township and Paradise Township) to offset those fees. William T. Gentzler made a motion, seconded by Peter A. Lombardi, authorizing the Borough to contribute \$500.00 of the filing fees for obtaining 501c3 status for the Spring Grove Regional Parks and Recreation Center. Motion carried.

**Unfinished Business**PSAB Pension Plan Statement – Month Ending August 2011

Manager Shaffer presented the monthly report of the Municipal Retirement Trust to Council for their review.

**New Business**Consider Approval of the 2012 SPCA Animal Care and Housing Agreement

William T. Gentzler made a motion, seconded by Michael H. Altland, to approve the 2012 SPCA Animal Care and Housing Agreement in the amount of \$1,084.00. Motion carried.

Consider Approval of the 2012 Hemler Animal Services Agreement

William T. Gentzler made a motion, seconded by Neal J. Doyle, to approve the 2012 Hemler Animal Services Agreement. Motion carried.

Move Committee/Budget Meeting Time

William T. Gentzler made a motion, seconded by Michael H. Altland, authorizing Manager Shaffer to advertise the change in Committee/Budget meeting start time to 6:00 PM. Motion carried.

**Correspondence**York County Solid Waste Authority

Manager Shaffer presented a letter from the York County Solid Waste Authority to Council for their review that states that their budget for 2012 was approved with a tipping fee increase of \$3.00 per ton.

PSAB Legislative Alert

Manager Shaffer presented a letter from PSAB that states that the General Assembly in Harrisburg is currently considering a host of bills that would make reasonable reforms to the Prevailing Wage Act. On the top of the agenda items is the \$25,000 prevailing wage threshold which puts a burden on municipalities and tax payers.

Hearing no further business, the meeting was adjourned until the Committee/Budget Meeting to be held Monday, October 17, 2011 at 6:00 P.M.

Adjournment was at 8:05 PM

Respectfully submitted,

Melissa J. Helm, Recording Secretary