

WARD PARKWAY HOMES ASSOCIATION BOARD MEETING MINUTES

June 2, 2020

Held via G-Suite conference call*

Board members present: President Nancy Bader, Vice President Richard Murray, Treasurer Gaye Tillotson, Secretary Amanda Rhodes, Jim Anderson, Alison Baker, Maureen Hardy, B. Michael McFarland

Board members absent: none

Other attendees: Alex DeMasi, Linetta Thurman

Meeting was called to order at 7:00 pm by President Nancy Bader. A quorum was present.

Guest Introductions: none

Minutes from the May 5, 2020 Ward Parkway Homes Association (“WPHA”) Board meeting were reviewed. Bader moved to approve the minutes and Vice President Richard Murray seconded. The May 5, 2020 minutes were unanimously approved.

Treasurer Gaye Tillotson reported on financials, which were provided to the Board via email prior to the meeting. Member dues paid to date are \$9,496.94 (266 homes) and Security Patrol dues paid to date are \$11,760.00 (196 homes). Total income over expenses for Fiscal Year 2019-2020 currently stands at \$3,352.55.

Jim Anderson then reported on Security Committee activity. Anderson noted that the protests have not impacted security in the neighborhood. Bader inquired as to whether the Community Policing Action Cooperative (“CPAC”) has been holding meetings. Anderson noted that CPAC has been conducting virtual meetings and that at these meetings it has been reported that most crimes are down and things are generally quiet as many still remain at home due to Covid-19.

Tillotson inquired as to whether Anderson saw the email from Sergeant Sebastien Harriot regarding the Security Patrol services in light of the protests on the Plaza. The officers assigned to conduct Security Patrol were called to work the protests, so the Security Patrol bill was lower for this past week. Anderson also noted that several streets are closed to thru traffic, so the closures could also have impacted the Security Patrol accessibility and resulted in a lower bill.

With respect to street closures, Anderson noted that his street is closed until August. Alison Baker expressed concern that non-closed streets will see an increase in traffic. Tillotson inquired as to whether people are obeying the “no thru traffic” signs. Anderson stated that appears most drivers are obeying the signs on his street. Bader concurred with Baker’s concern and encouraged Board members to monitor street closures. Bader also proposed creating a dialogue with the city if the closures cause issues for residents.

Baker noted that there has been a lot of chatter on NextDoor regarding the street closures, particularly with respect to children learning traffic rules. She also stated that it appears the

policy is that if one street is awarded a permit for closure, the next street(s) over cannot acquire a permit. Baker suggested that the permits alternate between streets.

Linetta Thurman concurred with Baker's concerns and noted that things may become chaotic if too many streets acquire permits. Bader noted that Board members have concerns and further inquired as to whether anyone was aware of who at the city can address these concerns and whether anyone has brought this up to Councilperson Andrea Bough. Baker stated that she is having discussions with Maureen Hardy to find a contact with the city and that, to her knowledge, no one has contacted Councilperson Bough. Hardy noted that she will contact city hall in the coming days to discuss the street closure process.

Murray then reported on Membership Committee activity. As noted at the May meeting, there has been no distribution of the welcome kits pursuant to the city stay-at-home order. Murray reported that he is looking forward to the Neighborhood Night Out event and how it will be structured this year. Although he anticipates that the Covid-19 lockdown will be lifted by the fall, he still wants to provide a safe experience in a group setting. Murray also noted that he is beginning to brainstorm how to maintain membership levels with the high unemployment rate. Murray will share ideas prior to the September meeting.

Anderson inquired as to when he should resume distribution of welcome kits. Murray noted that the distribution of welcome kits can resume and will connect with Anderson after the meeting to assess supply and discuss any logistical concerns.

Next, Bader reported on Beautification Committee activity. As noted at the May meeting, the recent water main replacement project resulted in damage to the WPHA marker at 75th Street and Belleview/Madison. Bader recently visited the marker and it does not seem as though the damage has been corrected. With the current weather, Bader is not sure what can realistically be accomplished this summer. Bader will revisit with the Waldo Area Business Association ("WABA") and the contractor to see what can be accomplished.

With respect to the Mums Sale, Bader noted that she has reached out to a vendor but the vendor is not communicative. She noted that she will seek out other vendors and update the Board on her progress.

B. Michael McFarland then reported on Communications Committee activity, which was provided to the Board via email prior to the meeting. McFarland noted that he emailed a draft of the June e-Newsletter and requested that Board members provide any thoughts by Thursday. He also noted that he emailed a draft of the first page of the July 4th flyer and is still brainstorming the second page. Bader inquired as to when the flyer will be distributed. McFarland responded that it is usually delivered two weeks prior to the event, so it will be delivered around June 19th-20th. This means that the flyer will need to be at the printer by June 15th and preferably June 12th. Bader asked whether there are any ideas for the second page of the flyer. McFarland stated that it will likely be additional information on the Fourth of July Picnic given that there are so many changes in light of Covid-19.

Next, Bader requested updates on upcoming events. Murray noted again that all events will be predicated on city guidance, which should be announced next week. Murray reported that the Hawaiian Ice Truck event will be moved to later this summer. As currently

scheduled, Murray believes the event is too early in the city re-opening process. In an overabundance of caution, Murray has postponed the event and hopes to reschedule for August. He noted that the event will adhere to the Covid-19 guidance applicable at the time.

Murray then reported on the Fourth of July Picnic, a high-level review of which was provided to the Board via email prior to the meeting. Murray noted that all decision-making has Covid-19 in mind (i.e. social distancing). Next, Murray provided an overview of the changes for this year's event. First, there will be two entry points. At the entry points, volunteers will collect contact tracing information and provide residents with additional information. Second, the food this year will not be buffet-style. Instead, there will be a food truck with adult and child meal options. Residents will receive numbered food tickets and people will be called in small numbers to maintain social distancing. Third, there will be no team mascot this year so that the event can adhere to social distancing requirements. Murray noted that hopefully a mascot will be back next year and that he still intends to invite the KCPD and KCFD. Fourth, instead of a bike parade, the kids will park their bikes and display them for judging. The bikes will be appropriately distanced. Murray noted that this year's prizes will be gift certificates from Brookside Toy and Science. Finally, there will be no facepainting this year because of social distancing requirements. However, Murray has acquired age-appropriate carnival games for the event. The games will be appropriately distanced and maintained by volunteers. Murray stated that he hopes to have a kids' train for future events, but social distancing prevented that entertainment for this year.

Murray noted that the Fourth of July Committee meets every other week. The committee consists of Murray, Thurman, Secretary Amanda Rhodes, and Becky Schubkegel. Tillotson is handling the Hale Cook application and insurance process. Murray complimented Thurman on her work in organizing the food for the event.

Tillotson noted that she has sent in all paperwork for the Hale Cook application and followed-up via email, but she has received no response. She stated that she submitted everything but the \$25.00 fee because it was requested that she not send that until the application was approved. Murray stated that he will follow-up on the application in the morning.

Baker inquired as to whether the carnival games will be sanitized between people. Murray responded that each game station will be equipped with disinfectant wipes and spray to clean after each use. Baker also inquired as to whether the food truck is available at another time if weather impacts the event. Murray noted that is being discussed. Baker suggested that a food ticket be distributed to each family instead of each person, and Murray noted that is the current plan. Baker asked whether the food truck requires that the WPHA purchase a minimum number of meals. Murray stated that the food truck has a dollar amount minimum of \$600, but it does not have a minimum on the number of meals. Murray then inquired as to whether two games can be placed in the grassy knoll to the right of Baker's driveway. Baker responded that she has no issue with that so long as people stay in the grass and do not harm the flowers. Murray noted that the games will have volunteers to ensure that kids stay in the grass and that any trash is picked up.

Bader expressed thanks to the Fourth of July Committee for their work in light of the obstacles caused by Covid-19.

New Business

Next, Bader inquired as to whether the Board would prefer the July meeting be held via conference call or in-person. Bader noted that she is leaning towards a conference call. Several members expressed preference for a conference call. Bader stated that the Board should plan on the July meeting being held via conference call.

Baker then inquired as to whether the Fourth of July Committee has reached out to Jeremy to explain that we will not be needing his services this year. Murray responded that he has not reached out to Jeremy and that he reached out four times since last year's event to discuss getting an invoice and that Jeremy did not respond. Murray noted that if someone has a closer relationship and wants to personally reach out, please feel free to do so.

Meeting adjourned at 7:45 pm.

Minutes submitted by Amanda Rhodes.

*** This meeting was held via G-Suite conference call pursuant to the [Covid-19 stay-at-home order](#) issued by Mayor Quinton Lucas on March 21, 2020.**