



Volunteering opportunity: Board Member

Position Title:	Member of the EH Foundation Board of Directors
Length of term:	1 year minimum
Reporting to:	Entire EH Foundation Board of Directors
How to apply:	Please send your CV to Maria Patsios, President of the Board of Directors at maria.patsios@gmail.com .

Who we are:

The Elizabeth House Foundation founded in 1998, is a registered charity that raises funds to support the work of Elizabeth House. Through this important work, it helps some of the most vulnerable young families in the English-speaking community grow stronger.

Elizabeth House offers a continuum of intensive intervention and specialized services to parents experiencing serious difficulties adjusting to pregnancy or in their parenting role. The organization offers both residential and external programs, including a high school for pregnant teens and new mothers.

Board of Director's Legal and Ethical Responsibilities:

1. Determines how the Foundation will carry out its mission through long and short-range planning
2. Adopts and manages an annual budget.
3. Recruits, orients, and develops board members.
4. Evaluates its performance in achieving the mission
5. Approves policies for the effective management of the Foundation

Individual Member Responsibilities:

- Attends and actively participates in Foundation meetings (9 monthly meetings with the exception of July-August-December, approximately 2 hours in length, on Monday evenings)
- Reviews agenda and supporting documents prior to meetings
- Understands and promotes the Foundation and Elizabeth House's missions
- Organizes and participates in fund raising activities and special events.
- Identifies and cultivates potential donors and sponsors, meeting with them as necessary.

Desired Profile

- Dynamic, community-service oriented individuals with an interest in serving on our Board of Directors.
- Positive, motivated and enthusiastic about bettering the lives of young parents and their children
- Motivated and enthusiastic about fundraising for Elizabeth House.
- An active, contributing participant who is organized, detail-oriented with a willingness to ask questions.