

**WARD PARKWAY HOMES ASSOCIATION
MINUTES FOR JUNE 4, 2013 BOARD MEETING**

ATTENDEES: Frank Haar, Maureen Hardy, Alison Baker, Dennis Young, Laura Lavalley and Gaye Tillotson. Guests: Sarah Darmitzel and Sara Wiercinski of Friends of Hale Cook.

The meeting was opened at 7:05 by President Frank Haar. He introduced the guests and each board member introduced themselves.

PRESENTATION: Our guests explained that they wanted to get the board involved in applying for a city grant available to registered neighborhood and homes associations in the amount of \$2,500 per grant. This is the second year that this grant has been available and last year there were 30 applicants. The grant money must be matched by volunteer time or money and the projects funded are neighborhood improvements, neighborhood organizing or school/community partnerships. More than one grant can be applied for and once the application(s) is approved, the money must be paid upfront by the homes association with the understanding that the city would reimburse the money at a later date. Sarah and Sara wanted our help in obtaining grant money for improvements at Hale Cook School. They showed us some of their ideas - a bench with name plates, picnic tables, basketball goal (the current post seems to be okay), trash cans, doggy posts, dumpster gates with murals and/or Waldo History Tour. There are a number of requirements in the application process for the homes association that partners with the Friends of Hale Cook. For example: current by-laws, certificate of corporate good standing, letter from the board authorizing the application, voided check from group account, name and address of the bank, partnership letters, verification of account balance and annual operating budget and a certificate of insurance (\$2 million aggregate) or formal letter requesting waiver. Gaye was unsure about the partnership letters and the certificate of corporate good standing. Frank said that we had a certificate in the past but he hadn't received a request this past year. Sara and Sarah said they would be happy to write the partnership letter and they had contact info on who we would need to talk to about the certificate of corporate good standing. The deadline for applying for the grant is June 28th.

A discussion followed as to which items we would be interested in. The picnic table(s) was a definite, the bench and doggy post were also desirable. It was felt that the basketball goal would generate noise in the evenings, the trash can would need to be emptied regularly which would be okay once the school was occupied and there was a maintenance staff and the Waldo History Tour would be fun but probably not appropriate. Alison expressed our desire to participate with the understanding that whatever was chosen would need to be anchored in place so that it couldn't be stolen and would be easy to maintain. She made a motion as follows:

TO COMMIT OUR SUPPORT FOR UP TO \$2500 PER GRANT FOR UP TO THREE GRANTS. THE ITEMS TO BE PURCHASED ARE TO BE LEFT UP TO THE DISCRETION OF THE FRIENDS OF HALE COOK, BUT WE EXPRESSED OUR INTEREST IN THE BENCH, PICNIC TABLE(S) AND DOGGY POST. The vote was unanimous by the board in favor of the motion.

Once the ladies left, Frank began our regular business meeting based on the prepared agenda.

SPECIAL EVENTS:

GARAGE SALE: Maureen reported that things went well and that we had nine sales on Friday and another eleven on Saturday.

NIGHT AT THE K: Frank reported that to date only one person had requested tickets and he wanted our opinion on whether he should cancel the offer. It was decided that he would leave it open until the 15th and then cancel further sales. People would still be able to get tickets after the 15th, but not necessarily together.

JULY 4TH: A decision followed as to who was bringing or doing what. Frank asked Gaye for a check to cover the 25 pounds of sliced brisket (\$275) plus supplies needed for the Police Appreciation picnic. She gave him a check for \$325.00. Gaye reported that she was still waiting for the proof of coverage from the insurance company, before applying for the usage permit for Hale Cook but hoped to have it in the mail this week. Alison reported that Sandy Jackson will provide music, there will be face painting, Frank has scheduled a fire truck, Alison will provide four tables, her wagon and trash cans, Jon is scheduled to bring water and buns, there will be a bike parade and best costume, etc. contest plus lots of door prizes with raffle tickets.

GARDEN TOUR: With Jon being absent there was very little to discuss. Alison reported that Jon had one resident committed to be on the tour and was working on a second one.

SIGNS: Dennis showed us typed copies of signs he plans to have made to replace those that are no longer accurate. He plans to make them two-sided (two different events) to help with storage. Wording was discussed and finalized except for the Neighborhood Night Out. Since the GAF has now closed, Alison will be searching for a new place to hold it and a date has not been set, so Dennis will wait to order those signs.

BEAUTIFICATION

URNS: Alison reported that all urns have been installed or reinstalled and most of them have been planted.

ISLAND MAINTENANCE: Mike Allmon has agreed that his company will provide maintenance for the islands and Gaye reported that a bill had been received for May services. Replacement of the tree, shrubs and plantings on the islands has been delayed due to the abundance of rain and cool weather.

COMMUNICATION

NEWSLETTER: Alison reported that she thought Jon planned to put out another “mini” newsletter mid June with info on the Garden Tour and 4th of July events.

WEBSITE: Gaye reported that the latest credit card bill showed a charge for \$191.76 which Alison couldn't identify. However, the billing referenced wphakc.org, so she assumed it had something to do with the website. The charge had been made under Shelley's card number which Gaye said she had cancelled sometime ago. She planned to call the number listed on the billing to investigate.

MEMBERSHIP

WELCOME KITS: Carol Gould sent an email to the board members earlier in the day explaining that she would be unable to attend, but telling us that the order for the pens, magnets, bags, etc. was in place and should arrive in 7 to 10 days.

MEMBERSHIP CAMPAIGN: Frank said he would look at his records to see if changes needed to be made to the letter that was sent out last year and Alison will contact the printers as soon as the magnets are in so she can take one to him to make sure the weight won't be a problem if we include it in the billing.

Frank announced that there WILL NOT be a meeting in July and we will meet on our usual date in August at his house and everyone should bring wine.

Note: We forgot to approve the minutes for May.

Submitted by Gaye Tillotson, Treasurer
in the absence of Jon Rand, Secretary