

Highland Academy Charter School

Board of Directors Meeting

October 18, 2019

1. Call to Order- *The President of the Board will call the meeting to order.*

Time – 7:18AM

Attendees: X Kevin Lisboa X Brooke Horspool X Elissa Lerma X Matthew Neri
X Christine McIntyre X Brent Bishop Billy McIntosh X Terrence Lee
X BUSD Rep _____

A quorum was established

2. Public Testimony-

During meetings of the Governing Board (Board), members of the audience have an opportunity to speak regarding subjects or concerns that appear, or do not appear, on the agenda. The Board President reserves the right to limit speaking time to three (3) minutes. Unless the item has been placed on the published agenda in accordance with the Brown Act, there shall be no action taken. The Board may acknowledge receipt of the information, or refer the matter to staff with no direction as to action or priority.

It is suggested that anyone wishing to speak to the Board arrive a few minutes prior to the start of the meeting and to fill out a form "Request to Address the Board" located at the back of the boardroom. The form is submitted to the Secretary of the Board.

Individuals, who require disability-related accommodations or modifications, including auxiliary aids and services, in order to participate in the Board meeting, should contact the Secretary of the Board in writing. Notification 48 hours prior to the meeting will enable the Board to make reasonable arrangements to ensure accessibility to the meeting.

Speakers and Topics:

None

3. Closed Session- None

4. Discussion Items

4.1 Review Financial Package- Terrence Lee and Charter Impact

Reviewed with Terrence Lee and Charter Impact

4.2 Discuss Vice President, Treasurer, and Secretary for Parent-Teacher Organization (PTO)

Discussed and heard from the 3 new potential PTO members

4.3 Discuss Sports Facility Use Plan

Discussed overall cost

4.4 Review Minutes from September 13, 2019 Board Meeting

Reviewed meeting minutes

4.5 ASB Report from Mason Spellman

Thank you Mason, excellent ASB update.

5. Consent Agenda: *This section is for voting on and approving/denying any propositions before the Board. Each action must be moved upon, seconded, voted upon, and have time allowed for questions, comments, or corrections.*

5.1 Recommend approving PTO Vice President, Treasurer, and Secretary

Motion: Brooke Horspool Second: Christine McIntyre

Corrections: None

Vote: 5- Aye; 0- No; 0- Abstain; 0- Opposed

Action: Approved

5.2 Recommend approving September 13, 2019 Meeting Minutes

Motion: Christine McIntyre Second: Elissa Lerma

Corrections: None

Vote: 5- Aye; 0- No; 0- Abstain; 0- Opposed

Action: Approved

6. Employee, Directors, and Program Director Report

Kevin Lisboa (President): Windows cleaning/ tape removed and water fountain discussion

Brooke Horspool (CFO): None

Matt Neri (Secretary): None

Elissa Lerma (Board Member): None

Christine McIntyre (Board Member): None

Brent Bishop, Executive Director: Banning expansion facilities succession plan, Board member terms

Billy McIntosh, Assistant Director: Absent

Terrence Lee, Director of Finance: None

7. Adjournment of Meeting

Motion: Matthew Neri Second: Brooke Horspool

Vote: 5- Aye; 0- No; 0- Abstain: 0- Opposed

Date and Location of Next Meeting: November 14, 2019 7:00AM

Respectfully Submitted,

Matthew P. Neri 10-18-19

Secretary, Board of Directors, HACS