

BOARD MEETING MINUTES

Tuesday, August 7, 2018

12:00 PM



Board of Directors	Present	Reported Absence	Unreported Absence
Joe Dvorak	X		
Joshua Miron		X	
Corey Berube	X		
Gretchen Blaufuss	X		
Frank Christopherson	X		
Todd Cummings		X	
Sara Helseth	X		
Bonnie Menigo		X	
Butch Nicoll	X		
Julie Samuelson	X		
Kiersten Peck	X		
Lara Smetana	X		
Julie Stevens	X		

Chamber Members
Tahsha Goldberg, Pine City Pioneer

AGENDA:

Dvorak called the meeting to order at 12:05 PM.

President’s Report

President Dvorak shared highlights at FirstLight Health System including the annual Community Picnic event scheduled in Pine City on August 22nd. FLHS Mora campus renovation project remains on schedule.

Executive Director Report

Membership: As of July 31st, current membership is at 211 members for 2018. New members in July include: B2G Sales, Wings North and Mom’s Parkside Café.

Treasurer’s Report: Expenses incurred by the general fund included Chamber Chat, worker’s comp insurance policy and July payroll expenses. These general fund expenses total \$2,427.40. Additional expenses for dedicated funds include: \$435.73 from Freedom Fest fund, \$2,491.95 from Ambassador fund and \$5,192.22 from Parade fund. *A motion was made by Stevens to approve the Treasurer’s Report, second by Helseth. Motion carried.*

Business & Community Development

Frank Christopherson, committee member for the EDA and Planning Commission, shared the following highlights:

- » Planning Commission reviewed a variance application from Rick Herzog to add residential apartments above the Pizza Pub instead of the commercial rental that it is currently used for.
- » The site plan for Don Julio’s was recommended for approval by Planning Commission.
- » Three bids were submitted for the demolition of the former Pine City Mill property. Jones Construction was selected as the project manager.
- » The recently updated Market Area Profile was shared to the EDA by Liz Templin from the University of MN Extension Service. A few items highlighted in the MAP:
 - Consumers in the area feel strongly about wanting to buy American made products.
 - Because of the large number of local commuter residents, it was suggested that local businesses may need to assess the hours that they are open in order to reach these residents.
- » The EDA approved an update to the hotel study which has now been completed. The study indicates that the Pine City area can accommodate a 51 room hotel.

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Committee Reports

Parade Recap

- » Committee member & volunteer, Butch Nicoll, shared that from his 5th Avenue post – the parade has never run as smoothly as what he experienced this year.
- » Unit participant feedback – larger font size on the numbered signs
- » The flyover is always well received by the community and committee members received a number of personal thank you's following this year's event stating how much they enjoyed attending.

New Teacher Welcome Breakfast

- » Committee members will need to meet after today's meeting to discuss gathering of gift bag items.

Chamber Member Updates

- » Tonight is the National Night Out event coordinated by the City Parks & Rec, Chamber and various other partners. All are welcome to attend and a flyer is available in your packet.

Meeting adjourned at 12:45PM.