



[New Growth Innovation Network](#) (NGIN) is a national network of economic development practitioners focused on inclusive economic growth and closing structural opportunity gaps, to ensure that people of color, women and neglected geographies are a core part of regional economic growth and prosperity. NGIN recently received an [award](#) from U.S. Economic Development Administration for “Inclusive Development in EDD’s COVID-19 Recovery.” In response to the economic injury of COVID-19, NGIN will build a National Community of Practice and work with six Economic Development Districts (EDDs) to implement inclusive economic growth strategies for a durable economic recovery.

To implement this project, NGIN is hiring three new roles:

- Associate, Inclusive Economic Growth
- Advisor, Inclusive Economic Growth
- Senior Advisor, Inclusive Economic Growth

Employment and promotional opportunities are based upon individual capabilities and qualifications without regard to race, color, religion, gender, pregnancy, sexual orientation/ preference, age, national origin, marital status, citizenship, disability, veteran status or any other protected characteristic as established under law.

Please specify which role you are applying for and email your cover letter and résumé to innovate@newgrowth.org

Associate, Inclusive Economic Growth

[New Growth Innovation Network](#) (NGIN) is a national network of economic development practitioners focused on inclusive economic growth and closing structural opportunity gaps, to ensure that people of color, women and neglected geographies are a core part of regional economic growth and prosperity. NGIN recently received an [award](#) from U.S. Economic Development Administration for “Inclusive Development in EDD’s COVID-19 Recovery.” In response to the economic injury of COVID-19, NGIN will build a National Community of Practice and work with six Economic Development Districts (EDDs) to implement inclusive economic growth strategies for a durable economic recovery.

NGIN is hiring an Associate, Inclusive Economic Growth. The position acts as the project-lynchpin, with responsibilities for managing workplans, timelines and deliverables, identifying and mitigating programmatic risks, liaising with the subawardee on timelines and deliverables, summarizing project outcomes and preparing progress reports for the donor. NGIN is seeking a talented and meticulous individual with strong project management skills, a solid understanding of Federal Award guidelines and an interest in inclusive economic growth.

Responsibilities & Key Activities:

- Own the overall project workplan, identifying and mitigating risks to delivery
- Develop and maintain specific work plans for key programmatic activities and priority deliverables
- Liaise with NGIN team members on project progress
- Develop systems for tracking and ensuring team progress towards project work plans
- Prepare program reports for EDA, summarizing progress and performance
- Work closely with the finance partner on matching expenditures and project progress for reporting
- When contractors are used, support project team with procurement processes, ensuring compliance with Federal guidelines
- Develop and maintain strong working relationships with key vendors and project partners
- Coordinate project team meetings with donor and subawardee, including scheduling, hosting and agenda development
- Track impact, outputs and outcomes and other project information for grant impact reporting

About the Candidate:

You have a firm commitment to inclusion and economic justice. You have the ability to think both critically and creatively. You are methodical, organized and can balance multiple projects concurrently. You enjoy building new skills and are comfortable as member of a team in a low-structure environment.

- 3+ years of relevant professional experience
- Experience in project management in a startup or nonprofit setting
- Understanding of Federal Award guidelines
- Strong written and oral communication skills

To Apply:

Employment and promotional opportunities are based upon individual capabilities and qualifications without regard to race, color, religion, gender, pregnancy, sexual orientation/ preference, age, national origin, marital status, citizenship, disability, veteran status or any other protected characteristic as established under law. Email your cover letter and résumé to innovate@newgrowth.org

Advisor, Inclusive Economic Growth

[New Growth Innovation Network](#) (NGIN) is a national network of economic development practitioners focused on inclusive economic growth and closing structural opportunity gaps, to ensure that people of color, women and neglected geographies are a core part of regional economic growth and prosperity. NGIN recently received an [award](#) from U.S. Economic Development Administration for “Inclusive Development in EDD’s COVID-19 Recovery.” In response to the economic injury of COVID-19, NGIN will build a National Community of Practice and work with six Economic Development Districts (EDDs) to implement inclusive economic growth strategies for a durable economic recovery.

NGIN is hiring an Advisor, Inclusive Economic Growth. This position will be responsible for establishing a National Community of Practice, organizing workshops/roundtables for peer-to-peer exchange, and capturing insights on embedding inclusive economic growth for COVID-19 Recovery. This position will unite the project, bringing stakeholders together and advancing innovation and practice.

Key Responsibilities & Activities:

- Build relationships with Economic Development Districts (EDDs) and Regional Planning Organizations (RPOs) interested in inclusive economic development
- Identify opportunities to bring practitioners together for peer-to-peer exchange
- Develop and plan virtual events, including session topics, speaker identification and attendees
- Work with team members to synthesize insights from the six EDDs to share with the National Community of Practice
- On an ongoing basis, synthesize project insights and develop case studies, blogs and/or videos
- Work in collaboration with the subawardee to develop a tool and training to synthesize best practice and insights from the project
- Work closely with NGIN team members, especially the Associate and Finance partner, to track project progress and document results
- Ensure compliance with Federal guidelines across the breadth of the project

About the Candidate:

You have strong experience in economic development and a firm commitment to inclusion and economic justice. You are a fantastic communicator, enjoy stakeholder engagement, and bringing people together for knowledge exchange. You have the capacity to rapidly acquire new skills, balance multiple projects and be proactive and solution oriented.

- 4+ years of relevant professional experience
- Experience working with EDDs and/or RPOs
- Experience with communities of practice, cohorts or networked-learning
- Understanding of Federal Award guidelines

To Apply:

Employment and promotional opportunities are based upon individual capabilities and qualifications without regard to race, color, religion, gender, pregnancy, sexual orientation/ preference, age, national origin, marital status, citizenship, disability, veteran status or any other protected characteristic as established under law. Email your cover letter and résumé to innovate@newgrowth.org



Senior Advisor, Inclusive Economic Growth

[New Growth Innovation Network](#) (NGIN) is a national network of economic development practitioners focused on inclusive economic growth and closing structural opportunity gaps, to ensure that people of color, women and neglected geographies are a core part of regional economic growth and prosperity. NGIN recently received an [award](#) from U.S. Economic Development Administration for “Inclusive Development in EDD’s COVID-19 Recovery.” In response to the economic injury of COVID-19, NGIN will build a National Community of Practice and work with six Economic Development Districts (EDDs) to implement inclusive economic growth strategies for a durable economic recovery.

NGIN is hiring a Senior Advisor, Inclusive Economic Growth to lead this project. This position will be responsible for leading the engagement with six Economic Development Districts (EDDs), managing analytics and recommendations for each EDD, synthesizing project insights for practitioners and ensuring overall program outcomes are delivered. This position provides a leadership opportunity and an opportunity to make important contributions to the sector.

Key Responsibilities & Activities:

- Actively engage economic development organizations in geographies where NGIN is not present to introduce NGIN and explore opportunities for collaboration
- Build relationships with Economic Development Districts (EDDs) and Regional Planning Organizations (RPOs) interested in inclusive economic growth
- Conduct research on regional inclusive economic policies and models for recovery from COVID-19
- Work in consultation with a range of stakeholders to identify and prioritize six EDDs
- Work with each of the six EDDs to define scope of analytics and technical assistance design
- Manage technical assistance offering, determining optimal partners to support each EDD
- Develop recommendations and embed findings and actions in six different Comprehensive Economic Development Strategies (CEDs)
- Synthesize insights from EDDs to share with the National Community of Practice
- Work closely with NGIN team members, especially the Associate and Finance partner, to track project progress and document results
- Develop and maintain strong working relationships with the donor and subawardee
- Ensure compliance with Federal guidelines across the breadth of the project

About the Candidate: You have strong experience in economic development and a firm commitment to inclusion and economic justice. You have the ability to think both critically and creatively, you are methodical in your work and you have excellent stakeholder engagement skills.

- 7+ years of relevant professional experience
- Experience working with EDDs or RPOs, experience and understanding of CEDs
- Understanding of Federal Award guidelines

To Apply:

Employment and promotional opportunities are based upon individual capabilities and qualifications without regard to race, color, religion, gender, pregnancy, sexual orientation/ preference, age, national origin, marital status, citizenship, disability, veteran status or any other protected characteristic as established under law. Email your cover letter and résumé to innovate@newgrowth.org