

# Highland Academy Charter School

## Board of Directors Meeting

November 15, 2019

### 1. Call to Order- *The President of the Board will call the meeting to order.*

Time – 7:04AM

Attendees: X Kevin Lisboa Brooke Horspool X Elissa Lerma X Matt Neri  
X Christine McIntyre X Brent Bishop X Billy McIntosh X Terrence Lee  
X BUSD Rep

A quorum was established

### 2. Public Testimony-

During meetings of the Governing Board (Board), members of the audience have an opportunity to speak regarding subjects or concerns that appear, or do not appear, on the agenda. The Board President reserves the right to limit speaking time to three (3) minutes. Unless the item has been placed on the published agenda in accordance with the Brown Act, there shall be no action taken. The Board may acknowledge receipt of the information, or refer the matter to staff with no direction as to action or priority.

It is suggested that anyone wishing to speak to the Board arrive a few minutes prior to the start of the meeting and to fill out a form "Request to Address the Board" located at the back of the boardroom. The form is submitted to the Secretary of the Board.

Individuals, who require disability-related accommodations or modifications, including auxiliary aids and services, in order to participate in the Board meeting, should contact the Secretary of the Board in writing. Notification 48 hours prior to the meeting will enable the Board to make reasonable arrangements to ensure accessibility to the meeting.

Speakers and Topics:

None

### 3. Closed Session- None

#### **4. Discussion Items**

4.1 Review Financial Package and 1st Interim Budget Report- Terrence Lee and Charter Impact  
Reviewed with Charter Impact

4.2 Discussion on possible change of SELPA  
Discussed possible change/options

4.3 Report on Local Indicators from California School Dashboard  
Reviewed and discussed with Billy McIntosh

4.4 Discussion of Upcoming Compliance Calendar Items  
Reviewed timeline with Charter Impact

4.5 Update on Sports Facility Use Plan  
In process and moving forward/ Discussed working plan in place

4.6 Update on Window Cleaning Project and Drinking Fountain  
Discussed cost options cleaning versus installation of the drinking station

4.7 Review Minutes from October 18, 2019 Board Meeting  
Reviewed

4.8 ASB Report from Mason Spellman  
ASB update with our favorite ASB rep, thank you Mason, and thank you Mrs. Spellman for the cinnamon rolls.

4.9 ASB Report from Parent Teacher Organization  
Update from Sarah Hunt PTO rep- current fundraisers and future events update

**5. Consent Agenda:** *This section is for voting on and approving/denying any propositions before the Board. Each action must be moved upon, seconded, voted upon, and have time allowed for questions, comments, or corrections.*

5.1 Recommend approving 1st Interim Budget Report

Motion: Kevin Lisboa                      Second: Matthew Neri

Corrections: Pending final review

Vote: 4- Aye; 0- No; 0- Abstain; 0- Opposed

Action: Approved

5.2 Recommend approving October 18, 2019 Meeting Minutes

Motion: Christine McIntyre              Second: Matthew Neri

Corrections: None

Vote: 4- Aye; 0- No; 0- Abstain; 0- Opposed

Action: Approved

## **6. Employee, Directors, and Program Director Report**

Kevin Lisboa (President): Has agreed to a term extension to remain on as President for 1 year.

Brooke Horspool (CFO): Absent

Matt Neri (Secretary): None

Elissa Lerma (Board Member): None

Christine McIntyre (Board Member): None

Brent Bishop, Executive Director: Banning facilities expansion update

Billy McIntosh, Assistant Director: None

Terrence Lee, Director of Finance: None

## **7. Adjournment of Meeting**

Motion: Matthew Neri                      Second: Elissa Lerma

Vote: 4- Aye; 0- No; 0- Abstain; 0- Opposed

Date and Location of Next Meeting: December 13<sup>th</sup> 2019      7:00AM

Respectfully Submitted,

Matthew Neri    11-15-2019  
Secretary, Board of Directors, HACS